



## Rakhine WASH Cluster

### Agenda for Rakhine WASH Cluster Meeting

**Date:** 27/09/2017  
**Venue:** UNICEF office  
**Time:** 10:00 h ~ 12:00 h  
**Duration:** 2 hr  
**Chair:** Rakhine WASH Cluster  
**Attendees:**

No	Name	Designation	Organization	Email	Phone
1	Aung Myat Ko	WASH Team Leader	CDN	<a href="mailto:aungmyatko01@gmail.com">aungmyatko01@gmail.com</a>	09792362973
2	Paung Khant Mon	WASH Eng	CDN	<a href="mailto:Paung15@gmail.com">Paung15@gmail.com</a>	09 4003 07380
3	Pier Francesco Donati	WASH CO	OXFAM	<a href="mailto:pdonati@oxfam.org.uk">pdonati@oxfam.org.uk</a>	09 4261 43412
4	Valentina Bidone	Deputy FC Programe	SI	<a href="mailto:rks.field.coo.deputy@solidarites-myanmar.org">rks.field.coo.deputy@solidarites-myanmar.org</a>	09 9745 55903
5	Than Tun Hlaing	WASH Officer	MAUK	<a href="mailto:arakantunhlaing@gmail.com">arakantunhlaing@gmail.com</a>	09 2643 95402
6	Narayan	S.P.M WASH	SCI	<a href="mailto:narayan.shresthaG@savethechildren.org">narayan.shresthaG@savethechildren.org</a>	09 7751 43375
7	Soe Thein	WASH Pro Manager	SCI	<a href="mailto:Maungsoe.thein@savethechildren.org">Maungsoe.thein@savethechildren.org</a>	09 4217 57355
8	Katie Lo	Protection Coordinator	UNHCR	<a href="mailto:lok@unhcr.org">lok@unhcr.org</a>	09 4480 15400
9	Asif Mahmood	WCC	UNICEF	<a href="mailto:amahmood@unicef.org">amahmood@unicef.org</a>	09 4284 09170
10	Nyi Nyi Thit	WASH Officer	UNICEF	<a href="mailto:nthit@unicef.org">nthit@unicef.org</a>	09 4217 33834
11	Lae Yee Win	WASH Officer	UNICEF	<a href="mailto:laewin@unicef.org">laewin@unicef.org</a>	09 2548 20143
12	Kris Cahyanto	WASH Specialist	UNICEF	<a href="mailto:bkchyanto@unicef.org">bkchyanto@unicef.org</a>	09 2511 64394
13	Aung Min Oo	WASH PM	RI	<a href="mailto:Aungmin.oo@ri.org">Aungmin.oo@ri.org</a>	09 4519 78021

#### Agenda:

Sr.	Topic	Time	Who
1.	Introduction	5 M	Self
2.	Review of Last WASH Cluster Meeting Action Points	10 M	WCC
3.	Update from WASH Cluster	15 M	WCC
4.	Update from WASH Cluster Partners	15 M	Cluster Partners
5.	MHF 2 <sup>nd</sup> Standard Allocation 2017	10 M	WCC
6	HRP 2018	10 M	WCC
7	Prioritization of critical intervention (Soaps and Sanitary pads inclusion)	15 M	WCC and cluster partners
8	Technical Standardization	15 M	WCC and cluster partners
9	TWG Composition	15 M	WCC and cluster partners
10	AoB	10 M	WCC and cluster partners

## Minutes:

<b>Topic 1: Review of last WASH Cluster Meeting Action Points</b>	
Summary of discussion	<ul style="list-style-type: none"><li>• The main challenges/issues of closely monitoring situations are travelling authorization, transportation of construction supplies and hygiene kits distribution for critical life-saving humanitarian activities in camps/villages.<ul style="list-style-type: none"><li>- On-going</li></ul></li><li>• WASH Cluster Coordinator to share contingency stock with partners.<ul style="list-style-type: none"><li>- Done, will be shared with the minutes.</li></ul></li><li>• Cluster partners are requested to share their experiences/knowledge of the on-ground information related to MHM is pending.<ul style="list-style-type: none"><li>- On-going, WASH Cluster MHM focal person for Rakhine requested to share proceedings of MHM group in Protection cluster meeting and WASH Cluster meeting.</li></ul></li><li>• Interested Cluster partners may partake in MHM group discussion in Yangon and have their valuable inputs.</li></ul>
<b>Topic 2: Update from WASH Cluster</b>	
Summary of discussion	<ul style="list-style-type: none"><li>• IDPs from NRS stayed in Temporary Evacuation Sites in Maungdaw, Buthedaung, Sittwe, Rathedaung, Kyauktaw, Mrauk U and Pauktaw Towns. Exact population figures not received as we don't have any authentic and credible information.</li><li>• Amongst other urgent needs water and hygiene kits are major requirements for IDPs.</li><li>• Meetings with Security Minister, GAD, RRD and DRD are postponed due to their busy schedules.</li><li>• No Access to camps for Int'l staff members and lack of clarity for national SMs as well.</li><li>• WASH Cluster Rakhine working on different scenarios for response.</li><li>• WASH Cluster partners resumed critical life-saving activities in camps in central Rakhine.</li><li>• Partners reported issues pertaining to transportation of WASH NFIs to camps.</li><li>• Humanitarian access is still a major challenge especially Int'l staff members could not visit any site since the situation has deteriorated.</li><li>• No access whatsoever to NRS so far.</li><li>• WASH cluster contingency supplies are not enough, especially water storage containers and sanitation supplies but hygiene kits are available for emergency. (Annexure attached with minutes). WASH Cluster has worked on scenario based on 50 Ks and 150 Ks caseloads.</li><li>• WASH Cluster coordinator had already discussed with UNICEF WASH program for future contingency stock. Cluster partners requested to cover the remaining gap as much as possible.</li></ul>

