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Plan International Myanmar
Job Advertisement for Project Officer (Child Protection)

Plan International is a global organization focused on advancing the rights of children and youth, especially girls, across both development and humanitarian contexts.

In Myanmar, Plan International implements integrated programming focused on child development and youth empowerment, with a special emphasis on supporting girls and young women. Our program areas encompass Early Childhood Care and Development (ECCD), Water, Sanitation, and Hygiene (WASH), Resilience and Disaster Risk Reduction (DRR), Child Protection, and Education. Additionally, we focus on Youth and Adolescent Development through Skills and Opportunities for Youth Employment and Entrepreneurship (SOYEE), as well as Leadership and Life Skills Development. Our efforts also extend to ensuring Food and Nutrition Security to promote healthier and more resilient communities.

Plan International is dedicated to creating safe environments for children and program participants, promoting practices that address their specific safeguarding needs and protection risks. We actively challenge and do not tolerate inequality, discrimination, or exclusion.

Position	: Project Officer (Child Protection)
Report to	: Project Coordinator (Child Protection)
Number of Position	: 1 Position
Location	: Mandalay Office
Assignment Type	: From joining date until 30 th June 2027 (with possible extension)
Application Closing Date	: 5 th October 2026, 5:00 PM
Travel Percentage	: 80% in the project area

Job purpose:

The Project Officer (CP) will lead implementation of the project activities to ensure children, caregivers and communities are aware of climate change impact on child early and force marriage risks, protection risks, reporting pathways, and empower girl and boys on their capacity strengthening of young girls and boys. The role will strengthen community-based child protection systems and support safe, gender-responsive, and inclusive through integrated sector programming for project in Mandalay.

Dimension of the Role:

- Report directly to the Project Coordinator (CP) and supervise Youth Mobilizers to be effective implementation in project targeted areas.
- Manage and coordinate all field-level aspects of program implementation in close collaboration with the other program staffs.
- Support effective implementation preventing climate change impact on child early and force marriage (CEFM), including integration with Child Protection, Climate Change, Young Entrepreneurship, Gender, and Youth & Adolescent Support (YAS) program components.
- Coordinate field-level operations including training management, event organization, meeting preparation, logistics coordination, implementation follow-up, and reporting.
- Coordinate and maintain effective working relationships with partner organizations involved in field-level implementation to ensure alignment, collaboration, and timely delivery of activities.



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- Represent the project at field-level meetings, coordination forums, and stakeholder engagements as delegated by the Project Coordinator (CP).

Key Responsibilities:

- Support the Project Coordinator in project implementation and reporting through coordination with community, partners, authorities, and relevant stakeholders.
- Assist in developing monthly and quarterly field implementation plans and ensure timely execution of activities.
- Conduct regular field monitoring to ensure quality, effectiveness, and timely implementation of project activities.
- Maintain accurate and organized documentation of project records, and key program information.
- Facilitate capacity-building trainings for community-based child protection groups, Youth Mobilizers, volunteers, partner staff, and local stakeholders.
- Lead community mobilization and awareness-raising activities on climate change, child protection, and YAS related issues in targeted communities.
- Support the establishment and strengthening of community-based child protection mechanisms.
- Assist with budget planning, expenditure forecasting, and financial tracking in coordination with the Project Coordinator.
- Prepare and submit timely, accurate, and high-quality reports and program documentation.
- Ensure implementation of Plan's Child Protection Policy, safeguarding standards, and accountability mechanisms across all project activities.
- Support emergency response and additional project activities as required by the organization.
- Monitor and support partners in climate resilience, small income generation training in community and green innovation challenge implementation in community.
- Coordinate with internal teams, partners, and stakeholders to ensure effective and harmonized implementation of Project interventions.

Safeguarding and PSHEA Policy Implementation

- Ensure the delivery of Child Protection project activities in accordance with Safeguarding policies, procedures and guidance incorporate measures described in the standard **"Delivering Safe programming and influencing work"**, **"Working with Safe Partners"** and **"Building Positive and Safe Relationships with Children and Programme Participants"**.
- Activities of Child Protection project activities, guidance, and technical support partners are in line with Plan International Safeguarding and PSHEA standards and manual
- Create a safe and supportive environment for all community members, particularly vulnerable groups such as women, children, and LGBTQ+ individuals.
- Ensure project activity does not put children and programme participants at risk by continuously evaluating it through a safeguarding perspective, data privacy and discussing potential design or implementation with the children and programme participants.
- Promote the importance of safeguarding and PSHEA to colleagues in other organizations and children, their families, beneficiaries, and the wider community.
- Apply all relevant standards to their area of responsibility.
- Identify and address gaps within implementing standards in area of responsibility
- Assume responsibility for reporting any instances of suspected child abuse or neglect immediately as per Plan Myanmar's policy.



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Qualifications, Skills & Experience:

Essential

- Minimum 3 years of demonstrated experience in child protection and strengthening the community-based child protection group.
- University degree in the relevant field (preferably social work, law, psychology, gender and child development)
- Good experience in gender and climate resilience focuses on response girls and young women participations.
- Knowledge and experience on green skills and young entrepreneurship.
- Good experience on working with partner and community members.
- Strong knowledge and understanding on Gender, Child Protection, SRHR, young entrepreneurship or livelihood, and Climate Change or Safeguarding and PSHEA policy implementation to the respective area of responsibility.
- Reflects on their value system and takes account of their biases towards individuals (including children and programme participants) in all their diversity.
- Understands the relevance of safeguarding and PSHEA including risks to child protection program work
- Strong experiences in participatory methodologies
- Strong knowledge in planning, monitoring, evaluating and managing a pool of technical support.
- Understanding of development issues in the child protection sector, relevant policies and frameworks
- Strong knowledge in planning, monitoring, evaluating programs and Facilitation Skills
- Strong experience in using Microsoft software.

Skills and Behaviors:

- Positive interpersonal skills and Sound management skills
- Basis knowledge on psychosocial support
- Good English skills (Both Reading and Writing)
- Good negotiating and problem-solving skills, Conceptual and analytical skills
- Good people skills; team builder, Planning, Monitoring and Advocacy skills
- Ability to maintain strategic vision and link with everyday work
- Clear and effective communication that builds relationships to influence others
- Proactive, demonstrates record of creativity and entrepreneurship
- Accountability and responsibility for own performance
- Promotes teamwork and cooperation
- Demonstrate high degree of professionalism and integrity
- Confident in taking initiative and exploring new opportunities

How to apply:

Interested candidates who meet the above requirements are required to submit a cover letter, a comprehensive CV and details of three referees via e-mail only to: Myanmar.CO@plan-international.org . Late applications will not be considered.

Subject line for application: **"Project Officer (Child Protection) _ Mandalay"**.



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Reference & background checks will be performed for successful candidates. Only shortlisted candidates will be contacted. Plan International is an equal opportunity employer and women are encouraged to apply. Plan International Myanmar is committed to the well-being of children, youth, and adults, and upholds the principles of gender equality. We have zero tolerance for Safeguarding and PSHEA issues. All staff and associates of Plan International Myanmar are required to sign and adhere to our Safeguarding Policy and PSHEA Policy at all times.