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VACANCY ANNOUNCEMENT #308-2026
30 September 2026

Sun Community Health (“SCH”) is a non-profit, non-political and non-sectarian organization. It is a local non-governmental organization in Myanmar and is established in particular to advance socially beneficial purposes in Myanmar by promoting and providing information, services and products related to the prevention, promotion, curation and rehabilitation of the major health services including but not limited to HIV/AIDS, malaria, tuberculosis, maternal and child health, reproductive health and non-communicable diseases with the aim of furthering good health, prosperity and the relief of poverty, distress and sickness. This also includes state-of-art training programs, quality assurance programs, and a robust supply chain and logistics system and health financing mechanisms. The Organization may also provide non-health related ancillary services that ensure and improve the well-being of its clientele.

SCH is practicing the right to freedom from all forms of sexual violence, injustice, discrimination and abuse (including child and adult at-risk abuse). We recognize the responsibility we have to guarantee on that we do not deliberately or inadvertently cause any harms to right holders and communities through our work – whether that is our staff, contractors and representatives of our contractors (internal and external stakeholders). SCH will not tolerate any form of discrimination, abuse, exploitation, harassment under any circumstances and will take strong disciplinary action. Protection from Sexual Exploitation and Abuse (PSEA) is everyone’s responsibility and all staff and contractors are required to adhere to the Code of Conduct, that enshrines principles of PSEA, at all times (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff and contractors, in addition to related mandatory training. All staff and contractors must ensure that they understand and act in accordance with this clause.

Job Title	: Community Mobilizer
Report to	: Community Coordinator
Unit/Division	: Mandalay Regional Office/ Program Delivery Division
Duration	: Up to December 2026 with Possible Extension
Require Position	: “ 1 ”
Contract Type	: Service Agreement
Assigned Area	: Magway

OVERVIEW:

Community Mobilizer holds field-based roles in their assigned territories and they are primarily responsible for community health services activities partnering with Community volunteers and/or Auxiliary midwife (AMW) and/or the formal pharmacy channel, the informal ‘druggist’ channel in assigned area related to assigned projects such as Maternal and child health, SRHR, Malaria and TB etc. The position is target-driven and ultimately responsible for achieving the challenging targets assigned to their territories.

SCOPE OF WORK:

The duties and responsibilities of Community Mobilizer include:

- Monitoring visit to Community volunteers and/or Auxiliary midwife (AMW) and/or the formal pharmacy channel, the informal ‘druggist’ channel in assigned area to distribute health-related products, to deliver new updated forms, IECs and promos, to collect MCRs, and to provide provider’s incentive payment;



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- Ensure all SCH distributing health related products are fully stocked and kept under acceptable condition, good expired date, and track to keep reasonable sales and consultation;
- Advocate with Sun doctors and/or public/private labs and affiliated X ray centers for case referral
- Assist and involve in the awareness-raising activities related to assigned projects such as MNCH/SRHR/Malaria/TB.
- Assist and involve in health talk sessions for family care practices on MNCH, Immunization, infant/young child feeding, sanitation, and hygiene including COVID 19 (only for MNCH/SRHR projects)
- Distribute clean delivery kit and family newborn kit to pregnant women and first aid kit to the community as needed (only for MNCH/SRHR projects)
- Responsible for disseminating technical updated changes to Community volunteers and/or Auxiliary midwives (AMW) and/or the formal pharmacy channel, the informal ‘druggist’ channel in assigned areas;
- Take necessary action/solution concerning issues on Community volunteers and/or Auxiliary midwife (AMW) and/or the formal pharmacy channel, the informal ‘druggist’ channel and other stakeholders in assigned area and report to supervisor if the issue is not on their decision level;
- Check and verify Community volunteers and/or Auxiliary midwives (AMW) and/or the formal pharmacy channel, the informal ‘druggist’ channel reports and respond back to Community Coordinator/Technical Support Officer concerning errors and problems in reporting;
- Assist Community Coordinator/ Technical Support Officer on progress analysis & monitoring of community health service activities, conducting area mapping & auditing for new provider recruitment in the assigned territory;
- Assist to conduct refresher training and meeting with Community volunteers and/or Auxiliary midwives (AMW) and/or the formal pharmacy channel, the informal ‘druggist’ channel of the assigned area;
- Conduct advocacy and report back to local authorities and health authorities and attend meetings as necessary at respective townships;
- Prepare and report monthly activities timely to supervisors and support team.

Key Skills: The key skills required for the position of Community Mobilizer include:

Technical Knowledge: Must have understanding on basic knowledge on community program.

Operational management: Must be able to manage time effectively and operational factors to increase providers’ productivity.

Communication: Must be able to understand basic communication skills and effectively communicate with their providers and all stake holders.

Organizational Skills: Know team work nature and NGO working nature

Term of Agreement:

The Contractor will receive the basic daily service payment upon submission of a complete Daily Work Report to the respective Supervisor and payment will be made within 30 days after SCH receives and accepts the report. In addition, the Contractor may be eligible for a performance-based payment, which will be determined based on the verification of achievements against the Monthly or Quarterly Performance Indicator Report and the appraisal and approval of the respective Supervisor.

Qualifications:

- Be a Graduate
- Able to Drive motorcycle and travel extensively to hard-to-reach areas



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APPLICATION:

Interested applicant, please send Application Letter, Curriculum Vitae (with “Two” referees, including your last employment for reference check) scan or copies of Qualification Documents and National ID as per following “APPLY Email/ Link”, not later than on the evening of **7 October 2026 (Wednesday)**.

SCH Mandalay Regional Office: No. (B 36), 65th B Street, between 65th * 66th Street, 103rd * 104th Street, Chan Mya Tharzi Township, Mandalay.

(Apply Email: hr_mandalay@schmyanmar.org)

(Email Link: VA308_CM_Magway_MRO)

“SCH is practicing an Equal Employment Opportunity and considers all applications without discrimination of race, sex, religion, national origin, age, marital status, HIV/AIDs status and disability.”

Only short-listed candidates will be invited for relevant tests and/or personal interviews.