



KAREN ETHNIC HEALTH ORGANIZATION CONSORTIUM (KEHOC)

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Ward No. 5, Kauk-Kyait Village,

Mawlamyine – Pa-an Highway, Pa-an, Karen State

Office Phone - (+95) 9252 779 462

VACANCY ANNOUNCEMENT

1. JOB DETAILS:

Position	: Counselor
Number of Position	: 1 Post
Reports Directly to	: Medical Doctor
Supervisee	: Non
Duty Station	: Shwe Koke Ko (ART Center), Myawaddy township, Karen State

2. PRIMARY PURPOSE OF THE POSITION

Position Summary: Karen Ethnic Health Organization Consortium (KEHOC) is seeking a highly motivated and experienced Counselor to join our dedicated team at our Anti-Retroviral Treatment (ART) Center in Shwe Koke Ko, Myawaddy township, Karen state. This is a critical role in providing essential psychosocial support, adherence counseling, and emotional well-being services to individuals living with HIV. The Counsellor will be responsible for providing individual and group counseling to patients and their families attending the ART center. This includes pre- and post-test counseling for HIV, adherence counseling for antiretroviral therapy (ART), addressing psychosocial challenges related to living with HIV, and providing emotional support to enhance overall well-being and treatment outcomes.

3. KEY RESPONSIBILITIES:

In general, the Counselor is expected to satisfy the following responsibilities:

- Conduct pre- and post-test counseling for HIV testing, ensuring informed consent and privacy.

- Provide comprehensive adherence counseling to patients initiating and on antiretroviral therapy (ART), addressing barriers to adherence and developing personalized adherence plans.
- Offer psychosocial support and counseling to individuals and families coping with an HIV diagnosis, stigma, discrimination, and disclosure issues.
- Identify and assess patients' psychosocial needs, emotional distress, and mental health concerns, providing appropriate support or referral.
- Facilitate support groups for people living with HIV, fostering a sense of community and shared experience.
- Educate patients on sexual and reproductive health, prevention of HIV transmission, and safer practices.
- Maintain accurate, confidential, and up-to-date counseling records and case notes.
- Collaborate closely with medical doctors, nurses, pharmacists, and lab technicians to ensure integrated and holistic patient care.
- Link patients to community-based support services, social welfare programs, and other relevant resources.
- Participate in multidisciplinary team meetings to discuss patient cases and contribute to care planning.
- Conduct outreach and awareness activities to promote HIV testing and reduce stigma within the community.
- Adhere to all organizational policies and procedures, including those related to confidentiality, patient privacy, and ethical counseling practices.
- Participate in ongoing training and supervision to enhance counseling skills and knowledge.

4. EDUCATIONAL BACKGROUND AND QUALIFICATIONS:

- Diploma or Bachelor's degree in **Nursing** from a recognized institution.
- Additional training in Social Work, Counseling, or a related field.
- Minimum of 2-3 years of experience as a counselor, with demonstrated expertise in HIV/AIDS care and management, particularly in an ART center, is highly preferred.
- Relevant certification or training in counseling (e.g., HIV counseling, basic counseling skills) is highly preferred.
- Strong knowledge of HIV pathophysiology, antiretroviral therapy, opportunistic infections, and co-morbidities.
- Willingness and ability to travel within the project areas.
- Proven interpersonal skills and ability to work effectively in a team.
- Strong computer skills, especially with Word, Excel, and PowerPoint

- Excellent personal organizational skills, including time management, and the ability to meet deadlines and work under pressure.
- Fluency in Karen, Burmese, and Basic English (Karen speaking preferred).

Application Process:

Interested candidates should address the application to **Admin and HR Coordinator**, Ward No.5, Kauk-Kyait Village, Mawlamyine – Pa-an Highway, Pa-an or ahrm.kehoc24@gmail.com with his/her complete **curriculum vitae (CV)**, **two recommendation letters**, a photo taken within last three months, **NRC copy**, copy of certificate(s) and additional training attended.

Deadline of Application

The all-complete application should arrive by **27th June 2025**.

Only short-listed candidates will be contacted for interview.

The Karen Ethnic Health Organization Consortium has a zero-tolerance for the Prevention of Sexual Exploitation, Abuse, and Harassment of beneficiaries. Protection from Sexual Exploitation, Abuse, and Harassment (PSEAH) is everyone's responsibility, and all employees are required to adhere to the Code of Conduct, which enshrines the principles of PSEAH, at all times (both during work hours and outside work hours). The Karen Ethnic Health Organization Consortium is also committed to safeguarding children and has a zero-tolerance policy for any form of child Exploitation, Violation, Abuse, and Neglect (EVAN). Familiarization with and adherence to the Code of Conduct is an essential requirement of all staff.