



Rakhine WASH Cluster

Agenda for Rakhine WASH Cluster Meeting

Date: 13/10/2017
Venue: UNICEF office
Time: 10:00h ~ 11:00 h
Duration: 1hr
Chair: Rakhine WASH Cluster

Attendees:

No	Name	Designation	Organization	Email	Phone
1	Lae Yee Win	WASH Officer	UNICEF	laewin@unicef.org	09 254820143
2	Toe Toe Aung	Sr.PHE	Oxfam	toetoeaung@oxfam.org.uk	09 2548 96432
3	Khin May Thet	Protection Assistant	UNHCR	thet@unhcr.org	09 4480 25496
4	Myat Thazin Khine	Engineer	MHDO	myatthazinkhine.13@gmail.com	09 4217 36644
5	Saw Thin Lin Aung	Program Officer	MHDO	sawhtinlinaung.mhdo@gmail.com	09 7784 36574
6	Aung Min Oo	WASH Manger	RI	aungmin.oo@ri.org	09 4480 25496
7	ALEJANDO CUYAR	Health of Programs	RI	ALEJANDO.CUYAR@ri.org	09 2646 06126
8	Laure	WASH PM PKT	SI	rks.emem.p@solidarites-myanmar.org	09 974555903
9	Kyaw Myat Tun	WASH Assistant	DRC	kyawmyat.htun@drcmm.org	09 2506 07013
10	Stephanie Tam	WASH Coordinator	DRC	Stephanie.tam@drcmm.org	09 451978852
11	Khin Khin Oo	WASH Assistant	DRC	khinkhinoo@drcmm.org	09 4217 11872

Agenda:

Sr.	Topic	Time	Who
1	Introduction	5 min	All participants
2	Review of Last WASH Cluster Meeting Action Points	10 min	LYW
3	Update from WASH Cluster	10 min	LYW
4	Update from WASH Cluster partners	15 min	All participants
5	Review/ Feedback on ICCG documents - Prioritization of ICCG activities, Alternatives for most critical activities, 2018 HNO, etc....	10 min	LYW
6	Update for WASH in Emergency training	10 min	LYW
7	AOB		All participants

Minutes:

Topic 1: Review action points from previous meeting minutes	
Summary of discussion	<ul style="list-style-type: none"> • WASH Cluster will follow up and to coordinate with RSG and MoU line departments for adequate access to Humanitarian partners • WASH Cluster will explore options/methodologies for transportation of WASH construction materials and NFI • WASH Cluster will regularly update contingency stocks and will ensure preparedness for 50 Ks and 150 Ks assumed caseload for different scenarios. (Annexure attached with minutes for total requirement) • For Sludge Treatment Site Supervision, an International Staff should go regularly during the program activities. WCC will regularly advocate for adequate access to field for critical SMs. • WCC will advocate at different forums for resolving issues of transportation of construction materials and NFIs. • Cluster partners to explore different options for undertaking transportation, implementation of activities and distribution of NFIs. • Partners requested to ensure quality proposals before the deadline addressing minimum criteria's of gender markers and ensuring contributing to protection main-streaming. • Partners are requested to consult WASH or Protection cluster on mainstreaming protection in WASH. • Partners requested to consult WASH Cluster during proposal drafting. • WASH Cluster Rakhine will be in touch with National WASH Cluster for feeding in appropriate and adequate information. • Cluster partners are requested to cover gap for Soap Sanitary Pads and Hygiene Kits provision in Camps/ Villages and should also be considered in new proposals in MHF for Rakhine. • WCC will share standard latrine design. (Attached with minutes) • DRC requested to share draft findings of their study on disability and inclusion. • WCC will share Hygiene kit strategy with partners. (Attached as annexure with minutes) • WASH Cluster partners will provide the information and suitable design for WASH facilities of disable person, pregnant women and child. • WCC will share ToRs for TWG and will request for nomination of SMs by cluster partners. • WASH Cluster Rakhine to gather WinS data and share it accordingly with cluster partners for further consideration.
Action plan	<ul style="list-style-type: none"> •
Topic 2: Update from WASH Cluster	
Summary of discussion	<ul style="list-style-type: none"> • WASH Cluster conducted coordination meetings with State Secretary and Pauktaw TA assistant in this week and raised TA issues and advocated on behalf of WASH partners. Participants were briefed on the TA process narrated as below. <p><u>TA Process:</u></p> <p>Step 1: Agency should coordinate with Line MoU departments first, and discuss about activities approval. Line Departments will give recommendation letter to WASH agen-</p>

