**Questionnaire for Primary School Principal**

**Introduction:**

This interview is conducted by the Myanmar Survey Research on behalf of UNDP, which is an international organisation that is part the United Nations. UNDP provides development assistance to the people and the government of Myanmar. UNDP is not part of the Myanmar government and it is not a political party. UNDP is helping your government to improve the services it provides to the people of Myanmar like education, health and water.

The Government of Myanmar and UNDP are working together to improve the quality of primary education provided to the people of Myanmar. In order to start this process, we first need to know what the present challenges are in the education sector; what is going well and what needs to be improved? The research team will therefore interview various groups that are involved in primary education. We will interview citizens who are the users and beneficiaries of education services. In addition, we will interview managers and staff of a large number of primary schools to listen to their perspective and identify areas that you want to see improved. **Your opinion as a front line service provider who is daily contact with citizens is therefore very important to your government in its attempt to improve primary education in Myanmar.**

Before answering the questions below, please note that:

1. This survey is about the quality of the primary education system in general, and **not** about your or anyone’s else individual performance or the performance of this particular primary school. We are only interested in the performance of all primary schools combined. The information that you will provide will be treated **confidential** by the research team. **Nobody** (including your supervisor) will be able to trace your answers back to you. You can therefore be honest and frank and feel free to comment on anything that you think is not functioning well in the education system.

2. If you don’t understand a question, please ask the enumerator for clarification. They are there to help you. If you don’t know the answer to a question it is important that you circle the 0 in the “I don’t know” box instead of guessing. For us that is very important information as well.

|  |  |
| --- | --- |
| NAME OF SCHOOL:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  IS THE SCHOOL RUN BY: GOVERNMENT (1), BY A RELIGIOUS ORGANISATION (2) OR BY A PRIVATE/CHARITY ORGANISATION (3)? (if not government, please mention name)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  NAME OF VILLAGE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  NAME OF VILLAGE TRACT/WARD: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  TOWNSHIP \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  STATE/REGION:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  NAME OF ENUMERATOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **DATE : \_\_\_/\_\_\_/\_\_\_** |

|  |  |  |
| --- | --- | --- |
| **PART 1 GENERAL QUESTIONS: (please the appropriate box):** | |  |
| 1. What is your gender? | 1. Male: | 2. Female: |
| 2. What is your age group? | 1. Below 18  2. Between 18-35 | 3. between 36-55  4. Above 55 |
| 3. (a) What is your last **completed** level of formal education (for which you have a certificate)? | 1. Primary school  (Grade 1-5)  2. Middle school  (Grade 6-9)  3. High School  (Grade 10-11) | 4. University  5. Other (specify)  ------------------------------------- |
| (b) What additional qualifications do you have (certificate or diploma)? | 1. Teacher training college  2. Other (specify) |  |
| 4. For how many years have you been a teacher? | 1. less than 3 years  2. between 3-5 years  3. between 6-10 years | 4. between 11-20 years  5. More than 20 years |
| 5. What is your position in this school? | 1. Principal  2. Vice/acting principal | 3. Teacher  4. Other (specify)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Pupils** | Female | Male | total | Don’t know |
| 6. How many pupils did this school have at the **start** of the school year 2012-2013? |  |  |  |  |
| 7. How many pupils does this school have at the **end** of the school year 2012-2013? |  |  |  |  |
| **Staff** | Female | Male | total | Don’t know |
| 8. How many qualified teachers did this school have at the beginning of the school year 2012-2013? |  |  |  |  |
| 9. How many un-qualified (below graduate level of education) teachers did this school have at the beginning of the school year 2012-2013? |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 10. **Does this school have enough** (i.e. in accordance with the normal standard): Please tick the right box: | Never available | Partially available | Always available | No standard | Don’t know |
| a. Textbooks for every child? |  |  |  |  |  |
| b. Practice books for every child? |  |  |  |  |  |
| c. Pens and paper for every child? |  |  |  |  |  |
| d. Teaching materials for the teachers? |  |  |  |  |  |
| e. Teacher manuals? |  |  |  |  |  |
| f. Desks and chairs for the pupils? |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| 11**. What has been over the last full school year** | Number or rate | Don’t know |
| a. The pass rate in grade 5 of this primary school? |  |  |
| b. The average repetition rate for all levels together? |  |  |
| c. The average dropout rate for all levels together? |  |  |
| d. The largest size of a class in terms of number of pupils?  1 = up to 30 pupils  2 = between 30 and 45 pupils  3 = between 45 and 60 pupils  4 = more than 60 pupils |  |  |
| e. If more than 45 what is the main reason? (please write) |  |  |
| f. The number of classrooms available for teaching? |  |  |
| g. The number of classrooms with walls and a roof? |  |  |
| h. The number of classrooms with a blackboard? |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 12. **Does this school have:** | yes | no | Don’t know |
| a. Access to safe drinking water for the children? |  |  |  |
| b. Adequate (enough and clean) toilet facilities for the children? |  |  |  |
| c. Separate toilets for boys and girls? |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 13. **Does this school have:** | yes | no | Don’t know |
| a. A Parent Teacher Association (PTA)? |  |  |  |
| b. If yes, since when? (please mention year established) |  |  |  |

