



Job Description: Junior Architect

Starting Date: ASAP

About Doh Eain

Doh Eain ("Our Home") is a multi-disciplinary restoration and placemaking social enterprise based in Yangon, Myanmar. In a world of rapid urbanisation, we endeavour to ensure that our cities are places with cultural identity and that they are livable, inclusive and sustainable. In this regard, we specialise in preserving heritage, improving public spaces, and organising cultural and social activities that connect people to places.

Founded in early 2017, Doh Eain brings together skills in urban research & data analytics, participatory design, restoration & construction, cultural programming and education. The key to all of our work is a bottom-up approach that reinforces the agency and the positive role of property owners and residents. All of our brands and initiatives centre around partnerships with heritage homeowners, community leaders and neighbourhood residents.

Vision: Collectively, we can make cities more vibrant, inclusive and sustainable places to live, work and enjoy.

Mission: Doh Eain preserves heritage, improves public spaces and organises activities that connect people with places, employing a user-centred, participatory approach. In doing this, we aim to inspire and enable people to participate in re-shaping their city while retaining cultural heritage.

Principles: The principles which inform and shape our work help us select and shape projects, making sure we select and design them so that we achieve our desired impacts. These principles are Participatory, Asset-based, Inclusive, Environmentally Sustainable, Financially Sustainable and Contributing to the Livelihoods.

Doh Eain is registered in Singapore and has subsidiaries in Georgia and Myanmar. We rely on and apply diversified financing methods, working with clients and partners on revenue- and non-revenue-generating projects.

Junior Architect

Doh Eain is seeking a motivated, diligent, and well-organized **Junior Architect** to support the implementation of architectural design and community-based recovery projects. The candidate will assist with design development, technical documentation, site surveys, condition assessments, construction supervision, and coordination with project teams and stakeholders to support the successful delivery of projects.



The ideal candidate will have a strong interest in architectural design and community-focused projects, with good skills in architectural drawings, documentation, site coordination, and design development. Experience or interest in shelter projects, community infrastructure, heritage conservation, or adaptive reuse is highly desirable.

The Junior Architect will contribute to a UNOPS-supported community recovery project in Tada-U and Sagaing, working with affected communities to support practical, safe, resilient, and context-appropriate architectural and infrastructure solutions. The role will involve supporting community-based rehabilitation and recovery activities, site assessments, shelter and community facility improvements, construction documentation, and coordination with local stakeholders. A strong commitment to community participation, inclusive design, disaster-resilient construction, and locally appropriate solutions is expected. This approach is consistent with the wider recovery focus on putting affected communities at the centre of recovery and strengthening resilience.

This position reports directly to the Project Architect and will work closely with Architects, engineers, contractors, community stakeholders, and project teams. The role may require regular travel and fieldwork in Tada-U and Sagaing and other project locations as required.

Responsibilities & Duties

The Junior Architect will be responsible for the following:

1. Design Development & Documentation

- Assist in the planning and development of architectural design, shelters and community-based projects
- Prepare architectural drawings, details, layouts, specifications, and presentation materials
- Assist Project Architects in developing practical, sustainable, and context-sensitive design solutions
- Coordinate architectural drawings with project team and other technical requirements

2. Site Survey & Assessment

- Conduct site visits, measured surveys, condition assessments, and photographic documentation
- Assist in documenting existing buildings, materials, and site conditions
- Prepare survey drawings, assessment reports, and other technical documentation

3. Disaster Response and Community Infrastructure Projects



- Support disaster response projects, shelter, and community infrastructure projects
- Research traditional and contemporary construction materials and techniques
- Participate in workshops, training, community activities, and knowledge-sharing sessions
- Contribute to improving design processes, technical resources, and project documentation

4. Project Coordination & Reporting

- Assist Project Architects with project planning, scheduling, coordination, and follow-up
- Maintain project drawings, records, site reports, meeting minutes, and other documentation
- Prepare progress updates, presentations, and technical reports as required
- Coordinate with community stakeholders and project partners to support smooth project implementation

Key Attributes

- **Bachelor's** Degree in Architecture or a related field
- Experience or strong interest in restoration, renovation, rehabilitation, conservation, adaptive reuse, or community-based architectural projects
- Experience in site surveys, condition assessments, architectural documentation, and construction supervision is highly desirable
- Good knowledge of architectural drawings, construction materials, building methods, and technical detailing
- Experience or interest in post-disaster recovery, shelter, community infrastructure, or rehabilitation projects is an advantage
- Strong communication and coordination skills with architects, engineers, contractors, communities, and other stakeholders
- Strong communication skills in both Myanmar and English
- Good AutoCAD and architectural design/documentation skills; knowledge of SketchUp, or other relevant software is an advantage
- Strong attention to detail, problem-solving skills, and ability to work effectively as part of a team
- Willingness to travel and work at project sites, including remote locations, when required
- Commitment to responsible, community-centered, and context-sensitive architectural design

Key Skills

- Strong knowledge of architectural design, building systems, construction methods, and materials



- Minimum 2 years of relevant experience in architectural design, construction, rehabilitation, or related fields
- Good understanding of restoration, renovation, rehabilitation, conservation, and adaptive reuse principles
- Experience in site surveys, condition assessments, technical documentation, and construction supervision
- Experience or knowledge of shelter, community infrastructure, post-disaster recovery, or rehabilitation projects is an advantage
- Strong design development, architectural drawing, and technical detailing skills
- Good coordination and teamwork skills with architects, engineers, contractors, consultants, and community stakeholders
- Strong problem-solving, critical thinking, and attention to detail
- Ability to manage multiple tasks, meet deadlines, and maintain accurate project documentation
- Good skills in project documentation, reporting, presentation, and communication
- Strong communication and facilitation skills in both Myanmar and English

What do we offer

This is an opportunity to work in a dynamic, interdisciplinary, and innovative organisation and share in our vision to make Yangon Asia's most livable urban place – environmentally, economically, socially and culturally. We will also be looking at other cities in Myanmar soon and possibly across borders. We work in a collaborative, team-oriented environment with opportunities to work on a wide variety of projects and topic areas, both individually and on project teams. Doh Eain is an equal opportunity employer which actively seeks to employ and retain a diverse, inclusive workforce. We will accommodate the special needs that any staff member may require. There will be many opportunities for on-the-job training and participation in external training.

Doh Eain's Core Values

The following staff values are what we seek from all Doh Eain staff. We believe they are the most important values for staff to be successful at their work at Doh Eain, and to help Doh Eain achieve its mission. They are the values we look for in people when we recruit, that we help grow through management, learning and development, encourage Doh Eain staff to consistently display in their work, and hold staff accountable against.

- Courageous
- Resourceful
- Accountability
- Always learning
- Professional



Doh Eain has a zero tolerance to Sexual Exploitation and Abuse of beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, at all times (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.

Doh Eain follows a Bring Your Own Device (BYOD) policy, where employees are expected to use their own computers for work-related activities. To support this, we provide a subsidy for upgrading and replacing laptops every two years.

Terms of Employment

- Full-time, 1-year Project-Based Contract
- A 3-month probationary period, during which progress will be reviewed against a tailored development plan
- Position based in Myanmar, in office
- Monday to Friday, on-site

Please send your resume, cover letter, and expected salary to talent@doheain.com by 10th October 2026.