	<p>cies.</p> <p>Step 2: Agency should submit TA with complete documents (recommendation letter from line departments, activities work plan, MoU attached) to CC.</p>
Action Plan	<ul style="list-style-type: none"> • To apply Travel authorization to Coordination Committee (CC), Agency need to apply for recommendation letter from line departments. Activities work plan, MoU and staff list needs to be attached. • If agencies applied TA with complete documents/ references but partners do not receive any feedback/ delay or no response from CC, WASH Cluster will follow up with State Secretary Office.
Topic 3: Update from WASH Cluster Partners	
Summary of discussion	<ul style="list-style-type: none"> • <u>DRC</u> is facing major issues and funding gap for Kyi Ni Pyin Camp and have no funds for work in October and November and so far UNICEF PCA is not confirmed. DRC raised Menstrual Hygiene Management in Protection Working Group (PWG). Camp activities are running with the support of Incentive worker. DRC will visit to the camps on 24 – 25 October 2017 for disable HHs assessment. DRC requested a meeting with the Sittwe TA to resolve issues of latrine theft in PYG camp. The WASH Cluster was told that the Sittwe TA cannot meet international staff because of the advisory by the Security Minister. However, he can meet with national staff. • <u>OXFAM</u> will distribute some construction materials, bricks, and MHM Box (21 boxes with incinerator type and 1 Bin type) for STW Camps and waiting for TA approval by CC. Desludging activating is ongoing in Camps and managed by WASH Camp Base Staff. OXFAM has planned to observe/celebrate Global Handwashing Day event in Temporary Learning Space in Say Tha Ma Gyi Camp, Sittwe Township. • <u>RI</u> has no access to Myebon Camps. Preparing for report on KAP Survey in Myebon Camps about key findings on WASH facilities – latrines, Water points and Handwashing facilities. Hygiene promotion awareness sessions can be provided by Outreach workers in Taung Paw Camps. Although staff member are working remotely and HPO are conducting activities in some villages and schools. In Taung Paw camp people are running out of fuel. Communities are damaging WASH facilities and misusing the structures as a coping mechanism for fuel. Construction activities are facing challenges due to lack of monitoring and no access. RI is discussing with UNICEF for PCA extension for about 4.5 months covering period from November to February 2018. • <u>HARP</u> – The current Consortium SI, SCI and OXFAM have no extension after end of October. The handover is ongoing and the new Consortium OXFAM/SI will have the full responsibility of WASH services starting from November 1st.

	<ul style="list-style-type: none"> • SI Activities, including desludging, restarted at the STS with camp based staff in Sittwe camp. In Pauktaw Camps, camp based Staffs are managing provision of treated water with piping system and conduct regular desludging activities. The only constraint lies in refilling field stock of chlorine and fuel, which could be achieved in September 2017 and should be more easily done once access is granted. • MHDO start resuming WASH activities in Kyein Chaung, Kin Chaung in Buthedaung Township. Local field based staff start implementing WASH & Nutrition activities in project areas. WASH & Nutrition training will be held in Rathedaung by the support of RTD TMO in 12 villages next week • Protection UNHCR will share PWG update and IDP returning.
Action Plan	<ul style="list-style-type: none"> • OXFAM will share MHM box design and cost to WASH Cluster. • Protection mainstreaming Training will be supported to WASH partners' by UNHCR/Protection cluster both in with Myanmar & English languages
Topic 4: Review/ Feedback on ICCG documents	
Summary Discussion	<ul style="list-style-type: none"> • Rakhine WASH Cluster need to review HNO planning figures parameters, figures for Humanitarian Needs overview and will feedback NWC.
Action Points	<ul style="list-style-type: none"> • WASH Cluster will share document and WASH partners will give feedback
Topic 5: Update for WASH in Emergency training	
Summary Discussion	<ul style="list-style-type: none"> • WASH in Emergencies refresher and training will be held from 23 – 27 October 2017 in State Health Department,
Action Points	<ul style="list-style-type: none"> • <i>WASH Cluster will share training agenda, time, and venue and update participant lists.</i>
Topic 6: AOB	
Summary Discussion	<ul style="list-style-type: none"> • Next WASH Cluster Meeting will be held on 27/10/2017.
Action Points	<ul style="list-style-type: none"> •