



Rakhine WASH Cluster

Agenda for Rakhine WASH Cluster Meeting

Date: 24/11/2017
Venue: UNICEF Office
Time: 1000 hrs ~ 1200 hrs
Duration: 2hr
Chair: Rakhine WASH Cluster Coordinator
Attendees:

No	Name	Designation	Organization	Email	Phone
1	Kris Cahyanto	WASH Specialist	UNICEF	bkchyanto@unicef.org	09 251164394
2	Asif Mahmood	WCC	UNICEF	amahmood@unicef.org	09 4284 09170
3	Nyi Nyi Thit	WASH Officer	UNICEF	nthit@unicef.org	09 4217 33834
4	Damian Delaplae	Program Coordinator	SI	ygn.prog.coordo@solidarities-myanmar.org	
5	Laure	WASH PM PKT	SI	rks.eme.pm@solidarites-myanmar.org	09 974555903
6	Cedric Mascré	WASH PM	SI	Sit.watsan@solidarites-myanmar.org	09 961827510
5	Aung Min Oo	WASH PM	RI	aungmin.oo@ri.org	09 4519 78021
6	Alejandro Cyur	HoRP	RI	aejandros.cuyar@ri.org	09 26460 6126
7	Soe Thein	PM-WASH	SCI	maungsoe.thein@savethechildren.org	09 4217 57355
8	Melvin	HARP Humanitarian Adviser	HARP	melvin.tebbutt@harpfacility.org	09 762942716
9	Kyaw Soe Khine	RC	HARP	kyawsoe.khine@harpfacility.org	09 4250 20868
10	Stephanie Tam	WASH Co	DRC	stephnic.tam@drcmm.org	09 451978852
11	Myo Than Naing	WASH Assistant	DRC	myothan.naing@drcmm.org	09 4217 66325
12	Pier	WASH Co	Oxfam	PDonati@oxfam.org.uk	
13	Sophie	CCCM Co	DRC	sophie.everest@drcmm.org	09 448114817
14	Yasmine	CM PM	NRC	yasmine.colijn@nrc.no	09 2509266317
15	Sunny Guidotti	National WCC	UNICEF	sguidotti@unicef.org	

Agenda:

Sr #	Topic	Time	Who
1.	Introduction		Self
2.	Review of Last WASH Cluster Meeting Action Points		
3.	Update from WASH Cluster NFIs distribution WASH in Schools Ways of working		

	Calendar 2018 TWGs (Social behavioral and water quality) Assessment in Sittwe camps in collaboration with CCCM and its indicators. Dry season planning for 2018 Capacity building in 2018 for cluster partners and volunteer support CDC CWF Study		
4.	Critical Update from WASH Cluster Partners		
5.	HRP 2017		
6.	AoB - Cluster Monitoring		

Minutes:

Topic 2: Review of last WASH Cluster Meeting Action Points	
Summary of discussion	<ul style="list-style-type: none"> WASH Cluster will follow up and coordinate with Rakhine State Government and concerned line departments for adequate access to Humanitarian partners. On-going. WASH Cluster will explore options/methodologies for transportation of WASH construction materials and NFI. On-going WASH Cluster Rakhine to gather WinS data and share it accordingly with cluster partners for further consideration for WinS in humanitarian settings, way forward to be discussed with National WASH Cluster. On-going. Technical working group – review request from partners, available resources, prioritize and analyze existing standards/tools and select particular topic for next period. Pending- Work going on this topic and by end of Nov TWG might be functional. WASH Cluster will explore possibilities of in-house capacity building of cluster partners and Govt counterparts. On-going
Action Plan	
Topic 3: Update from WASH Cluster	
Summary of discussion	<p><u>NFIs distribution:</u></p> <ul style="list-style-type: none"> WASH cluster have compiled data for NFIs distribution in 3rd week of November. All the distribution took place in cRS. Drastic improvement has been noted in terms of distribution in the month of November. Distribution activities have almost been stopped after 25th August incidence and IDPs in camps haven't re-

ceived their kits in last three-four months. Further distribution is planned end of Nov and in the month of December.

- Major gaps in PYG (DRC), OTC, KDK 1, SYK 1 (CDN), Taung Paw, Kanthar (Myebon, RI).

Below please find tabulated summary of NFIs distribution. Details annexure with the minutes.

