

KBC Social Mission

No.396(D), Bogyoke Aung San Road, Lanmadaw Township, Yangon

KBCSM is looking for a strong candidate who are willing to work with a team and willing to serve the communities with a humble heart. KBCSM values gender equality and inclusion regardless of religious background, ethnicity and races. In addition, KBCSM works to ensure the safety of the beneficiaries and its staff. Thus, the organization practices zero tolerance policy against SEA cases.

Position Title : Consultant for KAP on Hygiene and Sanitation Practices Endline Assessment Analysis and Report Writing

Employment status : 10-day contract with working hours 8 hours per day.

Closing Date : 8th July, 2025

Applicants are requested to submit their CV (mentioning at least 2 contacts referees), cover letter and proposal (with mentioning your methodology, approach and your expected services charges). The application documents are to be sent to myosan@kbcsn.org, htathtathtun@kbcsn.org and bmoopaw@kbcsn.org not later than 8th July 2025 and mention position title in the email subject (or) to the following address.

KBCSM Yangon Office – No. 396 (D), Bogyoke Aung San Road, Lanmadaw Township, Yangon.

Phone – 09 420010264 / 09 451580939

Terms of Reference (TOR) for Consultant

Analysis of Endline KAP assessment on Hygiene and Sanitation Practices and Report Writing

The project is a 10-month project which will conduct prevention and health promotion activities in project areas. The provision of essential nutrition and basic maternal and child health care and SBC services will be delivered by field staff with the help of Field Facilitators who are based in 100 villages in 10 townships and supervised and managed by project manager.

Endline assessment on KAP on Hygiene and Sanitation Practices will be conducted only in 25 clusters in the target areas.

Purpose : The consultant will be responsible for analyzing the endline KAP survey data, identifying key trends and insights, and preparing a detailed report with recommendations to enhance hygiene and sanitation promotion strategies. The consultant is also expected to provide

actionable recommendations based on the findings to support project planning and implementation. He is to evaluate the impact of the project within community, to compare the results with the baseline data and to identify gaps and unmet needs.

Expected Outcomes:

- (1) Statistical and qualitative analysis of the KAP survey data, identifying challenges, gaps, and behavioral challenges related to hygiene and sanitation by comparing baseline and endline data.
- (2) Demonstration on the achievements of targets of the project
- (3) Practical recommendations for hygiene and sanitation interventions.

Reporting to : Program Manager and Project Manager

Description of the Assignment

The consultant will perform

- 1) Endline data analysis and Interpretation:
 - Conduct various types of analysis based on project requirements by using statistical techniques.
 - Apply appropriate methodologies to interpret findings and draw conclusions.
 - Provide recommendations based on predictive analysis to support decision-making processes if possible.
- 2) Reporting:
 - Create comprehensive reports summarizing the analysis results and key findings.
 - Develop data visualizations (charts, graphs, dashboards) to present complex information in a clear and understandable manner if required.
- 3) Collaboration and Communication:
 - Collaborate with KBCSM Focal persons to understand their data needs and requirements.
 - Communicate analysis methodologies, findings, and implications to KBCSM effectively.
 - Provide guidance and support to team members on data-related queries or concerns.
- 4) Documentation:
 - Document methodologies, processes, and findings.
- 5) Adherence to Deadlines and Reporting Schedule:

- Adhere to the agreed-upon timeline for deliverables, ensuring timely submission of reports or analyses.
 - Maintain regular reporting schedules and update stakeholders on the progress of analysis and reporting tasks.
- 6) Confidentiality
- Maintain confidentiality in the handling of sensitive data and clarify ownership of any intellectual property developed during the consultancy.

Competencies/ Qualifications required for the Assignment

Educational Background:

- Degree in Data Science, Statistics, Mathematics, Computer Science, Economics, or related fields: A strong foundation in quantitative disciplines is often preferred.
- Bachelor's or master's degree related to nutrition sector, maternal and child health, community health, and/or public health.

Technical Skills:

- Proficiency in statistical methods, hypothesis testing, regression analysis, and other analytical techniques with background knowledge in health sectors especially nutrition and maternal and child health.
- Ability to create visually compelling and insightful data visualizations using tools

Experience:

- Experience in conducting data analysis, interpreting complex datasets, and deriving actionable insights.
- Experience in creating reports, dashboards, and presentations that effectively communicate analytical findings to diverse audiences.
- Understanding of the specific industry or domain (e.g., nutrition, healthcare) can be beneficial in contextualizing the analysis.

Soft Skills:

- Communication Skills: Ability to effectively communicate complex technical concepts to non-technical stakeholders.

- Problem-Solving: Strong analytical and problem-solving skills to approach data challenges and derive meaningful solutions.
- Understanding of humanitarian issues in health sector and humanitarian actors in the project areas.
- Attention to Detail: Thoroughness in data cleaning, validation, and analysis to ensure accuracy.
- Time Management: Capability to manage time effectively to meet deadlines and handle multiple tasks simultaneously.

Certifications or Additional Training:

- Possession of certifications in data analysis, data visualization, machine learning, etc., can demonstrate expertise.
- Willingness to stay updated with the latest tools, techniques, and trends in the field of data analysis and reporting.

Safeguarding and PSEA

- We expect the highest standards of professional practice in all our work and contact with people – particularly with children and adults at risk. With this in mind, KBCSM consultants must abide by the Organization’s Safeguarding and PSEA Policies with a deep commitment to safeguarding practices in relation to the self, team, and the community.
- The consultant must sign, be familiar with, and comply with all organizational policies, including Safeguarding and PSEA.