



Meeting Minutes of WASH Cluster Meeting on 20th December 2019

Venue	Sittwe UNICEF Office
Date and time	20 th December 2019, 10:00 Am to 12:00 Pm
Duration	2 hrs
Participants	ACF, CDA, SI, UN HABITAT, Oxfam, UNICEF, SCI, MA-UK, CA, PIN, CDN/ ZOA, UNOCHA, and WASH Cluster
Chair/Co Chairs	WASH Cluster Coordinator: Jeffrey Silverman, jsilverman@unicef.org WASH Cluster Co-Coordinator: Lae Yee Win, laewin@unicef.org

No.	Agenda Item	Summary of Discussion	Action Points
	Agenda	<ul style="list-style-type: none"> Review of last meeting action points WASH Cluster Updates <ul style="list-style-type: none"> - AWD Incidence Rates for weeks (35 to 48) - Update on the recent New Displacement in Rakhine State and Response Plan - MHF 2019– 2nd Standard Allocation - Updates from the TWiGs - Update on 17 Triggers’ Project in Rakhine - WASH Cluster & Humanity and Inclusion: Update - Cluster Coordination Performance Monitoring (CCMP) Survey Cluster Partners challenges/updates AOB 	
	Welcome and Introduction		
1.	<ul style="list-style-type: none"> Review of last meeting action points 	<ul style="list-style-type: none"> WASH Cluster to send out the date once confirmed for GBV Mainstreaming Training for WASH Water Quality TWG to be arranged ASAP. Behavior Change TWiG meeting will be held on 5th December 2019, 3:30pm at Oxfam office Developed SOPs for (Harmonizing Approaches) on the use of contracts vs Direct Implementation, SCI to share the first draft. “Disability inclusion in WASH Programming” training by Humanity & Inclusion – 	<ul style="list-style-type: none"> Done Not done yet – Kris (UNICEF) to be confirmed next meeting Done Done HI was agreed at the national level with HI, that training now will only be provided to partners who sign MOU agreement with HI



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2.	<ul style="list-style-type: none"> Update for AWD 	<ul style="list-style-type: none"> The data was shared by Health Cluster on AWD were reported cases were diagnose by health care services 	<ul style="list-style-type: none"> WC will invite to HC for AWD presentation and to present the WASH /Health Cluster Snap Shot being developed.
3.	<ul style="list-style-type: none"> Update on the new displacement sites 	<ul style="list-style-type: none"> According to the information from CC on 16th Dec 2019, there are 123 sites in 9 townships including 2 townships from NRS with 11,010 HHs and 45,882 individuals. 	
4.	<ul style="list-style-type: none"> Update on MHF 2019 second allocation 	<ul style="list-style-type: none"> Allocation Strategy for the MHF 2019 SA2 is below; <ul style="list-style-type: none"> ➢ Rakhine – 500,000 USD ➢ Kachin – 300,000 USD, ➢ N Shan – 100,000 USD ❖ Rakhine partners requested is 1,344,905 USD 	
5.	<ul style="list-style-type: none"> Updates from the TWiGs 	<p><u>Behavior Change - TWiG (Oxfam lead)</u></p> <ul style="list-style-type: none"> Last meeting held on Dec. 5th The meeting agenda: <ul style="list-style-type: none"> – Outputs for the last year - 2019 – Presentation from Oxfam about formative research on open defecation using the RANAS approach – And discuss the future of the TWG and any suggestions for 2020. <p><u>Sanitation - TWiG (SI Lead)</u></p> <ul style="list-style-type: none"> Last meeting held on Dec. 18th The meeting agenda: <ul style="list-style-type: none"> – The meeting focused around the OCTOPUS (Operational Collaborative Tool for On-going Practice in Urgent Sanitation) Platform – The platform is collection case studies for Sludge treatment, and which demonstrate the link between theory and practice, and helps sanitation stakeholders adapt their interventions to the different specific contexts of the crises they operate in. So far 	<ul style="list-style-type: none"> WASH Cluster partners will produce ToRs for TWGs in 2020 based on needs Ad hoc meeting on TWGs, ToR, Strategy and user-friendly references will be produced by WASH Cluster and partners together Review on current IEC materials, strategy documents and revise on current ToRs



