WASH Cluster Kachin& North Shan, Myanmar

Minutes of WASH Cluster meeting – Myitkyina

**Date:** Monday, **28th November 2016**; **Venue:** UNICEF Office, Myitkyina

**Time:** 09:00 h – 12:30h (3:30 hrs)

**No. of participants**– 18

Number of Agencies: 12 (Gov:2, LNGO: 2, INGO: 3, ICRC: 1, UN: 4)

**Participants list of cluster meeting (Myitkyina)**

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| **Organisation** | **Name** | **Position** | **Phone** | **Email address** |
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**Agenda:**

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| **Schedule** | **Topic** | **Facilitator** |
| (9:00 AM to 12:30 PM) | Self -introduction | All participants |
| Update on WASH situation in IDP camps related with 4W matrix (For end of December 2016). | WASH Cluster members |
| Tracking on WASH related O & M expenses under camp running cost | UNHCR/ WASH Cluster members/CCCM |
| ICRC- Water supply activity | ICRC/ WASH Cluster members |
| -Water quality monitoring follow up/any update  -Hpakant Water Quality Analyzing | WASH Cluster members  UNICEF |
| 2017 WASH Cluster contingency plan & response plan (draft) | WASH Cluster members |
| WASH Focal Agency for IDP camps in Kachin and NSS (Overlapping Issue) | WASH Cluster Members |
| 201- 2017 New Program Cooperation Agreement of UNICEF and WASH Partners | UNICEF |
| Wash gap (HR, technical, Release resource) | All participants |
| **AOB**   * Global Hand Washing day event (15 October 2016) Record * 2017 WASH cost budgeting ( per beneficiaries per year) * 2016 WASH Cluster strategic framework * WASH Cluster Q3 snap shot | UNICEF |

**Minutes:**

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| **Topic 1:** Update on WASH situation in IDP camps related with 4W matrix (For end of December 2016). | |
| Summary of discussions | **Discussion:**  Discussion was held about to be updated the 4th Quarter 4W matrix on January 2016. Most of the Local agencies have long holiday for staff retreat in December 2016.   * KBC (24th December 2016 to 1st January 2017) * ADRA last week of December 2016. |
| Action Points | WASH partners will be submitted the 4th Quarter 4W to WASH Cluster early January 2017. |

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| **Topic 2:** Tracking on WASH related O & M expenses under camp running cost | |
| Summary of discussions | Discussion was led by UNHCR about WASH related O&M expenses under camp running cost. Discussion was held on following points:   * How to manage camp running cost use by WASH facilities? * Should think new category to put specific topic. * Shalom has already started to separate WASH O&M cost from under CCCM cost. * SI and KBC will share expends specific running cost to Cluster. * KBC said that it is difficult to separate for electricity charges for WASH running cost.   **Desludging in IDP Camp**  SI  SI has been started for desludging activities by using same disposal site of TDC in Bhamo Camp with trained desludging group. Normally TDC operate in night time and SI operate in day time. TDC and SI are verbally agreed to implement proper (treat) managing the desludging activities in next year. SI staff only manage directly for desludging activities in SI target camps and Operation and Maintenance of WASH facilities were managed directly by CCCM. WASH working group is under the WASH committee and WASH committee is under the CCCM according to the CCCM structure. WASH Committee Members still facing low technical skill. Working as voluntary is not functioning very well according experience of SI and some sub committees under CMC is not functioning.  SDA  Kachin State Government have already informed to SDC to manage/support desludging issue especially for IDP camps in Kachin. They do not have fix price for desludging in their system and the cost are depend on the available of local TDA.  UNHCR  UNHCR encourage the communities to be developed for ownership sense and less dependency from organization when managing CCCM issue. To be achieved managing the O&M activities without incentive agencies have to find the WASH focal person and train to be harmonize when implement with Cluster approach in the different camp and need to understand Cluster approach.  KBC  KBC staff directly manage desludging activities in IDP camp and not really working with CMC yet.  Shalom  Shalom is also like KBC, they manage direly for desludging activities in camps. |
| Action points | * WASH Committee members have to be cleared the role and responsible to manage the WASH facilities. WASH committee have to support for WASH related management issue. CCCM is taking the role for overall management activities. * Have to be restructured the CCCM and built the capacity to be overcome the issue of dependency. (Not active when implement without incentive.) * To follow the agreed WASH Cluster approach of one agency per camp when implementing WASH activities and train. |

