

Kachin- WASH Cluster , Myanmar
Minutes of WASH Cluster meeting – Myitkyina

Date: Tuesday, 6th February 2018;

Venue: UNICEF FO, Myitkyina

Time: 10:00 AM – 12:30 PM

No. of participants– 23 participants

Number of Agencies: 4 UN agencies, 3 Govt Departments, 6 INGOs, 3 Local organizations.

Participants list :

Organisation	Name	Position	Based	Phone	Email address
KBC-HDD	Maju Brang Nu	M &E	Myitkyina	09 790430658	dulengmaju@gmail.com
KBC-HDD	Shun Lum	WASH Coordinator	Myitkyina	09 401622477	s.d. shanlum92@gmail.com
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Trocaire	Doi San	HPO	Myitkyina		
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KMSS	Kyaw Zayar Lin	Project Manager	Myitkyina	0943265348	Lawrance,zayar11@gmail.com
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KMSS	Awug San	WASH officer	Myitkyina	0925905133	Ongsanmo29@gmail.com
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UNICEF	Aye Win	Kachin WCC	Myitkyina	09953 449987	awin@unicef.org

Agenda:

Sr.	Topic	Discussion time (Duration)	Who
1	Self- introduction		All participants

2	Kachin WASH Cluster 2017 Q4 - 4W matrix snapshot		Kachin WCC
3	Review on one camp one focal WASH agency in Kachin WASH Cluster		All participants
4	Review on Kachin WASH Cluster Hygiene Kit Strategy		All participants
5	2018 Kachin WASH Cluster priorities, way forward and Cluster work plan		Kachin WCC
6	TWGs in Kachin WASH Cluster		OXFAM and SI
7	AOB		All participants

Minutes:

Topic 2: Kachin WASH Cluster 2017 Q4 - 4W matrix snapshot	
Summary of discussions	Kachin WCC presented 2017 Q4 4W Matrix snapshot in terms of WASH gap in IDP camps in each Township, activity gap, funding matrix, and coverage of WASH assistance to IDPs in Kachin. It was learnt that there are two main challenges may hamper to WASH gaps in Kachin which were 1) funding gap- unfunded vs actual budget; 2) limited access to IDPs including newly IDPs in 2017.

Topic 3: Review on one camp one focal WASH agency in Kachin WASH Cluster	
Summary of discussions	Kachin WASH Cluster coordinator presented the meeting note for 2014 Kachin WASH cluster-one camp one WASH focal agency. At that time, all Kachin WASH Cluster members made an agreement which was one camp one WASH focal agency. Kachin WASH Cluster coordinator asked to WASH Cluster partners for any changes or dis-agree on one camp one WASH focal agency in Kachin or any update to this agreement. All meeting participants agreed to put in place these agreement and there are no changes or no dis-agreement among Cluster partners.
Action points	All participants agreed to follow up one camp one WASH focal agency in Kachin WASH Cluster. And also agreed by all partners if their focal camp will need more assistances in terms of WASH activities, technical or financial, they will inform through Kachin WASH Cluster coordinator to coordinate and collaborate with other WASH actors to fill the WASH gaps in IDP camps in future. All WASH Cluster partners will agree to provide the list of their WASH focal IDP camps Kachin WASH Cluster.

Topic 4: Review on Kachin WASH Cluster Hygiene Kit Strategy	
Summary of discussions	Kachin WASH Cluster coordinator presented 2014 Kachin WASH Cluster Hygiene Kit Strategy to all meeting participants, and reviewed and discussed on HK strategy. All meeting participants provided two outlines on HK strategy which are 1) for newly IDPs, Cluster partners provide fully Hygiene Kit package at relocation place or newly IDPs who come to existing IDP camp; 2) for existing IDP camps, Cluster partners provide selected hygiene items (like soap, sanitary pads) to IDPs based on selection criteria like the most vulnerable families among IDP camp. And also need to clarify how many months provide fully hygiene kit package to newly IDP and put into HK strategy.
Action points	All meeting participants agreed to follow up newly Kachin HK strategy and will discuss on coming Kachin SOF workshop.

Topic 5: 2018 Kachin WASH Cluster priorities, way forward and Cluster work plan	
Summary of discussions	In 2018, Kachin WASH Cluster will focus and prioritize on water quality monitoring and management, fecal sludge management/solid waste disposal and management, MHM in IDP camps/school among IDP camps and WASH in protection.. In addition to that, all Kachin WASH Cluster partners take more accountability to IDPs in terms of qualitative monitoring activities among IDP camp like safely managed drinking water and fecal sludge collection, transporting,

	treatment and safely dispose treated sludge to avoid harmful of public health risks for IDP families especially for early age of children.
Action points	All meeting participants agreed to follow up 2018 Kachin WASH Cluster priorities

Topic 6: TWGs in Kachin WASH Cluster	
Summary of discussions	Desludging TWG meeting will be held on coming 23 rd Feb at Oxfam office and SI led Hygiene Promotion TWG meeting date will be confirmed soon.
Action Points	Coming Desludging TWG, Oxfam will take as a technical lead and discuss on existing desludging treatment pros & cons among Cluster partners, frequency of emptying and operational cost analysis, update desludging and marketing research and way forward to implement fecal sludge management and solid waste disposal and management with TDC in Kachin, etc...

Topic 7: AOB	
Summary of discussions	<ul style="list-style-type: none"> • In Tanai area, approximately 1000 Newly IDPs lived in temporary relocation place and urgently need emergency latrines. • Shalom and KMSS organized hygiene promotion training supported by Department of Health, TDC at Township level. • HPA prepared to develop WinS ToT training at NGCA for local teachers • KBC WASH team start to response in Sumprabum for newly IDPs from 6 origin places. • Plan international was discussing with KBC about fund gaps in 18 Kachin IDP camps during 2018 Q1. • James also shared WinS project in Ho Pin especially data entry method and explain mobile WASH data entry training in brief.
Action Point	