



# Network Activities Group (NAG)

No.51, Shukhinthar Street, Rose Garden, 27-Ward, North Dagon Township, Yangon, Myanmar.

Tel: 09-450694361~5, Email: [info@nagmyanmar.org](mailto:info@nagmyanmar.org), Web: [www.nagmyanmar.org](http://www.nagmyanmar.org)

## VACANCY ANNOUNCEMENT

Reference No: NAG/ HR-2025/0008

### MHPSS Assistant: NAG HQ YGN

<b>Position</b>	<b>MHPSS Assistant</b>
<b>Location</b>	<b>NAG-HO, Yangon based with Field Travels</b>
<b>Duration</b>	Probation 3 months (potential to extend)
<b>Applications Closing Date</b>	27 June 2025 or as soon as possible
<b>How to apply</b>	Submit the application together with <b>1) Cover Letter</b> <b>2) CV detailing experiences and qualifications (including recent photo and two references)</b> to <a href="mailto:recruitment@nagmyanmar.org">recruitment@nagmyanmar.org</a> with subject line, “MHPSS Assistant, NAG-HO, Yangon based with Field Travels”.
<b>Note</b>	Only short-listed candidates will be invited for an interview.

## 1. Background of Network Activities Group

Network Activities Group (NAG) is a national non-profit organization in Myanmar, with a vision of “Emergence of a peaceful, prosperous and dignified society that values equity and diversity”. NAG supports CSOs to implement livelihood, natural resources management, and rural development programs and projects. NAG operates humanitarian, peace, and development projects in the Central Dry Zone, the Coastal and Delta, the Hilly Region and the Southeastern Part of Myanmar.

## 2. The Role

Under the overall authority of the Chief Executive Officer and the direct supervision of the Inclusion and GEDSI Officer, with technical support from the MHPSS consultant, the MHPSS Assistant will help the Program and Project Teams of NAG to integrate MHPSS in proposal and project interventions.

NAG's approach to mental health is based on building the capacity of staff (both NAG and partners) and volunteers. The mental health assistant will train, supervise, coordinate, and oversee a team of mental health focal persons (from projects and programs) and a team of community outreach volunteers who will engage in outreach, follow-up, and basic mental health and psychosocial support.

## 3. Responsibilities

The incumbent will perform the following duties:

### Terms and References for MHPSS Assistant

#### Assess and Respond to Mental Health Needs:

The MHPSS Assistant will assess the mental health needs of individuals and communities in the project-targeted areas, developing MHPSS implementation plan for supporting project staff and community volunteers.

#### Develop and Implement MHPSS Programs:

The design, implementation, monitoring and evaluation of MHPSS should be culturally sensitive, age-appropriate, and aligned with relevant guidelines (e.g., IASC MHPSS Guidelines).



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## **Capacity Building:**

The MHPSS Assistant will play a crucial role in building the capacity of staff, partners, and volunteers in MHPSS, including training and supervision.

## **Coordination and Collaboration:**

The MHPSS Assistant will coordinate with national and state/regional MHPSS networks for an effective and coordinated response.

## **Monitoring and Evaluation:**

The MHPSS Assistant, with the support of the Program Quality and Learning team and the MHPSS consultant, will develop and implement monitoring and evaluation frameworks to assess the effectiveness and impact of MHPSS interventions.

## **Referral and Case Management:**

The MHPSS Assistant will be responsible for developing and maintaining referral pathways to ensure individuals receive appropriate care, including specialized mental health services.

## **Advocacy and Awareness:**

The MHPSS Assistant will train staff and volunteers to advocate for the importance of MHPSS and raise awareness about mental health issues within the community.

## **4. Requirements**

The ideal candidate will have the following qualifications:

- Relevant bachelor's degree with MHPSS Assistant experience and INGO/ NGO background is preferable.
- Require strong technical skills in MHPSS, including knowledge of various intervention approaches, training methodologies, and monitoring and evaluation (M&E) frameworks.
- Commitment to adhering to MHPSS standards and guidelines, including the IASC MHPSS Guidelines.
- Strong interpersonal and organizational skills
- Systematic and efficient approach to work assignments, good judgment, and analytical ability
- Willingness and ability to travel to field offices (if required)

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**The Network Activities Group (NAG) is an equal opportunity employer, and we encourage women to apply. Network Activities Group (NAG) is committed to 'Zero Tolerance' to child abuse and sexual harassment. All Network Activities Group (NAG) staff are required to sign NAG's Code of Conduct and adhere to it at all times.**

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