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		<p style="text-align: center;">Cox Barzar, and now Rakhine we be participating</p> <p><u>Water Quality - TWiG (UNICEF Lead)</u></p> <p>No Meeting held since</p>	<ul style="list-style-type: none"> • Kris (UNICEF) to be confirmed next WQ TWiG meeting
6.	<ul style="list-style-type: none"> • Updates on 17 Triggers' Project in Rakhine 	<ul style="list-style-type: none"> • 17 triggers is still looking for partners to assist with the trials of the following ideas that were formulated from the project thus far: <ol style="list-style-type: none"> 1. A potty Hub 2. Special handrails for small children, PWD 3. A latrine helper 4. Targeted Hygiene promotion 5. Specific location to dump OD, cesspit or barrel <p>Please let us know if you would like to participate, and they will share design and guidelines.</p>	<ul style="list-style-type: none"> • Interested partners to join the skype meeting and contact with 17 triggers team
7.	<ul style="list-style-type: none"> • GBV Mainstreaming Training 	<p>Agenda:</p> <ul style="list-style-type: none"> • Definition Gender Mainstreaming Definition of GBV • Risk to GBV in WASH Program • Safe WASH programming / Challenges & Solutions • Safety Audits presentation • Presentation by a GBV specialist 	<ul style="list-style-type: none"> • GBV Training will be held on 24th December 2019 @ STW Hotel
8.	<ul style="list-style-type: none"> • Update on WASH Cluster & Humanity and Inclusion 	<ol style="list-style-type: none"> 1. Now → Organizations drafting MoUs with HI 2. Next → WASH Cluster will support operationalization of the plan 3. Can you still join? → Yes! Contact the National WASH Cluster (Cristina) 	<ul style="list-style-type: none"> •
9.	<ul style="list-style-type: none"> • Cluster Coordination Performance Monitoring (CCMP) Launch 	<p><u>Background on CCPM:</u></p> <ul style="list-style-type: none"> • A self-assessment of cluster performance against the 6 core cluster functions and Accountability to Affected Populations (AAP): <ol style="list-style-type: none"> 1. support service delivery 2. inform the HC/HCT's strategic decision-making 	<ul style="list-style-type: none"> • A country-led process, supported by Global Clusters and OCHA • The CCPM can be applied by both Clusters and sectors • This online Performance Assessment Questionnaire for Cluster Partners by 10th January, 2020

- strategy development
- 3. monitor and evaluate performance
- 4. capacity building in preparedness and contingency planning.
- 5. Advocacy
- 6. + section on Accountability to Affected Populations

Why monitor Cluster coordination performance?

Ensure **efficient and effective coordination**

Raise awareness of **support needed** from the HC/HCT, cluster lead agencies, global Clusters or Cluster partners

Strengthening **transparency** and partnership within a Cluster

The CCPM does NOT...

- Monitor response (service delivery)
- Evaluate individual partners or coordinators
- Evaluate if/when Clusters should be deactivated, merged etc. (Review of the Cluster architecture)

The CCMP Survey

Three online questionnaires:

1. The Cluster Description Report, completed by the cluster coordinator.
2. Coordination performance questionnaire, completed by the Cluster Coordinator, approx. 25 min.
3. **Coordination performance questionnaire, completed by the Cluster partners, approx. 25 min.**

Important:

- Responses are anonymous – but avoid sensitive comments
- Important to fully complete the questionnaire.



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		– <u>Survey results only shared externally after the Cluster has contextualised it.</u>	
10.	Cluster Partners challenges/updates	<ul style="list-style-type: none"> • AWD Data was missed to report on Pauktaw camps situation in Epi weekly • SoP for construction activities is reviewed and inputs by SCI, Olivier <ul style="list-style-type: none"> - Direct Implementation will be faced more challenges in Pauktaw camps - Context is different between existing IDPs Camps and new displacement sites for implementation of WASH activities • New WASH PM will join in SCI next week 	<ul style="list-style-type: none"> • WC will follow up with Health Cluster for missing areas..... • Rakhine Level to agreed first on this SoP • WC will finalize and share to partners and coordinate with others clusters/sectors....
<i>Next meeting is scheduled for January 23rd 10:00 to 11:30 Am?</i>			

Attendees:

No	Name	Organization	Designation	Email	Ph. Number
1	Aung Cho	ACF	Deputy Program Manager	dydrrpm-stw@mm-actioncontrelafaim.org	09 421006740
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3	Marta Tremolada	SI	Deputy Field Coordinator	rks.dpty.field.coordo@solidarites-myanmar.org	09 421751554
4	Sara Ubbiali	SI	WASH PM	rks.eme.pm@solidarites-myanmar.org	09 421751554
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7	Aye Yin	Oxfam	Field Coordinator	ayin@oxfam.org.uk	09 421768254
8	Kyaw Thet	UNICEF	WASH Officer	Kthet @unicef.org	09 420731457



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11	Thein Htwe	CA	Procurement Officer		09 263111545
12	Paul Thibault	PIN	Emergency Programmes Coordinator	paul.thibault@peopleinneed.cz	09 769963751
13	Sonya Hahm	CDN/ ZOA	Program Manager	s.hahm@zoa.ngo	
14	Khaing Kyaw NYO	UNOCHA	Coordination Officer	Khaing.kyawnyo@un.org	09 797007838
15	Lae Yee Win	UNICEF	WASH Officer (Cluster)	laewin@unicef.org	09 254820143
16	Jeffrey Silverman	UNICEF	WASH Cluster Coordinator	jsilverman@unicef.org	09 258308118