Summary			
Distribution Period	Partner Name	Total # of Camp/village	# of kits
NFIs kit distributed, before 25th Aug	DRC, CDN ,RI, SI	7	8,470
NFIs kit distributed, after 25th Aug	DRC, UNICEF, SCI, SI, Oxfam	20	28,787
NFIs kit to be distribute in Dec	DRC, CDN, SCI, SI, RI, Oxfam	31	25,025

WASH in Schools:

Cluster Coordinator briefed partners on the activities being undertaken by some of the partners in schools. It was observed that very poor response have been extended to the cluster in acquiring data for schools WASH or the number of partners working in schools is very limited.

As per the compiled data only SCI and SI have been working in schools in camps in Pauktaw, Ponnegyum and Sittwe. It has been noted during the meeting that some other partners are also working in schools and are accordingly requested to share their detail of activities with WASH Cluster.

Ways of working for WASH Cluster:

WASH Cluster at country level and at State level have drafted a document defining ways of working. After consultation and feedback from the cluster team, “ways of working” document is being prepared to help standardize how we operate and coordinate in country. This document is for both national and sub-national cluster teams. Per the document, major responsibilities of WASH Cluster are as following.

- 1- Support service delivery
- 2- Inform strategic decision making
- 3- Plan implement strategies, Tech standards, clarify funding requirements,
- 4- Monitoring & reporting
- 5- Build capacity in preparedness and contingency planning
- 6- Robust Advocacy

Document will be circulated as annexure to the draft minutes.

WASH Cluster 2018 Calendar:

WASH Cluster presented calendar for 2018. Apart from routine cluster meetings/TWG meetings, WASH Cluster Rakhine aims to arrange two “WASH in Emergencies” training for cluster members and Gov’t counterparts, and hold two strategic Review workshop in year 2018.

Draft calendar attached as annexure with the minutes. This calendar is to be updated with trainings once discussed with the partners.

TWiGs:

Discussions held on the way forward of Technical working groups of WASH Cluster. It was agreed that Social behavior and Water Quality topics to be prioritized in the TWiGs and later on may accordingly change as per the evolving needs and situation. The last minutes of the TWiG on the contingency plan will be shared, and Cluster partners to be associated. In order to move ahead with the process, it was agreed that 1st meeting of the TWiG will be held on 6th Dec to agree on the working modalities of TWiG.

Assessment in Sittwe Camps:

Rakhine State Gov’t requested CCCM and WASH Cluster to carry out a rapid assessment in Sittwe camps in order to identify the gaps and critical priorities. This may be carried out in early December in collaboration with CCCM cluster. WASH and CCCM cluster will work on the way forward for assessment and partners are requested to extend their volunteer support for carrying out assessment.

Dry Season Planning for 2018:

WASH Cluster Coordinator briefed the partners regarding the challenges and opportunities in dry seasons. Major gap in last years was the provision of clean drinking water which was mainly undertaken through boating to different camps. It was also emphasized that dry season may also be a good period to capitalize more on reconstruction/rehabilitation activities which is usually not possible in rainy seasons. WASH Cluster coordinator further quoted that a working plan will be discussed with all potential partners and UNICEF for responding to the extra needs in camps in dry season. SI is already in discussion with UNICEF to sign a PCA for 2018 water shortage season and water boating activity for ANY camp (Pauktaw).

WASH Cluster Capacity plan 2018:

WASH Cluster coordinator briefed participants about this initiative by Rakhine cluster. It was observed that cluster partners particularly local organizations, Gov’t counterparts and camp based staff needs to be trained on critical topics in WASH. Rakhine

