



## WASH Cluster Meeting

### Meeting Minutes

**Date:** 23<sup>rd</sup> March 2018

**Venue:** SCI Office, Sittwe

**Time:** 10.00-12.00

**Duration:** 2 hour

**Chair:** WASH Cluster Coordinator

**Note Taker:** Kyaw Thet (UNICEF) & Soe Thein (SCI)

#### Attendees:

N	Name	Designation	Organization	Email	Phone
1	Stephanie Tam	WASH Coordinator	DRC	<a href="mailto:Stephanie.tam@drcmm.org">Stephanie.tam@drcmm.org</a>	09 451978852
2	Cedric Mascre	WASH PM	SI	<a href="mailto:Sit.watsan@solidarites-myanmar.org">Sit.watsan@solidarites-myanmar.org</a>	09961827510
3	Zaw Win Tun	WASH Programme Manager	SI	<a href="mailto:Pkt.watsan@solidarites-myanmar.org">Pkt.watsan@solidarites-myanmar.org</a>	09 25 9104234
4	Soe Thein	PM	SCI	Maungsoe.thein@savethechildren.org	09421757355
5	Sonya Milonova	WASH Coordinator	OXFAM	<a href="mailto:smilonova@oxfam.org.uk">smilonova@oxfam.org.uk</a>	09264542915
6	Khin Khin Oo	WASH Assistant	DRC	<a href="mailto:khinkhinoo@drcmm.org">khinkhinoo@drcmm.org</a>	09421711872
7	Kris Cahyantu	WASH Specialist	UNICEF	<a href="mailto:bkcahyantu@unicef.org">bkcahyantu@unicef.org</a>	00954323659
8	Tun Aung Pru	WASH Project Manager	CDN	<a href="mailto:Tunaungpru61@gmail.com">Tunaungpru61@gmail.com</a>	09422504178
9	Asif Mahmood	WASH Cluster Coordinator	UNICEF	<a href="mailto:amahmood@unicef.org">amahmood@unicef.org</a>	0942-8409170
10	Yann Tauleigne	WASH PM	ACF	<a href="mailto:washpm@mm.mission-acf.org">washpm@mm.mission-acf.org</a>	09423560843

## Agenda:

Sr.	Topic
1.	Introduction
2.	Review of last meeting action points
3.	TAs and Access Updates/Implications
4.	Water boating in Pauktaw camps
5.	Nidin camp updates
6.	TWiG updates
7.	Advocacy Note on NC II updates
8.	Preparedness & mapping of resources
9.	AOB

## Minutes:

Topic 1: Review of last meeting action points	
Summary of discussion	<ul style="list-style-type: none"> <li>UNICEF &amp; SI to meet Pauktaw TA to discuss way forward for water boating. Done. UNICEF and SI met with PTW TA on 21<sup>st</sup> Mar and discussed matters concerning to water boating for camps in dry season in case of need.</li> <li>Follow up on Advocacy note for NC II camp. Done, The paper was renamed as White paper and was presented in Nat'l cluster meeting jointly with CCCM/Shelter and Protection. As a result it was recommended to present the paper to HCT on 13<sup>th</sup> March.</li> </ul>
Topic 2: TAs and Access updates	
Summary of discussion	<ul style="list-style-type: none"> <li>SI got TA up to 27<sup>th</sup> April and DRC got TA to 5<sup>th</sup> April. DRC's construction TA is still pending. Pauktaw Township Admin requested DRC to keep on working the construction to be completed through contractors even if current TA is expired soon. UNICEF suggests to complete the construction work before the rainy season.</li> <li>DRC will check the deadline of the contract agreement with the contract. Decommission activities have been completed.</li> <li>CDN finds no problem with TA which is up to 30 March. 1320 number of Hygiene Kits to 2 Muslim IDP camps and 1 Rakhine IDP camp was distributed. 2 incinerators</li> </ul>

	<p>were started in construction and are ongoing at Khaung Doe Khar IDP camp. CDN is working on decommission activity of old latrines. The new TA has been submitted.</p> <ul style="list-style-type: none"> <li>• Oxfam and ACF have no problem with TA. ACF has submitted TA for first 2 weeks of April.</li> <li>• SCI has got TA up to end of March and the TA for first 2 weeks of April has been submitted.</li> <li>• ACF is prepositioning the hygiene kits and requesting the ideas how to work with WHO in order to distribute these kits. Currently ACF targeted 12 villages (6 from Minbya, 6 from Sittwe) with Village disaster management committees. ACF wants to know what are the major component of Items in the kits?</li> <li>• UNICEF mentioned they have PUR sachets which are expiring in a couple of months and can delivered to partners in case of any need before it gets expired.</li> <li>•</li> </ul>
<b>Action Plan</b>	<ul style="list-style-type: none"> <li>• DRC to regularly follow up on the TA for construction in KNP and to continue the on-ground work as per TA recommendation. Need to finish the work before the dry season finishes.</li> <li>• WCC will raise issues pertaining to access in ICCG and will advocate for Access Tracking mechanism to be resumed.</li> <li>• UNICEF to share h/kit contents with ACF.</li> </ul>
<b>Topic 3: Water Boating in Pauktaw camps</b>	
Summary of discussion	<ul style="list-style-type: none"> <li>• Based on the meeting with Pauktaw Township GAD, SI will manage the water boating activity starting from 24<sup>th</sup> April, 2018. There are 2 additional water resources found, one is in Sittwe and the other is Soe Mae Kyi Island ( Pauk Taw Township), SI and Pauk Taw TA team will do joint feasibility assessment for those new water sources in last week of March 2018 before the MOU get signed.</li> </ul>
<b>Action Plan</b>	<ul style="list-style-type: none"> <li>• SI need to be prepared for water boating in case of any need in coming months.</li> </ul>
<b>Topic 4: Nidin camp updates</b>	
Summary of discussion	<ul style="list-style-type: none"> <li>• Due to MA-UK absence, updates related to Nidin camp could not be discussed.</li> </ul>
<b>Action Plan</b>	MA-UK advised to participate regularly and update the forum on the current situation in Nidin camp.
<b>Topic 5: TWiG Updates</b>	

