



British Embassy
Yangon

Private Sector Development and Climate Adviser, HEO

(Deadline for application: 22 April 2024)

The British Government is an inclusive and diversity-friendly employer. We value difference, promote equality and challenge discrimination, enhancing our organisational capability. We welcome and encourage applications from people of all backgrounds. We do not discriminate on the basis of disability, race, colour, ethnicity, gender identity, religion, sexual orientation, age, veteran status or other category protected by law. We promote family-friendly flexible working opportunities, where operational and security needs allow.

Job Description (Roles and Responsibilities)

Main Purpose of the Job

Act as Programme Responsible Owner for the Myanmar Business for Shared Prosperity Programme and lead private sector development and Climate adviser at British Embassy Yangon.

What will the Jobholder be Expected to Achieve:

Programme Responsible Owner for the Myanmar Business for Shared Prosperity programme, assuming all roles and responsibilities of PRO including:

- Accountability for day-to-day delivery of programme outcomes within agreed time, cost and quality constraints; monitoring delivery of objectives and results.
- Managing the strategic goals of the programme within the budget whilst ensuring full compliance with all internal programme management rules
- Engaging with the programme delivery partners to ensure the relationship remains strong and programme delivers on outcomes. Providing point of contact for internal stakeholders for interaction with the programme, including the relationships with headquarters and other government departments.
- Ensuring delivery of the programme results framework and delivery plan and active monitoring and oversight of the risk register, escalating risks as appropriate to SRO.
- Ensuring the long-term strategic vision for the programme maintained. Ensuring the Embassy has access to economic analysis and insights required to meet HMG policy goals in Myanmar. They will work with across other programme teams to maintain strategic fit across the programme.

Specifically, PRO the role holder will:

- Project manage successfully by providing strong leadership on the direction of the programme and designing and implementing its successor programme from 2025. The role holder will manage complex projects within the programme, ensuring successful planning, monitoring, and controlling activities. Drive delivery of outputs and achievement of the outcomes set out in the programme's approval documents (Concept Note, Business Case), within the agreed time, cost, and quality constraints.



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- Design and adapt programmes to changing contexts, based on learning and feedback, including from constituent engagement. Giving expert advice to senior grades including Development Director or and input into other programme work areas across the Embassy.
- Ensure the programme is implemented in compliance with the PrOF Rules.
- Take stock, at regular intervals, on the continued relevance of the programme, taking action to improve, restructure or close where appropriate.
- Ensure that the main risks associated with the programme are documented, mitigated where it is proportionate to do so, monitored and escalated promptly where necessary.

Lead and coordinate on private sector development adviser at BE Yangon:

- Providing cross-cutting policy and programming support on private sector, responsible business and economic resilience.
- technical insight and local contextual support to BSP programme.
- Line manage the Business and Climate Support Officer

Lead and coordinate on Climate Change and Natural Resource Management as:

- Lead adviser on extractive/NRM engagements/interventions.
- Lead source of technical insight and local contextual support to BSP programme.
- Lead on Climate Change/NRM approach across the Embassy to manage coherence internally as well as with the region, headquarters, and with other government departments. Impact climate change policy with the work area and the wider organisation through influencing the development of effective policies. The work will directly contribute to the achievement of business objectives on climate.

Resources managed (staff and expenditure):

- Line Management for HEO Business and Climate Officer
- Task management for EO Programme manager
- PRO for Business for Shared Prosperity Programme – annual budget 23/24 = £1.6 million

Language Requirements:

- English and Myanmar
Level of language required: Excellent

Essential Qualifications and Experience

Private Sector Development adviser experience; deep understanding of the Myanmar context, economy and private sector; programme management and advisory experience within FCDO; familiarity with FCDO ProF rules and procedures.

