WASH Cluster Kachin& North Shan, Myanmar

Minutes of WASH Cluster meeting - Myitkyina

**Date:** Friday, 28th July 15; **Venue:**UNICEF

**Time:** 10:30 h – 12h30h; **Duration:** 2hour

**No. of participants**– 8

**Number of Agencies**: 5

**Participants list of cluster meeting (Myitkyina)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Organisation** | **Name** | **Position** | **Phone**  | **Email address** |
| Oxfam | Saw Thor | WTL | 09793088436 | kalabya@gmail.com |
| Shalom | Khun Myat | WASH Technician | 09400044096 | Hkunmyatmaran.shalom@gmail.com |
| KBC-ERC | Gun Mai | WASH Technician  | 09261592929 | phmaimai@gail.com |
| KMSS | Zayar | Project Manager | 09793082782 | Lawrancezayar11@gmail.com |
| WASH cluster/UNICEF | Than Kyaw Soe | WASH Cluster consultant | 0943153492 | tksoe@unicef.org |
| WASH cluster/UNICEF | Sai Han Lynn Aung | WASH cluster officer | 425272778 | shlaung@unicef.org |
| KBC-ERC | Shan Lum | WASH Data Manager | 09401622477 | s.d.shanlum92@gmail.com |
| WASH cluster/UNICEF | D.Majagaiyan | Capacity Building Officer | 098610101 | dmajagaiyan@unicef.org |

**Agenda:**

|  |  |  |
| --- | --- | --- |
| Schedule | Topics | Facilitator |
| 10h300- 10h40 | Welcome and introduction | All members |
| 10h40 -11h00 | Review action points from previous meeting | Cluster Team |
| 11h00-11h20 | Information Sharing on KAP, Water quality testing results, 4W etc., | All members |
| 11h20-11h40 | WASH gap in relocation and new IDP camp sites |  All members |
| 11h40 -12h00 | Strengthen the O&M issue through CMC (monitoring in small camps, running cost issue, etc.,) | All members |
| 12h00-12h20 | Mogaung Flooding event WASH Emergency response Updates | WASH Cluster Support Officer |
| 12h20-12h25 | AOB | All members |

**Minutes:**

|  |
| --- |
| **Topic 1:** Review action points from previous meeting |
| **Previous action points** | **Follow up** |
| Note: Last 3 Month ago 30th March 2015, WASH Cluster meeting was hold in Myitkyina and previous month of this meeting was hold as WASH, CCCM and Shelter quarterly joint Cluster meeting and Mid-term WASH Cluster Strategy Review meeting at 10th and 11th June 2015. So, today WASH Cluster Myitkyina meeting is holding apart about 3 months from regular WASH cluster meeting. According to the WASH current situation and the important points these are discussed on the previous meetings in Myitkyina, managing in small camps, new site movements, KAP survey, water quality testing and the role of protection in the new place relocation, desluding are the major discussion points need to follow up in the coming days. So, this month Cluster meeting will focus on these issues in Kachin.  | OXFAM, KBC and WASH cluster has already taken the advocacy to the GAD, TDC and village/ward administrators about the Desludging process, and they also agreed to conduct these activities.  |

|  |
| --- |
| **Topic 2:** Information Sharing on KAP, Water quality testing results, 4W etc., |
| **Summary of discussions** | * KAP survey was conducted with previous projects in Shalom and KBC. They have already finished the data analysis and report. But, if possible, they will try to make the data entry with this new analysis template. But it will take about 2-3 weeks.
* All organizations have already taken the water quality testing in their camps. But how many time do we need to conduct, when will do the next water quality testing, OXFAM suggested to do the sanitary survey before the water quality testing because most of the water point has the opportunity to be the contamination (close with latrines, garbage pit, urination area, stagnant, etc.,).
* Data management training was conducted in Bhamo, similar training will have in Myitkyin. In this training, it is focussed on the 4W data, what each column means, how it works. In the future, emergency latrines since camp opening column may be deleted. And participants of Bhamo of this training suggested to add desluding no. and decommissioning no. of latrines.
 |
| **Actions points** | * Shalom will try to add the previous KAP data to the new analysis format. And then will share to WASH cluster. For the new projects, all of the agencies will use the new format of KAP survey questionnaires and analysis format.
* All agencies will share their water quality data to WASH cluster, WASH cluster will compile all of this data and then this consolidated data will be shared to all organizations. All agencies will do sanitary survey before taking the water test. OXFAM will share the sanitary survey format and questionnaires.
* WASH cluster will confirm the date of 4W (data management training) in Myitkyina. (August or September may be)
 |

|  |
| --- |
| **Topic 3:** WASH gap in relocation and new IDP camp sites |
| **Summary of discussions** | * New camp was opened in Mogaung township at originally in Mang Hawng Catholic Church compound and then moved to the Namati Catholic compound because of Mogaung flooding case ( so, these people live in Namati township Catholic Church compound)
* New host families people stayed in Hsar Maw villages in 3 different registered places (registered in catholic church, Baptist church and ICM church)
* 1 camp (Qtr 2 Myo Ma Baptist church) is moved to new place and there is no encountered WASH problems in there
* 1 camp (Tat Kone San Pya Baptist Church) has a plan to move to another place (still discuss with protection). If agreed to move to another place, 50% of this camp will shift to this new location. In this new location, WASH facilities have already prepared for them.
* In Putao, people from 2 locations was organized in Lone Sut camp.
 |
| **Actions points** | * KMSS will confirm that they will take the focal agency for Mogaung Catholic Church and Hsar Maw Catholic Church host families
* KBC already built (prepared) WASH facilities for new location of Tat Kone San Pya Baptist Church. KBC take responsibility while they moving to this new places. KBC will share the information it they move to this new place
* Shalom will take the focal for Baptist Church Ka Day Maw, Hpakant. Shalom will cover WASH needs with the new Project.
* To delete the Nawng Khaing camp and Machanbaw KBC from 4W, need to confirm by field visit.
 |

|  |
| --- |
| **Topic 4:** Strengthen the O&M issue through CMC (monitoring in small camps, running cost issue, etc.,) |
| **Summary of discussions** | * In new WASH monitoring templates, there was the estimated cost for WASH facilities running cost. From this assessment, the average cost by camps can be predict. And this will support for the future budget planning for the Operation cost.
* Normally, WASH monitoring should take with three focal persons (1 from DRD, 1 from WASH cluster and 1 from focal agency). So, WASH cluster invite to all partner organizations to participate in this WASH assessment.
 |
| **Actions points** | * WASH focal agencies will take the WASH monitoring in hard to reach and NGCA areas with the new WASH monitoring form prepared by WASH cluster.
* WASH cluster will share the WASH monitoring template and analysis format to all WASH focal agencies
 |

|  |
| --- |
| **Topic 4: Update of WASH emergency response in** Mogaung Flood |
| **Summary of discussions** | * Due to the heavily raining in 17th July 2015 PM 2:00, rose the water level of these 2 streams and start entered to the quarters of Mogaung Township. Flooded water entered to all urban quarters of Mogaung Township except some parts. 1 WASH cluster member participated in 22nd and 24th July Multi sectorial rapid assessment.
* Already informed to SI and OXFAM to take the action for ERF response for this flooding situation by coordination with OCHA, WASH cluster and RRD
* KBC already distributed the water purifier to the Baptist Church covered people
 |
| **Actions points** | * . KBC has a regular WASH program in their focal camps and will take response for WASH needs of these camps
* KMSS will take care about the IDP people lived in Nammati Catholic Church compound.
* KBC will support to these flooded people about water purifier after discussing with World Vision (World Vision was supported this items to KBC for IDP response).
* SI and OXFAM have a plan to conduct for the emergency response with ERF fund from OCHA.
 |

|  |
| --- |
| **AOB** |
| **Summary of discussions** | * Shalom would like to know about the targeting approach detail. In this case, all agencies agreed to use target approach in new project about in distribution of Hygiene kits. If there was known about this approach detail, please share to Shalom. Shalom has a plan to start to implement in Hpakant with new project.
* OXFAM already finished the formative research and WASH gap in NGCA areas surveys.
 |
| **Actions points** | * Need to follow up about the targeting approach in Hygiene Kit distribution
* OXFAM will share about the findings of formative Research and WASH gap surveys
 |