<b>Action Plan</b>	<ul style="list-style-type: none"> <li>• WASH Cluster will follow up and to coordinate with RSG and MoU line departments for adequate access to Humanitarian partners</li> <li>• WASH Cluster will explore options/methodologies for transportation of WASH construction materials and NFI</li> <li>• WASH Cluster will regularly update contingency stocks and will ensure preparedness for 50 Ks and 150 Ks assumed caseload for different scenarios. (Annexure attached with minutes for total requirement)</li> </ul>
<b>Topic 3: Update from WASH Cluster Partners</b>	
Summary of discussion	<ul style="list-style-type: none"> <li>• SI is not distributing NFIs in the villages and only conducting hygiene promotion activities and SI' camp base staffs are doing regular activities.</li> <li>• Hygiene kit distribution in Taung Paw camp by RI is still pending due to TA issues and security issues after 25th August.</li> <li>• RI, Oxfam, SCI, SI and CDN will distribute NFIs for Sept and Oct in their areas of interventions once transportation issues are sorted out.</li> <li>• Routine activities of partners are ongoing in camps without supervision of Int'l SMs through support of national SMs.</li> <li>• Desludging activity by SI is ongoing but will need to have International staff/expert to supervise or monitor STS site at least regularly, for which issuance of TA is of paramount importance.</li> <li>• Dry spell in Rakhine will be an opportunity for the repair/construction activities and desludging after Monsoon season and especially will help in coping up for next rainy seasons and cyclones.</li> <li>• Cluster partners are requested to think upon different modalities for working in camps keeping in view the uncertain situation.</li> <li>• For the hygiene kits distribution, need to ask CMC and send request letter to CC for Trip and activities approval.</li> </ul>
<b>Action Plan</b>	<ul style="list-style-type: none"> <li>• For Sludge Treatment Site Supervision, an International Staff should go regularly during the program activities. WCC will regularly advocate for adequate access to field for critical SMs.</li> <li>• WCC will advocate at different foras for resolving issues of transportation of construction materials and NFIs.</li> <li>• Cluster partners to explore different options for undertaking transportation, implementation of activities and distribution of NFIs.</li> </ul>
<b>Topic 4: MHF</b>	
Summary Dis-	<ul style="list-style-type: none"> <li>• Announced on 21<sup>st</sup> September, 2017 for Rakhine with GMS system now open for pro-</li> </ul>

cussion	<p>posals submission.</p> <ul style="list-style-type: none"> <li>• WASH Cluster allocation 350,000 USD and deadline for submission of proposals 8<sup>th</sup> Oct, 2017.</li> <li>• WASH Cluster proposed targeting 76, 484 Population in Camps: 34,250 in Kyauktaw, Myebon, Sittwe and Pauktaw and in Villages: 42,234 Population in Ponnagyum, Sittwe and Pauktaw</li> <li>• The MHF will only fund activities in areas where access to affected population is granted.</li> <li>• Proposals submission deadline for Myanmar Humanitarian Fund (MHF) for central Rakhine is due by 8<sup>th</sup> October and is not for contingency stocks purchase only (i-e as a sole activity for procurement), but can be included as part of programme activities).</li> </ul>
<i>Action Points</i>	<ul style="list-style-type: none"> <li>• Partners requested to ensure quality proposals before the deadline addressing minimum criteria's of gender markers and ensuring contributing to protection mainstreaming.</li> <li>• Partners are requested to consult WASH or Protection cluster on mainstreaming protection in WASH.</li> <li>• Partners requested to consult WASH Cluster during proposal drafting.</li> </ul>
<b>Topic 5: HRP 2018</b>	
Summary Discussion	<ul style="list-style-type: none"> <li>• HRP 2018 would be a Simple and light version with very minimal changes in context and approaches. It was also discussed that either we keep village approach for Rakhine or not and Considerations for additional caseload in NRS.</li> <li>• Some considerations may be for -New displacements, -Resettlement areas, -More accurate budget as some cluster partners faced issues while meeting needs of people with the assumed rate/person/year in 2017.</li> <li>• It was also discussed that targeted population figures, geographical scoping and prioritization, needs to be settled at respective State level.</li> </ul>
<i>Action Points</i>	<ul style="list-style-type: none"> <li>• <b>WASH Cluster Rakhine will be in touch with National WASH Cluster for feeding in appropriate and adequate information.</b></li> </ul>
<b>Topic 6: Prioritization of critical intervention (Soaps and Sanitary pads inclusion)</b>	
Summary Discussion	<ul style="list-style-type: none"> <li>• It was agreed as to avoid public health risk soaps provision has to be one of the critical intervention. Likewise to ensure women have a dignified menstrual hygiene management especially in emergencies, they have to be provided with sanitary pads.</li> <li>• WASH Cluster Rakhine gathered data on distribution of soaps and sanitary pads and shared with partners. (Annexure attached with minutes)</li> <li>• Number of partners already are undertaking this activity or have planned.</li> </ul>

