**Meeting Minutes**

**Magway Region Flooding Response**

**WASH Coordination meeting – Magway Region**

**20th Nov 2015 Thursday**

**Date :** 20th Nov 2015 (Thursday)

**Time :** From 13:00 pm To 15:00 pm

**Venue :** Pact Myanmar (Shae Thot) Regional office, Toe Chae Qt, Kan Thar (1) St, Magway

**Total number of participant** – 9

**Participants list of WASH Coordination meeting (Kale)**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organization** | **Name** | **Position** | **Ph. No.** | **Email Address** |
| SCI | Daw Wint Thu Thu Aung | Project Coordinator | 09-26056906 | mrswintthuthuaung@savethechildren.org |
| MRCS | U Nyi Nyi Zay | Supporting Officer | 09-401572156 | magway80.mrcs@gmail.com  |
| Metta | U Wai Yan Aung Oo | Project Coordinator | 09-420181671 | metta.magwe@gmail.com  |
| Pact | Daw Khaing Khaing Aye | Program Officer | 09-43140684 | kkhaingaye@pactworld.org  |
| Pact | U Bo Bo Han | OIC | 09-401558683 | bbohan@pactworld.org  |
| UNICEF-WASH Cluster | U Than Kyaw Soe | WASH Consultant | 09-43153492 | tksoe@unicef.org |
| MPRL-E&P | Daw Zin Mar Myint | Field Coordinator | 09-40156306009-979795624 | zin.m.myint@mprlexp.com |
| SCVG | U Aung Lin Kyi | Program Manager | 09-440225420 | aunglinnkyi@gmail.com  |
| Thirst-Aid | U Aung Myat Htut | Project Manager | 09-250542853 | thirstaidmgy@gmail.com  |

**Agenda**:

|  |  |  |
| --- | --- | --- |
| Time | Item | Organization |
| 13h00- 13h15 | Self-Introduction | All participants |
| 13h15 -13h30 | Follow up of last meeting minutes (5th Nov 2015) | All participants |
| 13h30 -14h00 | Prioritization on selection of Beneficiaries for WASH facilities installation (or) Vulnerable Group Identification in WASH Recovery projects | MRCS/All participants |
| 14h00-14h30 | Capacity Building Training Needs in WASH recovery phase | All participants |
| 14h30 – 14h45 | WASH activities updates by each organizations | All participants |
| 14h45 -15h00 | AOB (Any Other Business) | All participants |

**Minutes:**

|  |
| --- |
| **Topic 1:** Follow up of last meeting minutes (5th Nov 2015) |
| **Previous action points** | **Follow up** |
| * In Pwint Phyu, Satoketaya and Yenanchaung townships, the village leaders and government officials and WASH actors related with the relocation villages have been discussed about the WASH challenges during this week.
* The flooding affected schools list has been collected for Pwint Phyu, Satoketaya and Yenanchaung townships. And Regional Department of Public Health supported data for flooding affected health centres and damaged WASH facilities profile.
* SCI, Thirst Aid and CDA shared their latrine designs these are now building on their project covered villages.
* WASH actors mapping, coverage, gaps, complement, WASH issues and challenges will be included in the monthly WASH situation Report
 | * Need to discuss with the village leaders of the relocation planned villages of Minbu Township about the encountered challenges in WASH while moving to the relocation villages
* UNICEF WASH Consultant will share to all WASH actors of Magway Region Flooding response about the damaged and destroyed list of School and Health Centres these are supported by the DoPH and DoE (Government Offices)
* UNICEF WASH consultant will share the consolidated data or flooding resistant design these are constructed in the project targeted villages by WASH actors
 |

|  |
| --- |
| **Topic 2:** Prioritization on selection of Beneficiaries for WASH facilities installation (or) Vulnerable Group Identification in WASH Recovery projects |
| **Summary of discussions** | * Save the Children International) already set up the beneficiaries selecting criteria such as over 60 aged people households, female headed households, too many children (over 6), etc.,. Before finalizing the beneficiaries selection, discussed and took FGD with village community. And then priority beneficiaries were selected together with the village community.
* CDA selected the priority community together with the villagers in the project advocacy meeting and discussion session.
* MRCS will use the prioritization category that was used in Kale WASH flooding response team for livelihood projects
* Pact Myanmar (Shae Thot) implemented WASH projects cooperating with UNHabitat. UNHabitat use prioritization category and weighting tools for selecting beneficiaries groups
 |
| **Actions points** | * UNICEF WASH Consultant will collect the data for prioritization category and ranking scales by each organizations
* These prioritization categories will be used and paid weighting based on the vision and mission of each organizations
* All WASH actors agreed this categorization and weighting in selecting the project targeted community and final prioritized list will be confirmed by meeting with the village community
 |

|  |
| --- |
| **Topic 3:** Capacity Building Training Needs in WASH recovery phase |
| **Summary of discussions** | * Save the Children has a plan to conduct the capacity building trainings in coming months such as hygiene promotion, Acute Watery Diarrhoea Awareness session, health education, social marketing, etc.,.
* Metta has a plan to do the hygiene promotion hand on training to the WASH volunteers of Yenanchaung and Pywint Phyu townships
* CDA will support the Disaster Risk Reduction training to the WASH project staffs on Sadoketaya Towship
* MRCS will conduct the DRR training, first aid training and hygiene promotion hand on training to their MRCS crew of the project villages
* Helvetes can provide the home made soap production training if some WASH organization is interested to use in their hygiene promotion activities.
 |
| **Actions points** | * WASH Consultant will share the collected information of capacity building trainings including date, title of the training and contact address. If some organization is interested to join in some topics, they can ask directly to the related organizations or through WASH consultant.
 |

|  |
| --- |
| **Topic 4:** WASH activities updates by each organizations |
| **Summary of discussions** | * MRCS conducted the WASH recovery projects in Ywar Thar Kone and Ywar Taung villages of Pwint Phyu Township and Ward 1 of Satoketaya Township. They will try to cover the WASH needs of these 3 villages by renovation of the wells, new water point installation, latrine construction and land renovation to be 100% coverage in WASH. They already distributed the emergency WASH survival kit in 4 villages of Pwint Phyu and Sadoketaya townships.
* CDA has already conducted the KAP survey in their project targeted villages. KAP findings of these villages has been shared to WASH cluster.
* Metta is now implementing the water point installation in Yenanchaung Townsip together with local CSO Farmer Union.
* SCI is now conducting the KAP survey in the project targeted villages and currently hygiene promotion activities were run by Peer to Peer education approach. In the future Hygiene promotion program will implement by social marketing approach.
 |
| **Actions points** | * WASH consultant will send the WASH actor mapping based on the collected information in the monthly Magway region WASH situation report. And the WASH needs by each townships profile will be documented in the coming months. After consolidating the information of the rest township’s data, the complete information will be share to all WASH member organizations.
 |

|  |
| --- |
| **AOB (Any other business)** |
| **Summary of discussions** | * All WASH actors are now implementing the WASH facilities installation by getting community contribution. But they don’t defined how many portions will be access from the community. Community contribution amount is based on the self-commitments of each villages.
* Although all agencies is now implementing WASH infrastructure installation and other hygiene promotion activities, there is no agency doing for village level water drainage.
 |
| **Actions points** | * Village level water drainage will discuss detail on the next meeting as one agenda
* The Next WASH coordination will be hold in 4th December 2015 (Friday) from pm 13:00 to 15:00 at Pact Myanmar (Shae Thot) Office.
 |