Desirable qualifications, skills and experience

Accreditation at expert level for PSD and Climate cadres



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PSD Competency 1: core - market systems and business fundamentals

- Evidence of supporting partnerships that mobilise private climate finance
- Knowledge of different investment structures and vehicles and issues of risk and blending
- Evidence of partnering and influencing development finance institutions such as BII, IFC and impact investing funds
- Evidence of influencing business environment reform
- Evidence of harnessing innovation and new technologies for growth sectors

PSD Competency 4: Green Growth and Innovation:

- Evidence of designing, managing and monitoring economic development programmes and policies that promote inclusive and low carbon growth, including identifying and mitigating risks to people and the planet.
- Evidence of supporting public and private sector partnerships that mobilise finance sharing risks and returns appropriately, including climate finance – using de-risking and blended finance mechanisms where appropriate.

Other Desirable Experience:

- Experience of managing and leading complex investment or climate finance ODA programmes. Demonstrable record of SRO/PRO level programme management experience. Experience delivering impact in challenging implementing and political environments. Including risk management, managing senior relationships, holding implementing partners to account for delivery and navigating complex political challenges.
- Outstanding communication and influencing skills: being credible with senior stakeholders, ability to influence and engage senior interlocutors and provide sensitive advice at pace.
- Excellent networking, interpersonal and relationship-building skills and experience influencing internationally to achieve FCDO objectives.
- Understanding of how change and reform happens in developing countries, including a strong political radar preferably in a Myanmar context.
- The resilience to lead and shape a new area of work, handle multiple projects concurrently, with the ability to research, benchmark, scope, design, implement and evaluate delivery across a range of interventions and projects.
- Experience managing initiatives, programmes/projects with a range of suppliers and other partners.

Willingness to learn towards the following climate competencies:

- Competency 1: low carbon growth and mitigation
- Competency 3: climate resilience and adaptation



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Required Behaviours

- Communicating and Influencing
- Delivering at Pace
- Making Effective Decisions
- Working Together

Type of Position

Full Time, Permanent

Hours of Work

35 hours per week (Monday to Friday)

Other benefits and conditions of Employment

The British Embassy Yangon offers a competitive remuneration package, including salary, benefits, leave entitlement of 22 days per annum (calculated in pro rata).

Employment offers are subject to successful clearance of pre-employment and security checks. Staff recruited locally by the British Embassy Yangon is subject to Terms and Conditions of Service according to local employment law.

No accommodation or relocation expenses are payable in connection with this position. All candidates must be legally able to work and reside in the country of the vacancy with the correct visa/work permit status or demonstrate eligibility to obtain the relevant permit. Any costs related to obtaining or renewing permits and visas are the responsibility of the successful applicant.

Employees who are not liable to pay local income tax on their Mission salary may have their salaries reduced by the equivalent local income tax amount.

Learning and Development Opportunities (and any specific training courses to be completed):

- FCDO cadre accreditation for private sector adviser to 'expert level'.
- Willingness to learn climate competencies, with option available of getting accredited.
- Attendance of annual cadre conferences

Additional Information

Please visit [MYR - Private Sector Development and Climate Adviser for Politics, Economy and Governance Team, G7](#) in order to apply.

All the applications must be submitted before **22 April 2024, 23:55** at Myanmar Standard Time.



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Note: *All applicants are required to mandatorily fill the online application form completely, including the employment and educational details, experience, professional skills and behaviour-based questions. We will be thoroughly reviewing the applications and incomplete form in any respect may not be considered while shortlisting for the next stage.*

Only shortlisted candidates for interview will be contacted. Interviewees will be assessed on the core behaviours/qualifications listed above. Unsuccessful candidates will be notified via the system in due time. Appointable candidates who were unsuccessful may be placed on a 'reserve list'. If during the reserve period of 6 months the same or a largely similar role becomes available, that role may be offered to the second or subsequent candidate.

For inclusivity and diversity, please remove the following personal information when uploading your CV: name, address, email address, age, and date of birth, gender, and nationality.

The start date mentioned in the job advert is a tentative start date and the successful candidate will be required to undergo security vetting procedures. Any offer of employment will be subject to the candidate achieving suitable clearances.

Incomplete application forms will not be taken into consideration, so please ensure you provide the information requested. Only shortlisted candidates for interview will be contacted. Interviewees will be assessed on the core competencies listed above. Unsuccessful candidates will be notified via the system in due time.

Indicated start date is provisional and subject to successful completion of reference and security checks.

To those applicants not short-listed, we extend our appreciation for considering the British Government as a potential employer.