



(Vacancy Announcement)

Technical Officer (MHPSS) - 1 Position

Job Level – (H.1)

Duty station – Hpa An, Myanmar

Duration : 12 Months, further extension conditional upon funding

VA :2025-HI-030

Organization:

Humanity & Inclusion (HI - registered as the Federation Handicap International) is an independent and impartial aid organization working in situations of poverty and exclusion, conflict and disaster. HI works alongside persons with disabilities and people in need of support, taking action and bearing witness in order to respond to their essential needs, improve their living conditions and promote respect for their dignity and fundamental rights.

In emergency, HI's mandate widens to target the groups most in need within any population taking gender inequities into account – from isolated rural communities, to persons with disabilities, to excluded minority groups – to ensure their equal access to appropriate relief aid. HI works to meet the needs and defend the rights of children, women, and men with disabilities.

Since its creation in 1982, HI has gone on to work in around 60 countries worldwide. Our work has benefited several million people.

Humanity and Inclusion in Myanmar

In Myanmar the first operations date back to 2008, following cyclone Nargis. The emergency response program closed at the end of the response operations. In 2013, HI reinstalled an intervention program, and focused on activities in its core sectors of interventions: promoting inclusion and responding to the needs of persons with disabilities including landmine victims.

HI's intervention in Myanmar is based on 5 strategic pillars:

- **Emergency Response** – Basic Needs and Inclusive Humanitarian Action
- **Armed Violence Reduction** – EORE, Contamination Impact surveys and Victim Assistance Efforts
- **Inclusive Health** – Rehab, MHPSS, Early Childhood Development and Access to Services
- **Inclusive Preparedness** – Disaster Risk Reduction and Logistics Analysis
- **Inclusive Opportunities** – Inclusive Education and Inclusive Livelihoods

In 2024, the HI Myanmar program will be integrated into the HI Southeast Asia program, gathering Thailand, Cambodia, Lao, Vietnam and the Philippines.

For more information on the organization, please see:

- Humanity and Inclusion website: <https://www.hi.org/en/index>
- the online presentation of the organization: <https://www.youtube.com/watch?v=3p2OWI6T3AY&t=127s>
- Follow us on Facebook: <https://www.facebook.com/HIMyTh/>

Humanity & Inclusion encourages qualified people with disabilities or chronic illness and women to apply. We commit advancing inclusive workplace to remove barriers and to the full and equal participation in the workforce. We commit to provide equal employment opportunities, reasonable

accommodation in workplace to all employees and qualified applicants, regardless of Nationality, gender, religious and ethnic backgrounds, including people with disabilities.

Main objective of the position:

Under the responsibility of the Project Manager, the Technical Officer – MHPSS Officer contributes to the implementation of HI mandate and ten-year strategy (expressed in StratOp) in Myanmar. He/she contributes to the implementation of project by providing technical expertise and by ensuring that the quality and impact of the project concerned is optimized. S/he works closely with the program team.

Missions / Responsibilities

Mission 1: Providing guidance and technical support to project in accordance with the technical frameworks and general standards of MHPSS

- Provide appropriate technical guidance and support to project
- Ensure project's activities are implemented in accordance with internal quality and technical standards and propose adjustments or improvements as necessary.
- Adapt project documentation as required, in accordance with global technical standards and norms.
- Contribute to the regular reporting of technical activities of MHPSS (collection and analysis of technical data collected) in conjunction with the project team and the MEAL team.
- Where appropriate, coordinate and collaborate with the project's technical partners as delegated by the Specialist or Project Manager.

Mission 2: Providing project-based technical learning

- Ensure global and field technical specialists get the information they need and collaborate with technical divisions as needed.
- Collect the elements necessary for capitalization exercises or scientific documentation.
- Contribute to technical learning under the responsibility of the specialist or project manager, based on best practices.
- Responsible for the technical learning of projects based on lessons learned and good practices
- Adjust activities to audit recommendations as appropriate.
- Implement recommendations to improve the technical quality of projects.
- Ensure the technical quality and relevance of project activities implemented within their area of expertise; conduct self-evaluation of their project and participate in evaluation cycles under the supervision of the PM.
- Taking ownership of norms and standards anticipates and prepares for nexus adjustments.
- Propose research and study topics.
- Oversee data collection for research activities.
- Contribute to the terms of reference for evaluations.

