



## WASH Cluster Meeting

### Meeting Minutes

**Date:** 21<sup>st</sup> October, 2018

**Venue:** UNICEF Office, Sittwe

**Time:** 10:00 Am to 11:30 Am

**Duration:** 1.5 hours

**Chair:** WASH Cluster Coordinator

### Agenda:

Sr.	Topic
1.	Introduction
2.	Review of last meeting action points
3.	WASH Cluster Updates
4.	WASH Cluster Partners Updates
5.	TwIG Update
6.	AoB

### Minutes:

Topic 1: Review of last meeting action points	
Summary of discussion	<ul style="list-style-type: none"><li>• OX/SI blockages in Thet Kay Pyin and Say Tha Ma Gyi camps → there is no more blockage in TKP camp, but it is still blockage in Ohn Taw Gyi camp. They are writing an advocacy document to be moving forwards in OTG camp.</li><li>• SCI's WASH in school activities → recruitment of CHP has been done and conducting need assessment in TLC, CFS and OTP. The designs for the infrastructure are still developing.</li></ul>

	<ul style="list-style-type: none"> <li>• 4 W → Information for the 4W is still pending and WASH cluster will share the excel sheets to be filled by partners and partners need to send back to the WASH cluster asap.</li> <li>• WASH Cluster has already shared the ODF consultancy document and has already got some feedbacks. For the documentation review study, some of the partners has already shared the documents and some has not yet shared.</li> </ul>
<b>Action Plan</b>	<ul style="list-style-type: none"> <li>• SCI to share the draft workplan of WASH in TLS activities to the WASH Cluster and WASH Cluster will share to the concerned partners.</li> <li>• Partners to share the documents to WASH cluster for the human-centered study.</li> </ul>
<b>Topic 2: Cluster Updates</b>	
Summary of discussion	<ul style="list-style-type: none"> <li>• <b>HRP</b> <ul style="list-style-type: none"> <li>- HRP 2019 is in the process of finalization and almost all the partners have provided inputs for that.</li> <li>- There are 4 categories of the population according to the OCHA data and some partners are targeting in the development activities and some partners are targeting to the students. So, there were some overlapped targeting in IDPs and Rakhine WASH cluster target was somehow greater than the HNO target.</li> <li>- Once these figures have been agreed and finalized, it will be shared at the ICCG for the finalization of HRP. After finalization of HRP at the ICCG level, it will be shared among the cluster partners and to the concerned government partners.</li> </ul> </li> <li>• <b>Review on labor incentive rates</b> <ul style="list-style-type: none"> <li>- WASH cluster has collected the data from some of the partners and has been shared at the ICCG level. The Rakhine ICCG is working with other sectors/ clusters for the labor rate engagement in the IDP camps. WASH cluster might request to the cluster partners to engage the labor incentive rates to work on the harmonized approach among the sectors/ clusters.</li> </ul> </li> <li>• <b>Global hand washing day</b></li> </ul>

	<ul style="list-style-type: none"> <li>- Global Hand Washing Day is falling on 15<sup>th</sup> October and assume most of the partners have already planned to celebrate the events in their respective locations.</li> <li>- SCI will celebrate the GHWD in STM camp on 15<sup>th</sup> October. In STM village, it will be held after the school examination has finished.</li> <li>- OX/SI has planned to celebrate the GHWD in 8 locations and most of the participants are the children, teachers and CMC members. The activities will include some competitions, storytelling and prizes awarding.</li> <li>- RI has no plan to celebrate a big event, but they will do the small hand washing activity in the camp on that day.</li> <li>- DRC planned to do in coordination with CCCM partners (DRC and LWF), after 20<sup>th</sup> October which is the finish of school examination.</li> <li>- CDA will not able to celebrate on 15<sup>th</sup> October as per their initial plan because there will be examination between 15<sup>th</sup> and 22<sup>nd</sup> October. CDA has already got the approval from DSW which is the line department of CDA. CDA will also invite some government officials to the GHWD event.</li> <li>- UNICEF will do small events in some schools where the UNICEF is implementing the WASH in school activities.</li> <li>• <b>Tiger worm workshop</b> <ul style="list-style-type: none"> <li>- Oxfam will conduct the Tiger Worm toilet innovation project final workshop on 17<sup>th</sup> October 2018.</li> </ul> </li> </ul>
<b>Action Plan</b>	<ul style="list-style-type: none"> <li>• All partners to share the draft plan of GHWD events to the WASH cluster and WC staff can participate in some locations.</li> <li>• WASH partners to share the reports and photos of GHWD events to the WASH cluster <i>COB 30<sup>th</sup> October</i> and these will be uploaded to the Global WASH Cluster website.</li> </ul>
<b>Topic 3: Cluster Partner Updates</b>	
Summary of discussion	<ul style="list-style-type: none"> <li>• DRC → KNP camp will be handed over to SI. Distribution of HK and preparation for GHWD. Continued to support to other programs including construction activities.</li> <li>• RI → no critical issue and continuing O&amp;M activities.</li> </ul>

	<ul style="list-style-type: none"> <li>• MAUK → started construction of drainage and septic tanks for latrine. Water testing for shallow tube wells will be done. MAUK will construct a ground tank in Ni Din camp for the drinking water. Planned to distribute hygiene kits and construction of 100 latrines in Dar Pai village, but not yet coordinated with WASH focal agency (SI).</li> <li>• WC do not recommend distribution of HK in the village approach. If the partner has plan for distribution, to discuss and share with WASH Cluster.</li> <li>• SCI → reconstructed the bridge in STM camp which is connected to STS site.</li> <li>• UNICEF → participated in the transition workshop of Kyauk Phyu camp from Oxfam to CDA, UNICEF can share the document prepared by Oxfam. For SI, NC camp PCA is already finished and will take hand over in KNP camp (there will be two months of transition time). Some prepositioning materials has sent to Maung Daw (NRS).</li> </ul>
<b>Action Plan</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Topic 4: TWIG Updates</b>	
Summary of discussion	<ul style="list-style-type: none"> <li>• WASH Cluster should have a guiding document for the water quality and treatment of drinking water.</li> <li>• 1-2 hr of Ad-hoc TWG meeting for the water quality will be called during the next week.</li> </ul>
<b>Action Plan</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Topic 5: AOB</b>	
Summary of Discussion	<ul style="list-style-type: none"> <li>• It has been agreed among the partners to conduct the Rakhine WSAH cluster meeting on a monthly basis and the meeting will be conducted at the first Friday morning of every month. In case this day is postponed, the meeting will be conducted on the 2<sup>nd</sup> Friday of every month.</li> <li>• If there is anything urgent in between the regular cluster meetings, an ad-hoc meeting will be called.</li> </ul>
<b>Action Plan</b>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Action Plan</b>	Next WASH Cluster meeting will be held on 9 <sup>th</sup> November 2018.