



38/ B (1), Pyi Htaung Su lane,
TharthanaYeiktha Quarter,
Near Sayar San Road, Bahan
Township, Yangon.
www.mam.org.mm

Medical Action Myanmar (MAM) is a medical organization. MAM aims to improve access to quality health care for all people in Myanmar. MAM provides large-scale access to prevention, diagnosis & treatment of HIV, Malaria, Tuberculosis and we provide Basic Health Care provided by 20 clinics and 2300 community health workers in remote areas. MAM employs over 1200 staff.

VACANCY FOR: Facilitator/Field Assistant (Supervisor)

Reports to:	Clinic Team Leader
Other Reports to:	Operation Officer, Deputy Operation Director
Job location:	Yangon Clinics
Deadline for application:	12 October 2026
Starting date of position:	As soon as possible
Vacancy number:	VA-0105/2026

Job purpose

To coordinate and provide technical support to the Facilitator/Field Assistant's (Out-Reach Adherence Supporters) in each clinic and hospitals and to provide regular reports about outreach activities.

To provide information and psychosocial support to PHA, ART and TB patients, addressing clinical status and (adherence) problems and enabling them to adhere the treatment life long.

Duties and Responsibilities

- Supervise of Facilitator/Field Assistant's work load and work schedule.
- Regular follow-up to the patients (HIV ART, PHA and TB, NCD) by checking the adherence, who are taking medicine not only MAM clinic or governmental hospitals.
- Monitor and surprise check to Facilitator/Field Assistant's activities and patient's houses to check for absenteeism of arriving to clinic for regular check-up.
- Follow up of ill patients who are admitted to hospitals
- Prepare monitoring plan and agenda for field visit.
- Prepare transportation cost and claim monthly to the clinic finance.
- Regular report updated and checked patients list.
- Can make refresher training Facilitator/Field Assistant and quarterly evaluate of Facilitator/Field Assistant.
- Collecting monthly report from Facilitator/Field Assistant and doing it.
- To involve staff, recruit of Facilitator/Field Assistant interview with team leader.

Others:

- Adhere to all MAM rules and regulations, code of conduct.
- Ensure all equipment is clean and well maintained.
- Carry out any other tasks that may be reasonably assigned to you.

MAM requires:

To be successful in this role you must have:

Education : Any graduate.
Experience : At least one-year experience in relevant field or related health organizations.

Language : Good comment in English and Burmese
Computer skills: Computer literate in MS Office Package.
Specifications: Good attitude towards the patients, Interest and motivation to work and care for patients, motivate and flexible to learn the new things, ability to work independently, provide prompt and accurate data collection and reporting, ability to work under demanding work environments, excellent interpersonal skills and non-judgmental attitude among the team. Motivate and flexible to learn the new things.

MAM offers:

- Salary, depending on qualification and experiences, starting from **242 USD** per month (on a 12 months' basis);
- 13th month bonus;
- 20 days of annual leave;
- Leave compensation up to one month of pay for untaken leave;
- Medical benefits;
- Gratuity Pay;
- Yangon Bus Fare Allowance

Application process:

Interested applicant should submit updated CV/Resume in the link below:

<https://forms.gle/qcVkV8widuma5NC4A>

No need to send scans or copies of certificates or diplomas, these will be requested later.

For further information on Medical Action Myanmar, please consult our website mam.org.mm

Please note that due to the urgency of this position, applications will be reviewed on an on-going basis and the org reserves the right to initiate the recruitment process before the deadline for applications.

MAM welcomes applications from all sections of the community including people with disabilities.