*If there is a PTA please jump to question 16 and leave 14 and 15 empty*

14. If there is no PTA, why not?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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15. If there is no PTA, do you think it would be useful to you as manager of this School if there would be one and how would that help you?

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*If there is no PTA please jump to question 24 and leave question 16-23 empty*

16. What support does the PTA provide to the primary school? *(Please circle/tick the right number, more answers are possible)*

|  |  |  |
| --- | --- | --- |
| 1 = Labour / small repairs | 2 = Transport to pupils/teachers | 3 = Provide Learning materials like textbooks |
| 4 = It supervises school finances | 5 = It collects donations/ fundraising | 6 = It runs the school kitchen/ provides food |
| 7 = It organises out of school activities | 8 = Other (specify)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | 9 = Don’t know |

17. How do you rate the performance of the PTA have? *(Please circle/tick the right answer)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 very bad | 2 bad | 3 not good or bad | 4 good | 5 very good | 99 = Don’t know |

18. How many members of the PTA are women? *(Please circle/tick the right answer)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 = None | 2 = less than half | 3 = More than half | 4 = almost all | 99 = Don’t know |

19. How frequently does the PTA meet*? (Please circle/tick the nearest answer)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1 = every month | 2 = every 3 months | 3 = 1 or 2 times a year | 4 = never | 99 = Don’t know |

20. What is the appointment procedure of the PTA? P*lease circle/tick the nearest answer)*

|  |  |  |
| --- | --- | --- |
| 1 = election | 2 = appointment | 3 = a mix of election and appointment |
| 4= volunteering | 99 = I don’t know |  |

21. If members of the PTA are appointed, who appoints them? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

22. Is the PTA **well aware** of its duties?

|  |  |  |  |
| --- | --- | --- | --- |
| 1 = very well | 2 = not good not bad | 3 = not enough | 99 = Don’t know |

23. Is the PTA **capable** of fulfilling its role and tasks?

|  |  |  |  |
| --- | --- | --- | --- |
| 1 = very well | 2 = not good not bad | 3 = not enough | 99 = Don’t know |

24. Who is ultimately responsible for the following tasks? *(Please mention the selected number in column two (more than one answer possible):*

|  |  |  |
| --- | --- | --- |
|  | 1 = Principal  2 = Township Education Officer  3 = District Education Officer  4 = State/Region Education Officer  5 = National government  6 = Parent Teacher Association  7 = (if non-government), the owner of the school  8 = Other (specify)  9 = Don’t Know | *Space for specifying if answering “Other”* |
| 1. Management of teachers (like transfers, promotion, hiring/firing) |  |  |
| 1. Management of teaching materials |  |  |
| 1. Purchase of teaching materials |  |  |
| 1. Small repairs to the school building |  |  |
| 1. Checking the expenditures of the school |  |  |
| 1. Register complaints against teachers or administrators |  |  |
| 1. Collecting school donations |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | 25. How many visits were made to this school by the following officials in the past full school year 2012/2013 | 26. What was the purpose of the last visit? (mention number)  1=Personnel inspection  2=Advisory visit  3=Routine inspection  4= Audit stock taking  5=Other (specify in next column)  9=Don’t know | *Space for specifying if answering “Other”* |
| a. Township Education officer or representative |  |  |  |
| b. District educational officer or representative |  |  |  |
| c. Representative of State/Region education office |  |  |  |
| d. Representative from the Ministry of Education |  |  |  |
| e. NGO (Which one)?  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |
| f. Other (specify)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Yes | no | Sometimes | Don’t know |
| 27a. Do parents have to pay school fees or are expected to pay donations/gifts/? | 1 | 2 | 3 | 0 |
| b. If 79a = yes, is that the same amount for everyone? | 1 | 2 | 3 | 0 |
| c. Is the PTA informed about the total donations collected by the school | 1 | 2 | 3 | 0 |