Mission 3: Contributing to the animation of MHPSS

- Contribute to technical recruitment.
- Contribute to or lead the technical training required in his or her field.
- Contribute to the skills upgrading plan for professionals in its sector and may be a third- party assessor.
- May contribute to the development of a local talent pool within MHPSS (conducts technical interviews of candidates and makes recommendations, identifies training and coaching needs).
- Assists in coordinating technical professional development and facilitating a community of practice, in collaboration with the technical division. Conducts technical trainings for staff as appropriate.

- Contribute to the design and collection of operational data to ensure adequate monitoring of activities or ad hoc data collection activities, and ensure appropriate measurement of project completion in his/her area of expertise.
- Ensure that data processing is established and carried out in accordance with the rules and principles set by the MEAL and by the technical councils of the sector of MHPSS.

Mission 4: Contribute to ensure the technical influence of HI on MHPSS

- Contribute to the outreach of HI expertise: can represent HI technical expertise by delegation in relevant local, regional and international networks and with local partners.
- Where appropriate, coordinate and collaborate with the project's technical partners as delegated by the Specialist or Project Manager.
- Relay and contribute to advocacy messages within its scope of work.
- Write new project content for the continuity or expansion of the project within its technical scope.
- Contribute to the writing of new proposals for new opportunities within its technical scope.

Mission 5: Emergency Preparedness and Response Responsibilities

- Contribute to the support or implementation of emergency preparedness actions of the program(s) and, during an emergency, adapts his/her work modality in order to contribute to an effective HI humanitarian response.

It is expected that the position holder will perform any other duties as required by the Line Manager that are commensurate with the position.

Due to the developing and volatile situation in Myanmar and emergency nature of the programmatic response, the position holder's responsibilities may evolve as per programmatic needs.

Duty Station	: Hpa An
Line Manager of the position holder for	: Project Manager
Position holder is Line Manager for	: N/A
Position holder is technical referent for	: N/A

Required Qualifications

Qualification:

- University degree in Clinical / Educational & Counselling Psychology or related to Mental Health and Psychosocial Field is required.

Experience:

- At least 2 years' experience of clinical mental health is required.
- Experience with humanitarian INGO, NGO and CSOs, especially in mental health support is required.
- Experience in providing humanitarian/emergency mental health support for the persons with disabilities is preferred.
- Experience in participating in training (material development, training facilitation) and on-the-job capacity building of staff and community volunteers is required.
- Experience of working in a remote community setting is an advantage.
- Experienced in Humanitarian Context, preferably in the field of inclusion is an advantage.
- Experience working in multidisciplinary context is an advantage.

- Prior experience serving as an advisor/technical team member on a project in a developing country is preferable.
- Strong knowledge on the context of Southeast region is preferable.

Languages Skill:

- Good level in English and Myanmar languages, both in written and Oral is required.
- Understanding of additional local languages is an asset

HI SALARY RANGE SOCIAL BENEFITS:

Approximate Basic Salary: **(3,430,000 MMK to 4,074,840 MMK)**

Social and Other benefits: HI Medical Reimbursement, 13 months bonus, Seniority bonus, Public Holidays, Leave benefits (Annual leave, Sick leave, Maternity leave, Paternity leave), Monthly Medical Allowance + Travel allowance, Communication allowance per month.

HI is committed to protecting children and vulnerable adults from harm. All staffs are expected to comply with the child Protection and PSEA Policies. Applicants for this position will be assessed regarding their suitability to work with children and vulnerable adults.

“HI is committed to maintaining a Non-Discriminatory work environment that values diversity and inclusion and offer Equal Opportunity for any employee or candidate regardless of race, colour, religion, sex, age, and disability, history of incarceration, marital status, sexual orientation, gender identity or expression. Qualified women are strongly encouraged to apply for this position.

The successful candidate will be required to complete a self-declaration form to help verify their suitability to work with children.

Send applications to: recruitment@myanmar.hi.org (CV + cover letter).

Please write: “**VA: 2025-HI-030_Technical Officer (MHPSS)_ Hpa An**” in subject.

Deadline for the submission: **23rd June 2025 (5:00 PM) MMT.**

“Due to the urgent nature of this requirement, the position will be filled on a rolling basis. Interested candidates are strongly encouraged to apply as early as possible.” Only shortlisted applicant will be contacted for a written test and interview. After closing date, applications are not considered.

HI is an organization that takes a Zero Tolerance stance on sexual exploitation, abuse, harassment and intimidation, fraud and corruption. The selected candidate must agree to adhere to and respect these policies which are available on this link: <https://hi.org/en/institutional-policies>

HI has also set up a rigorous, transparent and inclusive mechanism for the escalation and management of complaints. Any report can be sent confidentially and securely to this email <https://secure.ethicspoint.eu/domain/media/en/gui/105781/index.html>.