

Vacancy Announcement

Founded in 1956, DRC Danish Refugee Council is Denmark's largest, and a leading international NGO. We have continuously been ranked as one of the best NGOs in the world - and are one of the few with a specific expertise in forced displacement. In over 40 countries, we protect, advocate and build sustainable futures for refugees and other displacement-affected people and communities.

To support and strengthen the DRC programme in Myanmar, we are looking for highly motivated and capable candidates to fill the position of

Protection Project Manager-Gender Based Violence-(1) Post

| | |
|--------------------------|---|
| Duty Station | Sittwe, Rakhine State |
| Report to | Area Programme Manager |
| Direct report for | Gender Based Violence Team Leaders |

Overall purpose of the role:

- Overall responsibility for the day to day management of DRC's sector projects within geographical area of responsibility
- Direct manager for relevant sector staff members.

Responsibilities:

The GBV Project Manager shall conduct regular field visits, including by boat and will be expected to perform the following duties:

PROJECT MANAGEMENT AND LEADERSHIP:

- Coordinate, plan and monitor GBV project activities
- Ensure the highest quality of the sectoral interventions, and the coherence between all projects, ongoing and proposed, according to the overall protection strategy and taking into account remote monitoring modalities
- Take leadership of GBV projects in terms of high quality and timely deliverables, narrative reporting and financial overviews, close cooperation with donors, Government counterparts and coordination mechanisms on site, and synergy with other DRC interventions in the area.
- Formalize and develop project related operational tools and training modules, with support from the Integrated Protection Manager
- Provide input for monthly, quarterly, interim, and annual donor reports as well as ad hoc donor requests
- Provide overall budget monitoring, financial management and expenses control for the project activities, including compliance with minimum DRC and donor requirements

PROGRAM DEVELOPMENT, STRATEGY AND EXTERNAL RELATIONS

- Representation of DRC and active participation in GBV sector meetings and relevant sub sectors/working groups
- Oversee knowledge sharing across teams, and ensure that monitoring and evaluation results are understood and used to improve programs
- Drive the development and growth of the relevant programs within the DRC program objectives, including proposal development, and feed into country-wide strategy development
- Ensure adaptiveness of programming with the ongoing emergency response, in coordination with and supported by the Integrated Protection Manager

- Ensure cooperation and integration with GP and Child Protection programmes through working with the other project managers and team leaders

ACCOUNTABILITY AND REPORTING:

- Guided by the DRC Programme Handbook, continuously monitor and develop relevant accountability initiatives within the protection program as well as strengthening the effort to document the impact of activities
- Ensure compliance with internal and external reporting requirements as well as DRC policies and procedures, particularly with respect to GBV and the code of conduct.

PEOPLE MANAGEMENT:

- Lead and manage DRC's GBV team including mentoring, ensuring coordination, recruitment, and capacity development
- Provide on the job training as required and adapt trainings/coaching to specific staff needs

AS MANAGER THE POST-HOLDER IS RESPONSIBLE FOR THE FOLLOWING:

- Accountable for achieving DRC's strategic goals and objectives within the area of responsibility
- Accountable for making significant decisions on what the child protection team does: its purpose, functions and role, and for making commitments and decisions that require the expenditure of significant unit resources.
- Accountable for people management of direct reports, generally at least 3 employees. This includes hiring & firing, objective setting, probation, performance appraisal, development of staff, managing performance, including poor performance, etc
- Accountable for making sound decisions based on DRC policies, MOPs, standards, and the advice of technical experts in DRC

Experience and technical competencies

- Master's degree in relevant field (gender studies, nursing, counseling/mental health, social sciences etc) and evidence of further specialist training.
- Minimum 4 years of experience in NGO projects, particularly in managing/leading protection projects.
- At least 2 years' experience with proven management skills and competence in people management.
- Experience in producing high-quality technical material (training material, programme tools, proposals, strategic documents etc.).
- Excellent communication skills for external audiences (including governments and donors)
- Experience working in conflict contexts or humanitarian response.
- Experience working with Monitoring and Evaluation.
- Full professional proficiency in English
- Other local language is considered as an asset.

All DRC roles require the post-holder to master DRC's core competencies:

- **Striving for excellence:** Focusing on reaching results while ensuring efficient processes.
- **Collaborating:** Involving relevant parties and encouraging feedback.
- **Taking the lead:** Taking ownership and initiative while aiming for innovation.
- **Communicating:** Listening and speaking effectively and honestly.

- **Demonstrating integrity:** Upholding and promoting the highest standards of ethical and professional conduct in relation to DRC's values and Code of Conduct, including safeguarding against sexual exploitation, abuse and harassment.

Condition

Contract: DRC will offer the successful applicant a DRC's Regular contract including 3-month probation. Renewable depends on both funding and performance. Salary and conditions will be in accordance with DRC's Terms of Employment. The position is placed in Employment Band F - management. The position requires candidates who can work and base in Sittwe.

Application and CV

Interested? Click [here](#) to apply. Please send your application, in English, no later than 14th May 2025. CV only applications will not be considered.

(Applications will be reviewed on a rolling basis, and shortlisted candidates may be contacted for interview/an offer made before the advertised closing date)