	<ul style="list-style-type: none"> <li>National WASH Cluster agreed about inclusion of Soaps and Sanitary pads as critical NFI distribution activity.</li> </ul>
<i>Action Points</i>	<ul style="list-style-type: none"> <li>Cluster partners are requested to cover gap for Soap Sanitary Pads and Hygiene Kits provision in Camps/ Villages and should also be considered in new proposals in MHF for Rakhine.</li> </ul>
<b>Topic 7: Technical Standardization</b>	
Summary Discussion	<ul style="list-style-type: none"> <li>WCC briefed the participants on requirement for standardization in all thematic areas i.e water, sanitation and hygiene.</li> <li>CDC team has conducted a study for CWF which could not be finished due to the fragile situation and postponed water quality testing training in Rakhine. Once this is finalized, WASH Cluster will review findings and will accordingly strategize for ensuring quality of drinking water to be safe.</li> <li>Cyclone resistant latrine design was discussed, which was previously reviewed by TWG. WCC shared design with the partners and it was unanimously agreed upon as a standard design to be implemented by partners.</li> <li>Cluster partners discussed some improvement in the designs in order to meet the specific needs of people with disabilities/vulnerabilities.</li> <li>It was learnt that DRC had recently conducted a study for disability and inclusion in camps and will be helpful to WASH cluster on ensuring those specific needs. This will give WASH cluster an idea of ratio and types of disabilities and their specific needs.</li> <li>WASH Cluster Rakhine will ensure to finalize design and ratio of these specific latrines within two months' time period.</li> <li>Hygiene Kit strategy is already done and WASH Cluster will once again share the strategy for partner's reference</li> <li>Protection mainstreaming is very important and Protection Cluster will support WASH Cluster Rakhine by having specific sessions on protection mainstreaming in WASH Programs in Myanmar language. These sessions may be conducted in partner's offices or even in field.</li> </ul>
<i>Action Points</i>	<ul style="list-style-type: none"> <li>WCC will share standard latrine design. (Attached with minutes)</li> <li>DRC requested to share draft findings of their study on disability and inclusion.</li> <li>WCC will share Hygiene kit strategy with partners. (Attached as annexure with minutes)</li> <li>WASH Cluster partners will provide the information and suitable design for WASH facilities of disable person, pregnant women and child.</li> </ul>
<b>Topic 8: TWG Composition</b>	
Summary Dis-	<ul style="list-style-type: none"> <li>Existing Rakhine TWG for Social Behavior was discussed. It was observed that TWG is not that affective/structured and inconsistency by participants had been reported.</li> </ul>

cussion	<p>WCC acknowledged and lauded the efforts of Oxfam for leading the TWG.</p> <ul style="list-style-type: none"> <li>• It was agreed upon by the participants to re-formulate the TWG covering all technical discussions for Water, Sanitation and Hygiene promotion.</li> <li>• TORs will be drafted for the group once formalized. Due consideration will be given to cross-cutting issues and likewise concerned clusters may be consulted per need.</li> <li>• TWG might be considered for an initial six months period and later on might be extended as per needs.</li> </ul>
<i>Action Points</i>	<ul style="list-style-type: none"> <li>• <i>WCC will share ToRs for TWG and will request for nomination of SMs by cluster partners.</i></li> </ul>
<b>Topic 8: AoB</b>	
Summary Discussion	<ul style="list-style-type: none"> <li>• SI- Pauk Taw camp- Now they need to treat water, need chlorine, materials, fuel, they need transportation of materials to camps. They have no access to camp.</li> <li>• KAP Survey Update- WASH Cluster partners willing to undertake KAP survey needs approval for camps and villages from concerned line departments.</li> <li>• WinS- WASH in Schools- WASH Cluster Rakhine will gather data on WASH in Schools and will accordingly share with partners. WASH Cluster will only consider Humanitarian WASH activities in schools/TLCs or CFSs.</li> </ul>
<i>Action Points</i>	<ul style="list-style-type: none"> <li>• <i>WASH Cluster Rakhine to gather WinS data and share it accordingly with cluster partners for further consideration.</i></li> </ul>

Thanks