



KAREN ETHNIC HEALTH ORGANIZATION CONSORTIUM (KEHOC)

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ကရၢၣ်တိုၣ်းရၢၣ်းသးကျိၣ်းမာၤရးပုၤပေါၣ်းအဖွဲၤအစည်း
Ward No. 5, Kauk-Kyait Village,
Mawlamyine – Pa-an Highway, Pa-an, Karen State
Office Phone - (+95) 9252 779 462

VACANCY ANNOUNCEMENT

Position: : Lab Technician
Post: : 1 post
Reports Directly to: : Program Manager (TB-HIV)
Location: : Shwe Koke Ko (ART Center), Myawaddy township, Karen State

POST SUMMARY: The Karen Ethnic Health Organization Consortium (KEHOC) is seeking a compassionate, highly motivated, and experienced Lab Technician to join our dedicated team at our Anti-Retroviral Treatment (ART) Center in Shwe Koke Ko, Myawaddy township, Karen state. This is a crucial role in providing essential laboratory support for the diagnosis, monitoring, and management of individuals living with HIV. The Lab Technician will be responsible for performing a range of laboratory tests essential for HIV diagnosis, monitoring treatment efficacy, and detecting opportunistic infections. This includes sample collection, processing, analysis, quality control, and accurate reporting of results, all while maintaining a safe and efficient laboratory environment.

Key Responsibilities:

- Perform phlebotomy and collect various biological samples (blood, urine, etc.) from patients in a professional and safe manner.
- Process and prepare samples for laboratory analysis according to established protocols.
- Conduct a variety of laboratory tests relevant to HIV/AIDS management, including but not limited to:
 - CD4 cell count (e.g., using flow cytometry or point-of-care devices)
 - HIV viral load testing (if applicable), Complete Blood Count (CBC), Liver Function Tests (LFTs), Renal Function Tests (RFTs), Blood Glucose

- Screening tests for opportunistic infections (e.g., TB sputum microscopy, cryptococcal antigen)
- Operate and maintain laboratory equipment and instruments, ensuring proper calibration and functionality.
- Implement and adhere to strict quality control procedures to ensure accuracy and reliability of test results.
- Maintain accurate and detailed records of all laboratory tests performed, results, and quality control data.
- Report critical and abnormal results to the medical doctor promptly and accurately.
- Manage laboratory supplies and reagents, including inventory control, ordering, and proper storage.
- Ensure proper waste disposal and maintain a clean and sterile laboratory environment.
- Adhere to all biosafety guidelines and standard operating procedures (SOPs) to prevent contamination and ensure personal safety.
- Participate in internal and external quality assurance programs.
- Collaborate effectively with medical doctors, nurses, and other healthcare professionals to ensure timely and effective patient care.
- Participate in training and capacity building initiatives as required.
- Adhere to all organizational policies and procedures, including those related to confidentiality and patient privacy.

Any other extra duties assigned by senior executive officer of KEHOC.

Qualifications:

- Certified award or Diploma or Bachelor's degree in Medical Technology, Laboratory Science, or a related field from a recognized institution.
- Minimum of 2-3 years of experience as a Lab Technician, with demonstrated experience in an ART center or in managing antiretroviral medications highly preferred.
- Strong knowledge of laboratory procedures, quality control, and biosafety protocols.

- Proficiency in performing various hematological, biochemical, and immunological tests.
- Experience with operating and troubleshooting common laboratory equipment.
- Excellent attention to detail and strong analytical skills.
- Ability to maintain accurate records and manage data effectively.
- Strong communication and interpersonal skills.
- Strong commitment to public health and serving the Karen community
- Fluency in Burmese and Karen languages is highly desirable

Application Process:

Interested candidates should address the application to Admin and HR Coordinator, Ward No.5 Kawk Kyait Village, Mawlamyine Hpa-an Highway, Pa-an, Karen State or ahrm.kehoc24@gmail.com with his/her letter of interest, Curriculum Vitae stating expected salary, two recommendation letters, a photo taken within last six months and copy of registration, certificate(s) and any additional training attended.

Deadline of Application: June 27th, 2025.

Only short-listed candidates will be contacted for interview.

The Karen Ethnic Health Organization Consortium has a zero-tolerance for the Prevention of Sexual Exploitation, Abuse, and Harassment of beneficiaries. Protection from Sexual Exploitation, Abuse, and Harassment (PSEAH) is everyone's responsibility, and all employees are required to adhere to the Code of Conduct, which enshrines the principles of PSEAH, at all times (both during work hours and outside work hours). The Karen Ethnic Health Organization Consortium is also committed to safeguarding children and has a zero-tolerance policy for any form of child Exploitation, Violation, Abuse, and Neglect (EVAN). Familiarization with and adherence to the Code of Conduct is an essential requirement of all staff.