WASH Cluster North Shan, Myanmar

Minutes of WASH Cluster meeting - Lashio

**Date :** 31 August 16 (Wednesday) **Venue :** UNICEF office, Lashio

**Time :** 2:00 pm – 4:00 pm **Duration :** 2:00 hours

**No. of participants :** 10 **Number of Agencies :** 7

**Participants;**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Name** | **Position/Organization** | **Email** | **phone** |
| 1 | Kyaw Myat Htut | Humanitarian Coordinator/RI | kyawmyat.htut@ri.org | 09973538718 |
| 2 | Sao Min Sar Khun | HPO/RI | [saominsar.khun@ri.org](mailto:saominsar.khun@ri.org) | 09788935871 |
| 3 | Dr. Sabai Tun | Sr. Medical Officer/IRC | Sabai.Tun@rescue.org | 095173440 |
| 4 | Noel Ying Sau | Project Manager/KMSS | noelyingsaung@gmail.com | 09423685248 |
| 5 | Helen Yaw Saung | Emergency P.C/KMSS | lehelen171@gmail.com | 09421719488 |
| 6 | Nang Zar Chi Tun | Wathab Engineer/ICRC | [nchitun@icrc.org](mailto:nchitun@icrc.org) | 09403700734 |
| 7 | Thet Nwe Aye | Hygiene Coordinator/METTA | [goldmaple84@gmail.com](mailto:goldmaple84@gmail.com) | 09963525545 |
| 8 | Khin Mg Naing | Engineer/METTA | [khinmaungnaing79@gmail.com](mailto:khinmaungnaing79@gmail.com) | 0936031199 |
| 9 | Win Naing | HPO/Trocaire | winnaing.htun@trocaire.org |  |
| 10 | Noah | WASH Officer/UNICEF | nnoah@unicef.org | 0941008109 |

**Agenda:**

|  |  |
| --- | --- |
| **Topic** | **Who** |
| Review on Action Points from last meeting minutes | All |
| WASH response updates/gaps (Namtu/Mung Hom/…) | Response taken agencies |
| WASH activities mapping/contingency stock | WASH Cluster |
| Responsibility for 4W | WASH Cluster |
| Others | All WASH agencies |

