

## Vacancy Announcement (021/2024)

Pyi Gyi Khin (PGK), established in 1997, is a non-governmental organization working together with local and international organizations. Pyi Gyi Khin strives for the rights of every citizen, especially women and children, and provides necessary services through capacity building of the people and necessary advocacy work.

PGK have implemented projects and programs on the community-based HIV prevention and ART support, community-based MDR - TB care project, TB care in Hard-to-Reach Areas, and the Local Engagement and Development for TB (LEAD-TB) project, with the support of GFATM, USAID and International NGO and partners.

Now PGK is recruiting a qualified candidate for **Laboratory Technician** under GFATM Project.

Position Title	Laboratory Technician (HIV/GF)
Number of Post	1
Level	6
Grade	C1
Salary	USD - 375
Report to	Area Officer (Yangon Zone)
Duty station	Yangon (Travel to within townships/ Sites for monitoring)

### Main responsibilities:

- Under the supervision of Area Officer, the Laboratory Technician will be responsible for sample collection and storage, preparation, performing tests, safe decontamination and safe disposal of specimens and laboratory waste in accordance with the Standard SOP and Guidelines.
- Practice safety, environmental, and infection control methods.
- Ensure compliance and implementation of laboratory protocols for all lab assistants and staff involved in the lab function.
- Responsible for quantification, stock, storage, consumption, and ordering of laboratory reagents, test kits, and others.
- Perform quality control of test results, ensuring validity and accuracy.
- Organize or facilitate laboratory-related training whenever necessary.

### Recording and Reporting, M&E Tasks

- Maintain laboratory registers, reports, stock register, quality control reports, etc., as per prescribed standards.

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- Ensure timely submission of the monthly reports.
  - Be absolutely respectful of all confidential issues regarding patients' information or any information related to the program or discussed in the office.
  - Identify any problems, difficulties, and constraints in the workstation and report them to the supervisors.
  - Supervise the Laboratory Assistants and CBS testers of respective areas, conduct regular monitoring visits, and provide technical training if needed.

### Other Tasks:

- Coordinate with local stakeholders and other organizations for laboratory-related tasks and issues as needed.
- Undertake ad-hoc tasks and other related assignments as instructed by the immediate supervisor.

### Qualification and Experience

- B. Med.Tech or other Lab qualifications.
- At least (1) year of experience in a similar working environment.
- Must have a solid understanding of laboratory procedures and techniques relevant to this field.
- Need strong analytical skills to interpret test results, troubleshoot technical issues, and make sound judgements.
- Must be flexible and have an empathetic attitude and team spirit with all staff, volunteers and clients including the key populations.
- Commitments to and understanding of PGK's value and core principles.
- Basic command in written and spoken English.
- Must have basic knowledge and understanding of Microsoft Office applications.
- Able to use Email and Internet Smoothly.
- Ability and willingness to travel in field and district if necessary.
- Able to drive motorbike safely and must have a valid license.

Please note that all the applications must be in google format as mentioned below or available at MIMU Myanmar website.

Apply link:

[https://docs.google.com/forms/d/e/1FAIpQLScKA3jYQejhCaTnZSP7sBCGlavdq3Gdbj6yjHpbNbxYhCIDSA/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScKA3jYQejhCaTnZSP7sBCGlavdq3Gdbj6yjHpbNbxYhCIDSA/viewform?usp=sf_link)

### **Notes for Application:**

Interested persons should submit with an updated Cover Letter or Letter of interest and CV including recent photo, educational qualifications, and contact details of (3) referees.

- ✓ The deadline date for application is **09 May 2024 (Thursday) at 5: 00 PM.**
- ✓ CV and Application Letter must be in the form of **PDF** Version only.
- ✓ We are not obliged to return the received application. Qualified women candidates are encouraged to apply.
- ✓ All facts mentioned in your CV form must be corrected.
- ✓ Candidates are also requested to mention in the applications if there is, blood/ marriage relationships with the existing **Pyi Gyi Khin** employees.
- ✓ Only short-listed candidates will be notified. Please no telephone enquiries.

***PGK expects full commitment of its employees to the PGK Code of Conduct including PSEA policy.***



**Admin and HR Department**

**Pyi Gyi Khin**

**No. 82, Maharsi Tharthana Yeik Thar Road,  
Bahan Township, Yangon, Myanmar.**