<p>Summary of discussion</p>	<ul style="list-style-type: none"> <li>• Oxfam: BC TWG-National staff conducted FDG on BC and presented the findings from the camps at the BC TWG meeting. Next TWG meeting will be held in coming week. BC TWG members should also focus on MHM and KAP and share the findings within organizations.</li> <li>• Sanitation TWG Monitoring checklist has been drafted and circulated it to all TWG members for review and discussion. Kris will also be a part of that.</li> <li>• WQ TWG’s TOR has been shared to TWG members for their review.</li> </ul>
<p><b>Action Plan</b></p>	<ul style="list-style-type: none"> <li>• Responsible lead agencies on TWiG to share their quarterly meeting schedule with WASH Cluster.</li> </ul>
<p><b>Topic 6: Advocacy Note/White Paper on NC II</b></p>	
<p>Summary of discussion</p>	<ul style="list-style-type: none"> <li>• In an effort to improve the living conditions in NC II camp, White Paper was developed in consultation with cluster partners and had been shared with HC/RC.</li> </ul> <p>Some of the key point from the discussion are as following.</p> <ul style="list-style-type: none"> <li>• The HC/RC and HCT got the point and finally they agreed that UNHCR Rep will pull together a note that says what needs to be done with a price tag to improve living conditions. For example, they will put things like camp wide lighting, improving shelters. Accordingly WASH Cluster had been advised to pull together 2-3 key action points for improving the conditions in camp. So it would be good to know 3 WASH improvements that our IDPs would say related to WASH or what partners would say? It could remain to be things that we are already doing like upgrading all latrines to semi-permanent and family shared, handing over latrine to families, monitoring and ensuring no latrine overflow, etc. It will need a price tag.</li> <li>• Paper is a joint paper, and had been termed as final draft.</li> <li>• Exposed challenges that affect WASH operations and “justifies” poor WASH conditions, it was an opportunity to allow them to know how difficult the operating environment is (CMC, drainage, theft cases, lack of adequate space for construction, etc) in carrying out regular WASH activities.</li> </ul>
<p><b>Action Plan</b></p>	<ul style="list-style-type: none"> <li>• Cluster partners to send their key Aps for improvement of living conditions in camps by CoB Wednesday 28 Mar.</li> </ul>

	<ul style="list-style-type: none"> <li>WCC will explore ways how to collaborate more with CCCM/Shelter and will convene a joint meeting with them asap.</li> </ul>
<b>Topic 7: Preparedness and capacity mapping</b>	
Summary of discussion	<ul style="list-style-type: none"> <li>In order to be prepared for any alarming situation, WASH cluster plans to update all the required information and tools.</li> <li>National WASH Cluster has already shared capacity mapping template, which needs to be filled in by partners by CoB 31<sup>st</sup> March.</li> <li>A joint ICCG/DDM (Previously RRD) one day workshop will be held on preparedness on 6<sup>th</sup> April, 2018 to discuss the potential response mechanism strategies with concerned Govt departments.</li> </ul>
<b>Action Plan</b>	<ul style="list-style-type: none"> <li>Cluster partners to share their information on Capacity matrix by 31<sup>st</sup> Mar with Myo Min Soe at <a href="mailto:mminsoe@unicef.org">mminsoe@unicef.org</a> copying WCC at <a href="mailto:amahmood@unicef.org">amahmood@unicef.org</a>.</li> </ul>
<b>Topic 8: AOB</b>	
<b>Action Plan</b>	<ul style="list-style-type: none"> <li>SCI requested the focal WASH actor to repair the existing WASH facilities especially in TKP camp and its institutional WASH facilities.</li> <li>Cluster partners advised to ensure regular and proactive participation in cluster and TwiG meetings.</li> <li>Next cluster meeting is scheduled on 6<sup>th</sup> April but due to other conflicting events, partners will be informed accordingly in case of any changes in schedule.</li> </ul>