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KAREN WOMEN EMPOWERMENT GROUP (KWEG)

"A Brighter Future For Women and Children"

KAREN WOMEN EMPOWERMENT GROUP (KWEG) IS LOOKING FOR:

COMMUNITY MOBILISATION FACILITATOR

(Hpa An - 2 Position, Taungoo - 4 Position)

MHF Localization Project

BACKGROUND

Karen Women Empowerment Group (KWEG) was founded in 2003 to build an enabling environment for the protection of women's rights, greater involvement of women in development initiatives, and strengthening the capacity of women to become leaders. We have been implementing projects ranging from Violence against Women, Women Protection & Empowerment, Child Rights Governance, Community Security, Promoting Rule of Law and Building Community Capacity, Community Peace Support and VSLA Promotion and Gender Equality to Protection of Women's Rights and Building Peaceful Community in Myanmar.

Project Title - Learning Beyond Crisis: Advancing **Safe Education, Protection and Resilient Communities** in Myanmar

PURPOSE

The project aims to ensure that crisis-affected children, adolescents, women, and vulnerable communities in Myanmar have equitable access to safe, inclusive, and protective learning environments while strengthening community-based protection mechanisms and resilience.

ROLES AND RESPONSIBILITIES

The Community Mobilisation Facilitator will support the effective delivery of project activities that promote safe and inclusive education, community-based protection, and resilience among crisis-affected children, adolescents, women, and vulnerable communities. Key responsibilities include:

- Support the Project Coordinator in planning, implementing, and monitoring activities in accordance with the approved work plan, project objectives, and safeguarding standards.
- Mobilise crisis-affected communities and promote the meaningful participation of children, adolescents, women, caregivers, and other vulnerable groups in project activities.
- Coordinate community meetings, awareness sessions, trainings, and special talks on safe and inclusive education, child and women protection, gender equality, and community resilience.
- Help identify barriers to learning and protection risks, and support appropriate community-based responses and referrals in line with KWEG procedures.
- Work closely with community leaders, education stakeholders, parents, caregivers, and local service providers to strengthen safe learning environments and community protection mechanisms.
- Monitor the quality, inclusiveness, and timely delivery of services to target communities, and promptly report implementation challenges or safeguarding concerns.
- Collect, verify, and submit accurate activity and beneficiary data for monthly and quarterly reporting to the M&E team and Project Coordinator, while maintaining confidentiality and data protection.
- Prepare and submit timely expense claims and supporting documents in accordance with KWEG's finance and procurement policies.
- Comply with KWEG policies, including safeguarding, protection from sexual exploitation and abuse, child protection, gender equality, code of conduct, and security procedures.
- Support administrative and logistics processes for field activities when required.
- Undertake other relevant duties assigned by the Project Coordinator and Area Manager.



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PERSON SPECIFICATION

- A university degree in education, social sciences, community development, gender studies, or a related field is preferred; candidates with another degree and relevant experience may also be considered.
- At least one or two years of relevant experience with an NGO, CSO, or community-based programme, preferably in education, child protection, women's protection, humanitarian response, or community resilience.
- Basic knowledge of safe and inclusive education, child rights, women's rights, gender equality, CEDAW, human rights, and community-based protection.
- Understanding of safeguarding principles, confidentiality, do-no-harm approaches, and safe referral practices is preferred.
- Strong community mobilisation, facilitation, communication, and organising skills, with the ability to engage respectfully with diverse and crisis-affected communities.
- Ability to collect accurate data, maintain clear records, and contribute to activity and monitoring reports.
- Basic computer skills, including Microsoft Word, Excel, and PowerPoint, and basic knowledge of financial and administrative procedures.
- Ability to speak and write in the local Karen language and Myanmar language; English language skills are an advantage.
- Commitment to inclusion, accountability, gender equality, child protection, and respect for community members.
- Commitment to KWEG's vision, mission, values, and organizational policies.
- Ability and willingness to travel to project communities and ride a motorbike where required.

TERMS AND CONDITIONS

Contract : Fixed-term, subject to project funding and performance
Location : Branch office, Hpa-an and Taungoo Township
Start date : As soon as possible
Working hours: Standard working week is 40 hours a week

APPLICATION PROCESS

If you are interested in this position, please send us an email with a cover letter, recent CV, and (2) references to our email (adasst.yg@m.kwise.info).

Only short-listed candidates will be contacted for an interview.

Deadline: 8th Oct 2026

KWEG is an equal opportunity organization and is committed to safeguarding, PSEA, inclusion and protection from sexual exploitation, abuse and harassment.