

**Job location** : South Yangon (Dala Base)

**Duration** : Up to September 2026 (Extendable base on budget)

**Vacancy opening date** : 19<sup>th</sup> June 2025

**Vacancy closing date** : 25<sup>th</sup> June 2025

**Expected start date** : 01<sup>st</sup> July 2025

**Salary and Benefit** : 457 USD to 480 USD as per PUI salary scale

**(Payment will be made in MMK based on the prevailing monthly exchange rate)**

### **Première Urgence Internationale (PUI)**

Première Urgence Internationale is a non-governmental, non-profit, non-political and non-religious international aid organization. Our teams are committed to supporting civilian victims of marginalization and exclusion, those hit by natural disasters, wars, and economic collapses, by responding to their fundamental needs. Our aim is to provide relief to uprooted people in order to help them recover their dignity and regain self-sufficiency. Main sectors providing assistance to around 6 million people in 25 countries in Africa, Asia, Europe, Latin America, and the Middle East: Health, WASH, Food Security and Nutrition, Shelter and Economic Recovery.

PUI has been working for the people of Myanmar on health and related issues since 1984, as Aid Medical Internationale (AMI). The merger of PU and AMI in 2011 strengthened our ability to provide integrated, multi-sector approaches utilizing the combined organisations' experience resulting in more diverse programming and intervention possibilities. PUI's mandate to respond to emergencies remains a priority, while maintaining a longer-term development focus to adapt to the contextual needs of the population in Myanmar. Specifically, PUI has been running an HIV prevention activity for Key population in Yangon region for over 10 years, linked to a malnutrition prevention program. In Kayin, PUI focus on primary health care, nutrition, WASH activities. In Shan, PUI focus on SRHR activities for general population. Today, the mission consists of 7 projects.

### **Job Purpose**

The Nutrition Supervisor will be responsible for the successful management and implementation of nutrition activities, ensuring equitable access to acute malnutrition treatment and management services for people living with HIV (PLHIV). This role involves organizing training and providing supportive supervision and monitoring the nutritional status of program beneficiaries. The Nutrition Supervisor will also support the Food Security & Livelihood Officer in their duties and supervise peer educators to achieve program indicators. She/ he will receive technical guidance from Medical Officer, Country Health Manager and Health Coordinator as needed.

### **Responsibilities**

#### **General Management**

Under direct supervision of Food Security & Livelihood Officer,

- Responsible for the timely, efficient, and effective implementation of WFP nutrition interventions within PUI's coverage area.
- In close collaboration with the Food Security & Livelihood Officer, develop work plans and project reviews, and participate in strategy reviews.
- Ensure a gender-sensitive approach across all activities.
- Monitor and document the progress of the nutrition program.
- Prepare quality analytical monitoring reports and briefs on nutritional status.
- Perform data entry into Kobo Tools.

## **Supervision:**

In collaboration with Township Health department and DC focal,

- In collaboration with the Township Health Department and DC focal points, support the selection of beneficiaries for cash assistance for nutrition and conduct post-distribution monitoring.
- Regularly travel to the field and provide on-job support to Peer Educators.
- Supervise and manage Peer Educators for initial nutrition assessment, regular nutrition assessment, and data collection.
- Provide Nutrition Message training to Peer Educators.
- Organize and conduct anthropometric measurements training for peer educators as needed

## **Training**

- Conduct nutrition awareness sessions for PLHIV and counselling sessions, especially for pregnant and lactating women (PLW) and malnourished beneficiaries.
- Support the development of technical training curriculum, training manuals, and Education and Communication (IEC) materials and tools.
- Organize cooking demonstration sessions as per the work plan.

## **Coordination and communication**

- Collaborate with the Township Decentralization Centre (DC) focal person for people living with HIV (PLHIV).

## **Leadership**

- Motivate and encourage Peer Educators and community facilitators to engage in community participation for malnutrition screening and to effectively manage and treat malnutrition, and implement Social Behavior Change Communication (SBCC) activities with a passionate commitment to program objectives.
- Ensure all project staff adhere to the "Do No Harm" approach to programming at all times and comply with PUI policies and guidelines.
- Actively participate and provide input into project and program strategy and directions.

## **Reporting:**

- In collaboration with the Food Security & Livelihood Officer, prepare training reports and monthly nutritional status reports as necessary, including analysis and recommendations.
- Assist in preparing quarterly donor reports together with the Food Security & Livelihood Officer under the guidance of Field Coordinator.

## **Monitoring and Evaluation:**

- Perform cross data checking and verification with the database for the nutrition status of beneficiaries.
- Periodically supervise and check the data entry quality against hard documents.
- Calculate the achievements of outcome indicators as needed.

## **Requirements**

- Any health-related Bachelor's Degree or Diploma (preferably B.N.Sc or Nursing Diploma)
- Minimum 3 years of relevant working experience in the Health Sector of an INGO/NGO preferably in nutrition sector.
- Strong facilitation, communication, and presentation skills.
- Candidate must have basic knowledge of Computers & Internet uses.
- Teamwork and team spirit with strong motivation to work for the community.
- Good communication skills in both Burmese and English.
- Ability to work in remote areas and travel frequently, with honesty and flexibility.
- Strong dedication and commitment to serve the PLHIV community.

Due to the specific work of Premiere Urgence Internationale (PUI) and according to his/her responsibility stated here, **the Nutrition Supervisor** is requested to stay at the organization's disposal for any extra duties related to the work and this position and job description will be reviewed regularly in concordance with the development of the programs.

To Apply Online, please access via this link,

[YGN/NuSup/HN/20250619 - Google Forms](https://forms.gle/YGN/NuSup/HN/20250619)

- Applications from all origins, religion, gender, age, People Living with HIV
- Women and people with disabilities are encouraged to apply.
- Parents with small children can be provided with some flexibility. Every application will be reviewed as per the qualification, experience necessary for the position only.

**Physical address submission: CV and cover letter can be sent to below address**

**Coordination office, No. (91-G1), Than Lwin Street, Golden Valley, (1) ward, Bahan Township, Yangon**

**(OR)**

**Dala Office, No. (44-46), Shin Saw Pu Road, Aung Mingalar Ward, Dala Township.**

"Any difficulties when applying, please contact via phone call +95 9880893850."

Please mention the applied position in Subject if you send your application via email.

Only short-listed candidates will be contacted for next selection process.