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| **Topic 3:** ICRC- Water supply activity | |
| Summary of discussions | Discussion was led by ICRC for Water project which are implementing in Kachin. Discussion was held on following points:   * ICRC explained the brief of their targeted beneficiaries and mostly focus and give assistant to who is affected by war. * The implementing area (Mai Khaung IDP in Bhamo. , Hpakant IDP camp and Liaza,) * The water project implementing in Kachin (Quantity of Water (New Water Supply, Upgrading Water point) , Quality of Water (Water quality monitoring (Domestic and Drinking )), * ICRC shared the new Myitkyina rehabilitation centre recently open for Kachin. * UNICEF shared the Water Safety Plan Pilot project in Hpakant working together with Shalom. And discussing the O&M cost of solar pump. |
| Action points | * To hold the meeting with ICRC and Shalom to overcome the issue of overlapping activities and target camp in Hpakant IDP camp. Fixed the date to meet on 1st December 2016. * O&M cost of WASH facilities for KBC IDP camp in Bhamo and find the solution. |

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| **Topic 4:** Water quality monitoring follow up/any update  -Hpakant Water Quality Analyzing | |
| Summary of discussions | * The draft Water Quality monitoring analyzing data of Shalom for Hpakant was presented. * Partners requested to share the Water Quality monitoring report of Hpakant Camps. |
| Action points | * WASH cluster will share the WASH situation monitoring report after validation by government (DoH). |

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| **Topic 5:** 2017 WASH Cluster contingency plan & response plan (draft) | |
| Summary of discussions | * Updating stock every month. * How we coordinate together. * Update contact list with DRD for emergency. * MIRA assessment and ERF * To update the list who have been trained for ERF. |
| Action points | * Should have standby partners |

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| **Topic 6:** WASH Focal Agency for IDP camps in Kachin and NSS (Overlapping Issue) | |
| Summary of discussions | SI, Plan International and KBC were discussed for over lapping issue in Bhamo camps. Discussion was held on following points:   * How we coordinate together? * To follow the Cluster approach for focal camp management. |
| Action Points | * KBC will implementing WASH activities only in Mai Khaung camp with Plan International fund. * KBC could manage to cover some WASH funding gap in WASH activities for Bhamo camp. * SI and KBC decided to meet bilaterally to discuss for the overlapping issue (Since then, it was agreed SI will be in charge) |

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| **Topic 7:** WASH Gap (HR, technical, Release resource) | |
| Summary of discussions | * Discussed about WASH Gap (HR, technical, Release resource) |
| Action Point | * To share Cluster the update WASH gap in NGCA and also in GCA by partners as soon as possible. |

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| **Topic 8: AOB** | |
| Summary of discussions | Global Hand Washing day event (15 October 2016) Record   * To send the activities (record) and coverage of Global Hand Washing events of Kachin to WASH Cluster.   Next WASH Cluster Meeting  WASH Cluster members decided to hold the next Joint Shelter/WASH/Protection Cluster meeting together in tentatively on 2nd Week of January 2017.  Agencies Update  SDA shared: There is no vehicle to implement Solid Waste Management project with Shalom in ChiPhwe. Bamaw, Myitkyina and Hpakant is available to implement the project. And also shared the water distribution project (Town Water Supply project) for 9 wards of Myitkyina funded by JACA. Requested to be received the information of WASH Cluster to SDA/ TDA.  KBC is facing drainage problem in Myitkyina camps due to the space limitation. SDA suggested to submit the letter to Kachin Government Office and TDA will support and follow up the issue when received the permission letter. KBC has plan to do onsite desludging activities in their camps. KBC distributed the Hygiene Kit to Sumprabum IDP. Requested to Cluster to support for purchasing Water Qualities Testing consumables.    SI shared the project of WASH in School in Liaza area.  DRD is willing to help the water quality testing activities for Hpakant.  ADRA shared the new project implementing by KBC. They implementing with ADRA funding.  Shalom shared the new project in Wine Maw, Myitkyina, Hpakant, ChiPhwe. |