

Save the Children is the world's leading independent organisation for children. It is a dual mandate organization and focuses on development and emergency response. We are currently working in 120 countries around the world touching the lives of 125 million children. Our mission is to inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives.

Save the Children has been working in Myanmar since 1995. Our programmes include Maternal and Child Health, Nutrition, HIV/AIDS, WASH, Education, Food Security and Livelihoods, Child Protection and Child Rights Governance and Humanitarian Responses in across the country.

Save the Children offers attractive salary including non-salary benefits which consists of paid medical benefits, various leave benefits, accident insurance, severance and other allowances.

We are currently inviting motivated and talented individuals to apply for **Community Facilitator(Child Protection)**position based in TKP Office. Please see the following detailed information.

SAVE THE CHILDREN INTERNATIONAL
VACANCY ANNOUNCEMENT
(FOR MYANMAR NATIONAL ONLY)
ROLE PROFILE

TITLE: Community Facilitator(Roving Case Worker)	
TEAM/PROGRAMME: Child Protection	LOCATION: Rakhine Area
Number of Position: 1 GRADE: NAT - 6	CONTRACT LENGTH: Fixed Term
CHILD SAFEGUARDING: Level 3: the post holder will have contact with children and/or young people <u>either</u> frequently (e.g. once a week or more) <u>or</u> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the vetting process staff.	
ROLE PURPOSE: To facilitate the effective and successful planning, implementation, monitoring and evaluation of gender responsive programme activities in assigned camps and rural/urban areas - in collaboration with the Project Officers. To conduct regular monitoring at assigned areas to alert for all protection cases, to support children and community members in accessing services and receiving proper case and follow up service providers. To conduct trainings, meetings, awareness sessions, MHPSS activities in assigned camp area, and supervise CFS animators. In the event of a major humanitarian emergency, the role holder will be expected to work outside the normal role profile and be able to vary working hours accordingly.	
SCOPE OF ROLE: Reports to: Project Coordinator (Child Protection) Staff reporting to this post: Nil (delete where its not applicable) Budget Responsibilities: No Financial Approval Role Dimensions: Regular Contact of basic factual information	



KEY AREAS OF ACCOUNTABILITY :

- Work closely with community members in addressing Child protection cases through referral mechanisms and services provided while keeping into account community based mechanisms.
- Regular Child Protection Cases Follow Up
- Ensure community mobilisation, and coordinate with the stakeholders at the assigned areas
- Assist supervisor in preparing and holding meetings & trainings as well as developing weekly and monthly work plan and budget estimation
- Assist supervisor in supporting the technical implementations of plans to facilitate CP related information and coordinate with other agencies when needed.
- Case forms data entry and send to line manager and database focal in weekly and monthly basis
- Support supervisor and co-facilitate in capacity building trainings to PSS Facilitators in project areas
- Support PSS Facilitators in activities implementation and capacity development
- Guide and support PSS Facilitators in developing work plans and training plans
- Any other duties and tasks assigned by supervisor.
- Regular monitoring both CFS activities and case management activities.

Child Safeguarding responsibilities

- Make sure that you and your supervisees (PSS Facilitators) are aware of Child Safeguarding Policy and code of conduct and apply all the time

BEHAVIOURS (Values in Practice)

Accountability:

- Holds self accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

- Sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- Widely shares their personal vision for Save the Children, engages and motivates others
- Future orientated, thinks strategically and on a global scale.

Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- Values diversity, sees it as a source of competitive strength
- Approachable, good listener, easy to talk to.

Creativity:

- Develops and encourages new and innovative solutions
- Willing to take disciplined risks.

Integrity:

- Honest, encourages openness and transparency; demonstrates highest levels of integrity
- Always acts in the best interests of children

QUALIFICATIONS

- Must be matriculation exam passed for this post
- Ability of communication in Burmese and Rakhine (if applicable)
- Ability to read and write in Burmese



- Ability basic computer skills such as word , Excel ,Internet and Etc

EXPERIENCE AND SKILLS

Essential

- Advanced computer proficiency especially in MS Office suite
- Have experience working with children using child friendly approaches and techniques
- A commitment to children's rights, children's participation and non-discrimination.
- Fluency in both oral and written communication in Myanmar, fluency of local language is an asset

Desireable

- Fosters collaboration, creativity, positivity, and flexibility in the workplace
- Flexible work attitude: the ability to work productively in a team environment & independently.
- High motivation to work with difficult circumstances

Skills and Experience:

- Less than or equal to 1 year experience about child protection or humanitarian works
- Knowledge about INGOs/NGOs

Education:

- Secondary school education (Matriculation)

Communication and Technical Skills

- **Excellent** Myanmar communication skills, both written and verbal
- Excellent personal organisational skills, including time management, and ability to meet deadlines and work under pressure
- Willingness to travel to field offices and work in difficult environment according to travel requirements

General:

- Ability to work collaboratively with colleagues across the organisation developing effective working relationships to deliver outstanding results for children
- Commitment to and understanding of Save the Children's aims, values and principles.
- Willingness and capability to comply with all relevant Save the Children policies and procedures with respect to health and safety, security, equal opportunities and other relevant policies, including the Child Safeguarding Policy

Additional job responsibilities

The duties and responsibilities as set out above are not exhaustive and the role holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

Equal Opportunities

The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities and Diversity policies and procedures.

Child Safeguarding:

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

All staff has an obligation and a responsibility to:

- Ensure they fully understand the provisions of the Child Safeguarding Policy, the Code of Conduct and Local/Country Procedures.
- Conduct themselves in accordance with the rules of the Child Safeguarding Policy, in their personal and professional lives – which includes reporting suspicions of child abuse.



- Ensure the way they are carrying out their work is not putting children at risk (or further risk) – this means constantly scrutinizing their work through a child safeguarding lens and talking to children about possible design/implementation “flaws”.
- Promote the message of child safeguarding to colleagues in other organizations and government ministries, children in their own and beneficiary families, and community members in general.
- Be vigilant about observing possible child abuse/harm in their personal and professional lives.

All managers have the above responsibilities as well as ensuring

- Their staff are doing the above.
- That child safeguarding is integrated and given a “voice” in all management processes including recruitment, induction, performance management, team meetings, annual planning processes, field level monitoring, etc.

Safeguarding our Staff:

The post holder is required to carry out the duties in accordance with the SCI anti-harassment policy.

Health and Safety

The role holder is required to carry out the duties in accordance with SCI Health and Safety policies and procedures.

Interested and qualified candidates are invited to apply an Application Letter and Curriculum Vitae to the link below:

To Apply Position : [Click Here](#)

Closing Date : 7 Oct 2026(Wednesday) 5:30PM (MMR)

Candidates are also requested to mention in the applications if there is, blood/marriage relationships with the existing Save the Children employees. No requirement of photo or copy of certificates and only short-listed candidates will be contacted.

Remark: For those who failed to mention or incorrectly mention the apply position title, Programme/Sector name and location in their applications, we will consider those as disqualify and we will not consider for short