**Minutes:**

|  |  |
| --- | --- |
| **Topic 1: Review on Action Points from last meeting minutes** | |
| Summary of discussion | -All action points done except 1st meeting of Standard-TWG could not be done as planned in July and existing design of WASH facilities has not been shared yet from SCI/METTA/KMSS/KBC-HDD-NSS. |
| Action points | * Standard-TWG to start its 1st meeting on 12 September 2016 (Afternoon) at Lashio-UNICEF office. * SCI/METTA/KMSS/KBC to share their existing design of WASH facilities to others through WASH Cluster before 12 September. |
| **Topic 2:** WASH response updates/gaps (Namtu/Mung Hom/…) | |
| Summary of discussion | **Responses done**  **RI**  - Hygiene kits (both consumable and non-consumable items) and return kits are available in Lashio-KMSS warehouse and Taunggyi RI warehouse. Those kits can be requested for new emergency response as well as refill items (if needed) for existing IDP camps and RI will provide for transportation cost for it as well.  - Hygiene kits were distributed to new IDPs (49 kits at Lisu Baptist Church and 58 kits at Shwe Myin Thar monastery) displaced to Namtu in July.  - Post Distribution Monitoring was conducted at both places and it was found that hygiene kits were used properly and effectively.  **ICRC**  - ICRC provided 1 bating space for IDPs (girls/women) and also supported for construction of 4 emergency latrines at Lisu Baptist Chuch in Namtu.  **METTA**  - METTA conducted need assessment of hygiene kit at 26 IDP camps in NSS. Distribution will be followed according to results from this assessment.  -METTA also will start hygiene promotion activities for new IDPs at both Lisu Baptist Church and Shwe Myin Thar monastery in Namtu in September.  **KBC-HDD-NSS**  - KBC distributed 31 hygiene kits to IDPs displaced to Mung Hom in Kutkai township in July.  **SCI**  - SCI provided:  1) 5 semi-permanent latrines, 2 hand washing stations, 2 water storage containers and 5 sets of latrine cleaning kit for IDPs at Lisu Baptist Church and  2) 10 semi-permanent latrines, 2 units of bathing space, 1 water storage tank, 1 distribution pipe line for water supply, 4 hand washing stations and 10 sets of latrine cleaning kit for IDPs at Shwe Myin Thar monastery in Namtu.  **Gaps**  **-** Hygiene promotion inEmergency is needed for IDPs when there is new displacement.  - Solid waste management system at both new IDP camps in Namtu and Kutkai (KBC Church) and potential water shortage in dry season at both new IDP camps in Namtu needed to be followed up. |
| Action points | * Agencies to conduct Post Distribution Monitoring after distributing of hygiene kits to new IDPs to be able learning its appropriateness and effectiveness. * WASH Cluster to conduct a monitoring on waste management system and water access at IDP camps in Namtu and advocate with TDA (including Kutkai TDA for IDP camp in Kutkai KBC Church) as necessary. |
| **Topic 3:** WASH activities mapping/contingency stocks | |
| Summary of discussion | - WASH Cluster introduced and explained WASH activities mapping created for management and coordination at field level in NSS.  - WASH Cluster also shared the combined list of WASH contingency stocks available for emergency response from RI/ICRC/SCI/KBC-HDD-NSS. |
| Action points | * All agencies who are implementing WASH activities to provide required information in the format of WASH activities mapping and send it back to WASH Cluster by 9th September latest to be able doing compilation and sharing process. |
| **Topic 4:** Responsibility for 4 W | |
| Summary of discussion | - WASH Cluster explained about 4W and shared key findings in last report (June 2016). It is important that WASH focal agencies need to make sure that data produced by other agencies (who are implementing WASH activities in the same camps) also presented and updated.  - METTA is assigned as WASH focal agency for Mung Wee (Palaung) and Mung Wee (Shan) IDP camps.  - WASH Cluster members discussed and suggested to delete some IDP camps from 4W where there is no WASH need to be addressed anymore and no agency implementing WASH activities. Those camps are Narte, Hpai Kaung Mare, Mune Koe Pa, Namtu RC and Man Wing Gyi-host families. |
| Action points | * WASH focal agencies to update 4W quarterly (next plan in September) and send to NSS WASH Cluster for NSS data. * WASH Cluster to check camp list updated by CCCM first with consultation of WASH Cluster Coordinator prior to deleting the IDP camps mentioned above. |
| **Topic 5:** Others | |
| Summary of discussion | - Standard-TWG meeting should be started ASAP to be able identifying deliverables and making progress.  - SCI conduct water quality testing on monthly basis and KMSS does quarterly. METTA has a plan to do so but not sure for frequency.  - It is confirmed by KMSS that it applied a proposal call from OCHA for WASH intervention and target camps are Kutkai (RC), Mungji (RC), Muse (RC), Namkhan (St. Thomas) and Mandaung (RC).  - There are 263 IDPs (43 HHs) in Mung Koe, Muse township. They are staying with host families 92 IDPs (12 HHs) in Naung Gyan village, 78 IDPs (12 HHs) in Naung Hpain village and 96 IDPs (19 HHs) in Man Pyin village.  - ERF training will be organized in Lashio with facilitation of SI in Lashio. It will be 3-days training between 21-24 September. Local organizations who interested of WASH emergency response are strongly encouraged to attend.  - UNICEF will organized a training on desludging for WASH agencies’ staff and TDA. It will be 2-days training on 28-29 September in Kutkai.  - Next meeting of NSS-WASH Cluster meeting will be on 27 October in Muse-IRC office. |
| Action points | * SCI/KMSS/KBC/ICRC to confirm its staff designated as members in Standard-TWG not later than 2 September (METTA has already confirmed). * SCI/KMSS/METTA to share WASH Cluster the report of water quality testing results. |