	<p>WASH Cluster will work on in-house capacity building expertise for year 2018 and will request cluster partners to extend their contributions/resources in terms of financial and human expertise. Cluster will mainly prioritize below topics in the coming year.</p> <ul style="list-style-type: none"> - Desludging, EPRP, Protection/Gender mainstreaming in WASH, Ageing and disability in WASH, Communication in Emergencies, WASH in Schools, Water Supply management in emergencies, Emergency water supply standards and options, Water Quality, Humanitarian coordination structure, WASH Cluster and its mandate, Sphere standards, Assessments in emergencies. <p>Any further suggestions in this regard will be highly appreciated.</p> <p><u>CDC CWF Study:</u></p> <p>This was study was started in mid- August in order to gauge the effectiveness of Ceramic water filters but due to the 25th August incidence the study could not be completed on time. Now as the situation moving towards normalcy, WASH Cluster aims to complete the study by conducting remaining two days of field data collection with the help of field enumerators. The enumerators have already been trained by CDC team. The data collection will be carried out in Pauktaw, Sittwe and Kyauktaw townships in CRS on 29th and 30th November 2017.</p> <p>Cluster Updates:</p> <ul style="list-style-type: none"> • WASH Cluster partners have started distribution of hygiene kits in different locations of Pauktaw township camps and in Sittwe camps. So far distribution have taken place in ANY, Sin Tet Maw and NC 2. Hygiene kits have also been distributed in some of the camps in Sittwe by Oxfam and SI. Following issues of population verification in NC 1, the distribution was delayed for many days. When it was finally organized, community tensions led to an incident on one of SI camp based staff (assault) during the distribution. There are some issues of population verification in NC 1 and UNICEF is in coordination with Camp management agency (LWF) to resolve the issues. • Protection mainstreaming in WASH was discussed and partners requested for further orientation/training of field based staff.
<p>Action Plan</p>	<ul style="list-style-type: none"> • WASH Cluster partners to prioritize the areas which are due to receive WASH NFIs. • Cluster partners are requested to share their details of WASH activities in schools. • Interested Cluster partners are requested to participate in the TWiG on 6th December in UNICEF office. • WASH Cluster to invite partners for TWiG.

	<ul style="list-style-type: none"> Cluster partners to extend their support on capacity building exercise for 2018.
Topic 4: Update from WASH Cluster Partners	
Summary of discussion	<ul style="list-style-type: none"> Oxfam presented findings of their recently conducted workshop on Tiger worm in Sittwe. RI mentioned that they have been facing some issues regarding transportation/distribution of NFIs in Myebon TA. Cluster assured RI that adequate support would be extended in order to carry out their plan activities. Apart from this RI is regularly conducting hygiene promotion sessions in Schools and communities DRC contract in Kyien Ni Pyin (KNP) will be expiring end of November and their might be possibilities of some gaps in services delivery in camp. CDN- New latrine construction is going on through contractor in both OTC and KDK 2 camps, Sittwe Township. SCI need lab support for STMG water quality – Oxfam/SI setting up the lab and can discuss with SCI
Action Plan	<ul style="list-style-type: none"> DRC/UNICEF to plan a joint visit to KNP camp and agree on the scope of work to be carried out in camp. RI to keep the cluster informed in case of any further delays/issues in transportation/distribution of NFS.
Topic 5: HRP	
<p>WASH Cluster Coordinator briefed the participants about the outcome of HRP 2018 and accordingly WASH Cluster figures for targeting.</p> <p>As per the HRP 2018, WASH Cluster agreed on the following figures.</p> <p>People in need: 689,126</p> <p>People targeted: 379,137</p> <p>Budget required: 21.6 M USD</p> <p>Avg Cost/beneficiary: 57 USD</p> <p>Below table further shows details of the figures for Rakhine state.</p>	

	STATES / REGIONS	IDPs	Returnee/ relocated	Other stateless people (Rakhine)	Other non- displaced vulnerable people	TOTAL	BY SEX		BY AGE	
							% Women	% Children	% Adult	% Elderly
	Northern									
	Central									
	Total	127,868	-	402,021	159,237	689,126	55	35	40	25
	TOTAL	127,868		402,021	159,237	689,126				
	Northern	-		87,781	65,658	153,439				
	Central	120,103		55,269	50,326	225,698				
	Total	120,103	-	143,050	115,984	379,137	55	35	40	25
	TOTAL	120,103		143,050	115,984	379,137				

* In the case of northern Rakhine, due to access constraints the population figures and financial requirements are estimates. Estimated targets and funding requirements from agencies currently in northern Rakhine are included in the 2018 HRP.

Topic 6: AoB

Summary Discussion	<ul style="list-style-type: none"> WASH Cluster will enhance monitoring mechanism for cluster team and accordingly partners are requested to cooperate with the team in order to benefit the cluster as a whole. WASH Cluster is working in collaboration with UNOCHA Information Management Unit for mapping out activities disruption in different areas. First round of information collected analysis is going on and will be shared accordingly with partners once done.
Action Points	