



Rakhine WASH Cluster

Agenda for Rakhine WASH Cluster Meeting

Date: 8/11/2017
Venue: UNICEF Office
Time: 1500 hrs ~ 1700 hrs
Duration: 2hr
Chair: Rakhine WASH Cluster Coordinator
Attendees:

No	Name	Designation	Organization	Email	Phone
1	Kris Cahyanto	WASH Specialist	UNICEF	bkchyanto@unicef.org	09 251164394
2	Aung Min Oo	WASH PM	RI	aungmin.oo@ri.org	09 4519 78021
3	Aung Myat Ko	WASH Team Leader	CDN	aungmyatko01@gmail.com	09792362973
4	Laure	WASH PM PKT	SI	Rks.eme.pm@solidarites-myanmar.org	09 974555903
5	Mg Aye Yin	Sr.PHP Officer	OXFAM	ayin@oxfam.org.uk	09 4217 68254
6	Tin Win	WASH PM	PLAN Int	tinwin.wash@plan-international.org	09 4217 14841
7	Zin Mi Lwin	Engineer	MHDO	zinmilwin@gmail.com	09 4224 60732
8	Min Ko Naing	Field Officer	MHDO		09 4540 35213
9	Asif Mahmood	WCC	UNICEF	amahmood@unicef.org	09 4284 09170
10	Nyi Nyi Thit	WASH Officer	UNICEF	nthit@unicef.org	09 4217 33834
11	Damian	PC	SI	ygn.prog.coordo@solidarities-myanmar.org	
12	Soe Thein	PM-WASH	SCI	maungsoe.thein@savethechildren.org	09 4217 57355
13	SAIFULLAH	PC	MAUK	aqilsf@gmail.com	09 4575 70623
14	Dr. Htete naing Oo	TBMO	Malteser	Tbmomdw.malteser.nrs@gmail.com	09 4565 97100

Agenda:

Sr.	Topic	Time	Who
1.	Introduction		Self
2.	Review of Last WASH Cluster Meeting Action Points		
3.	Update from WASH Cluster		
4.	Update from WASH Cluster Partners		
5.	HNO/HRP 2017		
6.	AoB		

Minutes:

Topic 1: Review of last WASH Cluster Meeting Action Points	
Summary of discussion	<ul style="list-style-type: none"> • WASH Cluster will follow up and coordinate with Rakhine State Government and concerned line departments for adequate access to Humanitarian partners. On-going. • WASH Cluster will explore options/methodologies for transportation of WASH construction materials and NFI. • On-going • WASH Cluster Rakhine to gather WinS data and share it accordingly with cluster partners for further consideration for WinS in humanitarian settings, way forward to be discussed with National WASH Cluster. • Pending. • Technical working group – review request from partners, available resources, prioritize and analyze existing standards/tools and select particular topic for next period. • Pending- Work going on this topic and by end of Nov TWG might be functional. • WASH Cluster will explore possibilities of in-house capacity building of cluster partners and Govt counterparts. • Pending
Action Plan	
Topic 2: Update from WASH Cluster	
Summary of discussion	<p>HNO/HRO 2017</p> <p>Cluster Coordinator briefed partners on the process of HNO/HRP for next year. Below are the key discussion points.</p> <ul style="list-style-type: none"> • HNO (Humanitarian Needs Overview) is almost finalized which identifies overall humanitarian needs in Myanmar including IDPs, Non displaced stateless people, returnees/relocated and other vulnerable population. • HNO figures were mainly agreed upon at National level by ICCG/HCT in consultation with Govt and concerned clusters. There might be slight changes in some of the figures in coming days as discussions are still going on with Govt. • Subsequently HRP (Humanitarian Response Plan), is in process and consultation at State and Union level is on-going with Govt. WASH Cluster partners are advised to consider key points like provision of hygiene kits/per year and its replenishment periodically with key items like soaps and sanitary pads etc. Likewise desludging and other sanitation services improvement. Water quality

	<p>monitoring also needs to be integral part of the activities and accordingly budgeting should be considered for this.</p> <ul style="list-style-type: none"> • Partners should look into their budgeting realistically as well to better cover the identified gaps. Budgeting should cover both camps and non-camps locations as well as programmatic and support cost needs to be split. Partners should have per person/year value for budgeting. • