

Kachin WASH Cluster, Myanmar
Minutes of WASH Cluster meeting – Bhamo

Date: Wednesday, 17th October 2018

Venue: KMSS Office, Bhamo

Time: 09:00 am – 12:00 pm (3:00 hrs)

No. of participants: 11(Gov: 2, LNGO: 6, INGO: 1, UNICEF: 2)

Number of Agencies: 7

Participants list of cluster meeting (Bhamo)

Organisation	Name	Position	Phone	Email address
DRD (Bhamo)	U Nyi Nyi Win	Sub- Assistant Engineer	09400048824	nyinyiwindrd@gmail.com
Na Ta La (Bhamo)	U San Mg	Senior Officer	09256077427	
SI (Bhamo)	Mr. Flornet	Deputy Field Coordinator	09455258467	bmo.deputy.field.coo@solidarites-myanmar.org
ZLK (Bhamo)	Ping Gun	WASH Facilitator	09795011521	gangun2017@gmail.com
KBA.HD.ZLK (Bhamo)	Doi Seng	Volunteer	09787949211	aungmyatmaran@gmail.com
Metta (Bhamo)	Khin Lat Hlaing	Area Coordinator	09265359740	khinlatthlaing2017@gmail.com
KMSS (Bhamo)	Ms. Seng Ra	JWO	09425676135	jacintasengra@gmail.com
KMSS (Bhamo)	Mr. Seng Naw	WASH Officer	09252234640	majinawlay25@gmail.com
KMSS (Bhamo)	Ms. Pan Nu Ko Ko	M&E Officer	09963458606	mariapanukoko@gmail.com
UNICEF (Myitkyina)	Sanda Lwin	WASH Officer	0973223197	slwin@unicef.org
UNICEF (Myitkyina)	Aye Win	WASH Specialist	098610099	awin@unicef.org

Agenda

Schedule	Topic	Facilitator
9:00 - 9:15	Introduction and recap of last cluster meeting (Aug-18)	UNICEF/ All participants
9:15 - 9:30	4Ws matrix Q-2 Snapshot	All WASH agencies
9:30 - 10:00	Hygiene Kit Assessment Progress	All WASH agencies
10:00 - 10:30	Update information for IDP relocation	All WASH agencies
10:30 - 11:00	Update on Desludging activities with Government department	U Aye Win (UNICEF)
11:00 - 11:15	Up to date information for AWD (Acute Watery Diarrhoea) preparedness and response coordination with Health Cluster	U Aye Win (UNICEF)
11:15 - 12:00	AOB - <ul style="list-style-type: none"> • C4D Training • SoF Workshop • Menstrual Hygiene Management 	All WASH agencies

Minutes:

Topic 2: 2018 Q-2 WASH Cluster (4W, Funding matrix, etc) snap short	
Summary of discussions	<p>Discussion:</p> <ul style="list-style-type: none"> • Explained the 4Ws data entry; confusion on hygiene promotor and paid camp-based skill labour. • Cluster members discussed to be focus more for dignities of women who living in the IDP camp and must support the MHM waste management disposal site in the camp. • Metta foundation have plan to promote Hygiene education in school from Man Si and Momauk Tsp. • Bhamo WASH Cluster prefer to organize WASH Cluster meeting monthly basic in Bhamo.
Action Points	<ul style="list-style-type: none"> ❖ WASH Cluster agreed to support and guide to Kachin WASH Cluster partners how to fill 4W & funding matrix.

Topic 3: Hygiene kit assessment progress	
Summary of discussions	<p>Discussion:</p> <ul style="list-style-type: none"> • WASH cluster succeeded Hygiene kit assessment data collection through the agreement of sampling methodology and sample size. • Hygiene kit assessments have been completed by SI, KBC (Bhamo) and WPN and will be submitted the softcopy file to Kachin WASH Cluster. • UNICEF collect the assessment form/ FGD result and HARP will data entry/ analyses. After then, cluster team discuss and decide the going to provide selected items and or full kit blankness distribution. • WASH cluster coordinator highlighted to consider the for fairness; that supply is based on need. Especially in sanitary kit, need to consider the size and usage of the disposal pad (day and night use).
Action points	<ul style="list-style-type: none"> ❖ Cluster/ Unicef will collect the forms and Harp will arrange for data entry. HARP will facilitate and draft the analysis for discussion by partners. ❖ Metta and KMSS will send hygiene kit assessment to Kachin WASH Cluster on last week of October.

Topic 4: Update information for IDP relocation	
Summary of discussions	<p>Discussion:</p> <ul style="list-style-type: none"> • New relocation IDP list has been shared among Bhamo WASH Cluster members.
Action points	<ul style="list-style-type: none"> ➢ Kachin WASH Cluster will review and update IDP camps list together with CCCM (UNHCR) after meeting with individual WASH focal agencies. ➢ IDP assessment report will be shared to Kachin WASH Cluster by SI coming last week of Oct 2018.

Topic 5: Update on Desludging activities with Government department	
Summary of discussions	<p>Discussion was led by WASH Cluster Coordinator on following points:</p> <ul style="list-style-type: none"> • Received the initial agreement by Ministry of State Municipal to set up the desludging site to use both IDP and host communities in Myitkyina • Desludging site construction will start on Dec.2018, contribute by Oxfam. • The coordination between agencies and Government have been improved and proceed to analyse for Municipal Law.

Action points	<ul style="list-style-type: none"> ❖ Observation training arrangement for Desludging Site Construction by WASH cluster. ❖ WASH cluster coordinator conducts the regular meeting with Government. ❖ Kachin WASH Cluster will provide technical support to State Development Affairs for O&M and how to develop desludging proposal.
Topic 6: Up to date information for AWD preparedness and response coordination with Health Cluster	
Summary of discussions	<p>Discussion was led by WASH Cluster Coordinator on following points:</p> <ul style="list-style-type: none"> • The capacity of Health Cluster Coordination and draft strategy finding out MoHs on 2017. • WHO deal with Government (MoHs) at Nya Uya Taw on 2018, there have two parts contributions; Health and WASH. • Health cluster manage information sharing in every agency and improve AWD preparedness and response plan for Kachin State.
Action points	<ul style="list-style-type: none"> ❖ WASH and Health Cluster will provide the AWD training to Kachin WASH cluster.

Topic 8: AOB	
Summary of discussions	<ul style="list-style-type: none"> • WASH Cluster Hygiene Promotion Strategy Development Workshop (C4D) ❖ C4D questions: these was an important step in garnering information on current C4D practices and issues in IDP camps that was needed to inform the strategy and must be complete. ❖ The workshop date postpones from 29th-31st October to <u>27th -29th November 2018</u>. • 2018 WASH Cluster Strategic Operational Framework (SOF) Review Workshop ❖ This is also change the date from 1st Nov to <u>30th Nov 2018</u>. • Menstrual Hygiene Management ❖ Sanitary pads have been distributed to Bhamo IDPs camps through SI last month, and they will share post distribution monitoring analysis data to WASH Cluster in October.
Action Point	<ul style="list-style-type: none"> ➤ Next Kachin WASH Cluster Meeting is on 13th Nov 2018 in Myitkyina UNICEF Office.

Prepared by;

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