28. If a parent is making a voluntary donation to the school or any of the staff at this facility what happens to that money or goods? (Please circle the corresponding number in the right row)

|  |  |
| --- | --- |
| The person receiving the donation is allowed to keep it him/herself | 1 |
| The amount or goods are shared among all staff members | 2 |
| The money or goods are recorded and are used for buying equipment or supplies | 3 |
| The money or goods are recorded and handed over to the township education officer | 4 |
| Other (please specify) | 5 |
| I don’t know | 9 |

Have you encountered any of the following problems during the school year 2012/2013? If yes, have you complained and to whom? If not, why not?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 29 | 30 | 31 | 32 | 33 |
|  | Did you  experience the following shortage or  problem during school year 2012/2013?  1= Yes  2 = No  *If “No” go to next row, if “Yes” go to column “30”* | Did you make a request/complaint to the authorities?  1 = Yes  2 = No  3 = I am going to do  9 = Don’t know  *If “yes” go to column “31 and 32”. If “no” go to column “33”, if “ I am going to do”, go to next row* | To whom was the request/complaint addressed?  *more answers possible*  1 = Township Education Officer  2 = District Education Officer  3 = State/Region Education Officer  4 = Ministry of Education  5 = Township Administrator  6 = (if non-government) the owner,  7 = Other (Specify in cell)  99 = Don’t know | Was your request/ complaint successful?  1 = Fully Successful  2 = Partially Successful  3 = Not Successful  4 = Request is Pending  99 = Don’t know | If no request/complaint was made, why not?  1= Requests are never successful  2 = Problem was not serious  3 = Procedure too complex  4 = Costs too much time  5 = I did not know who to turn to  6 = Fear of reprisals  7= Problem resolved internally  8 = Other (Specify in the cell)  99 = Don’t know |
| 1. Lack of textbooks or other supplies |  |  |  |  |  |
| 1. Lack of teacher manuals |  |  |  |  |  |
| 1. Insufficient number of teachers |  |  |  |  |  |
| 1. Teachers are not qualified |  |  |  |  |  |
| 1. Teachers absenteeism |  |  |  |  |  |
| 1. Teachers’ salaries are too low |  |  |  |  |  |
| 1. Delay in teacher salary payment |  |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | 29 | 30 | 31 | 32 | 33 |
|  | Did you  experience the following shortage or  problem during school year 2012/2013?  1= Yes  2 = No  *If “No” go to next row, if “Yes” go to column “30”* | Did you make a request/complaint to the authorities?  1 = Yes  2 = No  3 = I am going to do  9 = Don’t know  *If “yes” go to column “31 and 32”. If “no” go to column “33”, if “ I am going to do”, go to next row* | To whom was the request/complaint addressed?  *more answers possible*  1 = Township Education Officer  2 = District Education Officer  3 = State/Region Education Officer  4 = Ministry of Education  5 = Township Administrator  6 = (if non-government) the owner,  7= Department of Basic Education  8= Other (Specify in cell)  99 = Don’t know | Was your request/ complaint successful?  1 = Fully Successful  2 = Partially Successful  3 = Not Successful  4 = Request is Pending  99 = Don’t know | If no request/complaint was made, why not?  1= Requests are never successful  2 = Problem was not serious  3 = Procedure too complex  4 = Costs too much time  5 = I did not know who to turn to  6 = Fear of reprisals  7= Problem resolved internally  8 = Other (Specify in the cell)  99 = Don’t know |
| 1. Overcrowded classrooms |  |  |  |  |  |
| 1. Poor conditions of buildings |  |  |  |  |  |
| 1. Lack of toilets |  |  |  |  |  |
| 1. Lack of chairs/desks |  |  |  |  |  |
| 1. Delay in transfer of school grants |  |  |  |  |  |
| 1. Demands for bribes |  |  |  |  |  |
| 1. Violence/ Insecurity |  |  |  |  |  |
| 1. Sexual abuse of children |  |  |  |  |  |
| 1. Resources for your school do not reach you |  |  |  |  |  |
| 1. Other problem (specify):   \_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |

34. How do you qualify the support you receive in managing this school from *(please tick one box)*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Very poor | Poor | Not good not bad | good | Very good | Don’t know |
| a, Your colleagues at this primary school |  |  |  |  |  |  |
| b. Township Education Office |  |  |  |  |  |  |
| c. District Education Office |  |  |  |  |  |  |
| d. State/region Education Office |  |  |  |  |  |  |
| e. MOE Central level |  |  |  |  |  |  |
| f. Township Administration |  |  |  |  |  |  |
| g. (if non-government) the owner of the school (specify which)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |  |
| h. Others (if so, specify)  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |  |  |  |

35. What is the most important kind of support you would like to see improved and by whom?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**36. Do you have any Other remarks about the functioniNg of this PRIMARY SCHOOL or the support you receive from higher leveLs**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thank you very much for your cooperation!!**