



VACANCY ANNOUNCEMENT

Medical Doctor - Hopin

I. ORGANISATION BACKGROUND

Médecins du Monde (Mdm) is an international humanitarian organization whose mission is to provide medical care for the most vulnerable populations, the world over, including France. It seeks to stimulate voluntary commitment from doctors, other health care providers, and from those whose expertise in other fields is needed for its activities, to enlist all competent support required for the achievement of its projects, and to seek at all times to encourage close working relationships with populations in its care.

Mdm has been operating in Myanmar since 1994. Its main programme delivers comprehensive Harm Reduction and HIV/AIDS prevention and care, focusing on key populations – People who Use Drugs (in Kachin State), and Female Sex Workers and LGBTQI+ (in Yangon).

In Kachin, Mdm's programs are implemented in 2 main sites (Moegaung and Hopin/Mohnyin). Activities include health education in outreach, needles and syringe exchange programme, methadone substitution programme, counselling and HIV testing, and medical care for People living with HIV (STI, opportunistic infections, Tuberculosis and ARV).

In Yangon, Mdm is implementing harm reduction (sex work) and Sexual and Reproductive Health and Rights (SRHR) programs for sex workers, LGBTQI+, and people living with HIV, with broad community partnership approaches. Current and future strategy focuses on supporting local civil society and health system in scaling up and provision of health services.

II. Hierarchical & Functional links

Medical Doctor works under the direct supervision of Medical Team Leader who is also his/her technical manager.

Deputy Medical Coordinator will be back up for medical/clinical technical support.

III. Essential duties

The medical doctor's main purpose is to provide the high-quality medical care towards Mdm to patients/beneficiaries according to adapted and updated medical knowledge, **Mdm** protocols, values and universal hygiene standards to improve the patients' health conditions.

IV. Tasks and Responsibilities

1. Provision of medical care

- Carry out consultations providing good, competent clinical care in accordance with protocols
- Keep the patient and his/her family informed about the illness and provide appropriate explanations about the treatment to follow, checking they have understood
- Timely inform and discuss with Medical Team Leader/ Deputy Medical Coordinator for management of complicated cases
- Participate in mobile activity according to planning
- Link with government hospital to ensure proactive collaboration, notably for patients' referrals and discharge

- Provide health education during consultations and outreach visits
- Check and control the rational distribution of medicines and equipment under his/her responsibility and take care the quality, disinfection, and sterilization of the medical material. Assure general compliance with standing hygiene standards
- Ensures professional confidentiality is respected

2. **Opioid Substitution Therapy**

- Organize and supervise the patient selection process for Methadone program: perform HE session, counselling sessions, psychiatric assessments, drug use evaluation, dependence diagnosis, medical screening etc. for all patients willing to enter in methadone program
- Supervise daily dispensing of Methadone based on individual dosage
- Perform follow up consultations
- Adjust dosage to adapt to individual needs; eventually consult Medical Team Leader/Deputy Medical Coordinator for more complicated cases.
- Implement and follow-on monitor Methadone Regular Take Home Dose program, provide quality counselling for this RTHD program.
- Supervise the adequate Monitoring and Evaluation of MMT program
- Provide guidance to other staff involved in activities linked to MMT (to prevention staff for HE sessions, to nurse counsellor, etc.)
- Organize MMT meeting (case discussion and management issues) with team members involved in the program.
- Facilitate MMT training for prevention team, clinic, and mobilization team.
- Support the organization of MMT support groups and FGD
- Collaborate with governmental authority for stock management

3. **Prevention/community mobilization**

- Support prevention/community mobilization staffs including peer workers to improve HIV and relevant health knowledge
- Participate in the activities organized by prevention/community mobilization teams (workshop, celebrations) especially in delivering technical HE sessions to beneficiaries.
- Contribute the organization of support groups and FGD, if needed
- Collaborate with prevention/community mobilization team to ensure a comprehensive approach of patients' needs, ensure linkage to care and prevent drop out

4. **Pharmacy management**

- Work together with pharmacist in drug stock management which include monthly/quarterly/bi-annual/Annual drug stock report and also physical stock.

5. **Data entry and Reporting**

- Ensure Medical data/records/register (HIV, TB, Viral load, Methadone) are completely filled in accordance with MDM monitoring and evaluation guidelines
- According to DQA, adapt the data in client's files and share this information to Data Clerk
- Prepare the monthly report and submit it to the Medical Team Leader.
- Participate in the collection and analysis of epidemiological data, checking its validity and giving input for monthly report for STI/Hepatitis/TB component
- Fill the appropriate forms and give them to the data clerk
- Maintain confidentiality of patient files and keep the clinic and research data well organized

- Prepare the clinical cases to be presented during medical meetings and problematic case discussions
- Proactively participate in monthly medical team meeting (case discussion) facilitated by Medical Team Leader

This list of activities is not exhaustive and may change depending on the situation. The line manager may request additional relevant tasks to participate based on program need.

V. Background of the candidate

Education (Essential)	MBBS (with valid medical registration SAMA)
Professional Experience	1)2 years of working experience in a similar position 2)Experience of HIV care and treatment 3)Experience with KAP (FSW, MSM, PWID) is an asset 4)Experience of working with NGOs or INGOs is an asset 5)Knowledge of MMT protocols
Personal Skills	1)Good clinical skills 2)Excellent Communication & Interpersonnel skills 3)Team spirit 4)Rational and meticulous
Languages Requirements	1)Ability to communicate in English and local language
Other Skills Knowledge	1)Essential computer literacy (word, excel and internet) 2)Basic knowledge of using data bases software and analyzing skill

APPLICATION PROCESS:

If you are interested, please send your CV and Cover Letter to recruitment.kachin@medecinsdumonde.net in word or pdf format mentioning '**Medical Doctor - Hopin**' in the email subject line.

Address for Hopin - Ma Ma/Ma (3/8), Pho Kha Street, Net Kyi Kone Quarter, Hopin Township, Kachin State.

Address for Myitkyina - No(72), Ta Pin Shwe Htee Street, Myothit Ward, Myitkyina, Kachin State.

The submission deadline is 05.00pm on **May,12th 2024**.

Due to the urgent need for recruitment, we will conduct interview before the deadline.

Only shortlisted candidates will be contacted.

MDM stands up for the integration of people living with disabilities and fights against discrimination.