



Job Vacancy Announcement Action Contre La Faim-Myanmar JVY202506

Deputy Nutrition and Health Program Manager

Mandalay with frequent travel to Yangon and Project Area

Contract Duration: 6 months with possibility of extension

ACTION CONTRE LA FAIM (ACF): For almost 40 years, across nearly 50 countries, we have led the global fight against hunger. We save the lives of children and work with their communities before and after the disaster strikes. We enable people to provide for themselves, see their children grow up strong, and build prosperous communities. We constantly search for more effective solutions, while sharing our knowledge and expertise with the world. We push for long-term change. We will never give up until the world is free from hunger. Since 1994, ACF-Myanmar has been assisting vulnerable populations in the Republic of the Union of Myanmar.

As an international humanitarian organization involved in emergency programs, all **ACF staff have to be available at any time in order to respond to any emergency work, should the need arise.**

All employees and representatives of Action Contre la Faim uphold and promote the highest standards of ethical and professional conduct at all times, and abide by the organization's policies, including the policies on Gender equality, Safeguarding and Protection from Sexual Exploitation and Abuse.

GENERAL ASSIGNMENT:

Responsible for the overall management of Nutrition and Health program in Sagaing.

TASKS & RESPONSIBILITIES

Objective 1 : Organize and manage the Nutrition activities

- Ensure the implementation of the various components of the project cycle (needs assessments, project design, activities orientation, monitoring);
- Ensure that the technical follow-up for the partner organization
- Take into account the project's global performance: impact, relevance, consistency, effectiveness, efficiency, sustainability and coverage groups;
- Work in collaboration with the Head of Nutrition and Health Department and Field Manager for the analysis of the program and its cohesion with the context and the identified needs
- Ensure external project's representation;
- Participate in defining the approach to donors / local institutional partners / and orienting the project.

Objective 2 : Implement Health and Nutrition activities

- Make sure that the Nutrition's protocols are well understood and respected;
- Ensure the well being of the beneficiaries and Caretakers
- Plan the activities together with partner organizations and supervisors according to the development of the project
- Identify and anticipate problems or constraints ;
- Follow the project's advancement by regular visits ;
- Propose solutions or improvements for better performance of the project ;
- Participate in the follow-up of orders and consumption;
- Participate in the regular analyses of the nutritional situation;
- Ensure effective program implementation of the partner organization and timely reporting
- Manage the data entry & , data clarification process and ensure the reporting deadline is respected.
- Compile, check the statistical data and write activity reports.

Objective 3 : Manage the teams

- Identify the HR needs and participate in recruitment
- Supervise the daily and monthly reports of the team ;



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- Check the way in which the team interacts with the beneficiaries and those accompanying them

Objective 4 : Provide technical support to the field team and Quality monitoring of ACF services

- Capacity building of the field officers and project and partner's staffs and Community Health Workers
- Oversee the implementation and adherence to quality standards across all health and nutrition activities, ensuring that all the activities are in line with the standard guidelines
- Conduct regular monitoring visits to the field to evaluate the quality of services delivered
- Develop and implement quality improvement plans, providing feedback to partner organization
- Establish and maintain a system for continuous quality monitoring, including data collection, analysis, and reporting to inform program adjustments and decision-making
- Address any identified gaps or areas of improvement and organize capacity building trainings for the staff

Objective 5 : Ensure ACF Nutrition Program representation

- Participate in internal and external meetings and others as identified necessary (for example in case of absence of Program Manager)
- Participate in training relevant to his responsibilities
- Ensure good professional relationship with the stakeholders at local level
- Ensure good professional relationship with the partners working in the area

Demonstrate personal commitment in promoting Gender Equality/ ACF Gender Minimum Standards and Safeguarding

- Demonstrate personal commitment in promoting Gender Equality and ACF Gender Minimum Standards within the humanitarian and/or development work.
- Promote and ensure to follow safeguarding policy within the humanitarian and/or development work

DEGREE AND SKILLS REQUIRED

- University Degree in Medicine or Nursing or Community Health
- Strong interest and experience in nutrition & health sector
- Experience in working with partnership activity
- Good knowledge in cluster coordination, Project management capacity
- Ability to analyse and synthesize
- Excellent coordination, communication, and teamwork skills.
- Good level of English and Burmese required;
- Good command of Microsoft Office package (Word, Excel, PowerPoint, Outlook)

HOW TO APPLY

If you feel confident for this position please send your letter of application together with updated Curriculum Vitae including 2 references (references will be checked).

To:

ACF Yangon Office: No.99/F (3), U Aung Kain Street, Than Lwin Road, Bahan Township, Yangon.

Via an email: recruitment@mm-actioncontrelafaim.org

CLOSING OF APPLICATION: 18th May 2025, Sunday

- Only complete files will be considered. Do not enclose any original document with your application, as they will not be returned to you.



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- Only short-listed candidates will be contacted by Action Contre la Faim.
- Applications will be reviewed on a rolling basis.