



Ratana Metta Organization

No. (483-B), 1st Floor, Aung Myittar Street, 4th Quarter (South), Thaketa Township, Yangon.

Contact Phone: 09 73024794

Email: ratanametta.recruitment@gmail.com

Vacancy Announcement for National Only

Title : Project Officer (Child Protection)
Location : Dala Township, Yangon
Report to : Project Manager
Duration : 1 year (including 3 months' probation period)
Starting date of position: **ASAP**

Application deadline : 11st May, 2025 (Will be interview before the deadline based on requirement need.)

Organization Background:

RMO - Ratana Metta Organization was founded in September 10, 2004 with the main objective to prevent transmission of HIV/AIDS in Myanmar. Since then, it grew enormously into one of the outstanding local NGOs in Myanmar covering health, child protection, livelihood, women, youth and peace building sectors. In partnership with UN, INGOs, NGOs and CBOs for over 19 years, RMO could hold the excellent track records in implementing multi-sectors-projects. RMO is now operating 10 branch offices in different parts of Myanmar. Registered with the Ministry of Home Affairs (Registration No. 1098), RMO is systematically organized with its vision, mission, objectives, core values and strategic plans.

Job Requirements:

Qualifications: Education/Knowledge/Technical Skills and Experience.

- Must be above 23 years and have a High School Graduated.
- Have a experience with **Child Protection** and could be used MS Office , Zoom Application.
- Project work evidence documents, expenses incurred and used must be systematically complied and reported to the higher officials, systematic file storage, record keeping, weekly and monthly reports must be submitted to officials on time.
- Must be travel to the Project Areas.
- Must be able to provide education and training on **Child Protection** to the community.
- Must be follow the staff rules and policy established by the organization.
- In order to be able to carry out the project activities successfully, must cooperate with other organizations.
- Must be interested in community service and travel to the district from time to time.



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- Must be able to continuously study and monitor work completions and difficulties and make necessary connections and solutions.
- Must be able to carry out the duties assigned by the responsible person according to requirements.

How to apply:

Please submit **your application form (attached in below) or your updated CV** with contact details of 2 **referees** and cover letter, summarizing why you are suitable for this position and how to fulfill child protection project's job qualification and requirements to ratanametta.recruitment@gmail.com not later than **3:00 PM**, Application deadline : 11st May, 2025

- **Applications after closing date and without the complete CV will not be considered.**
And also **only CVs applied via Email will be accepted.**

Child Safeguarding:

*RMO is working with children, person with disability (PwD), PLHIV and committed to the safeguarding of children and vulnerable adults under the core sectors of our work. We have **zero tolerance** for any behaviors and practices that puts children and/or vulnerable adults at risk of abuse and/or harm. Successful candidate will be expected to adhere to Code of Conduct and sign up to RMO's Child Safeguarding policy and PSEA.*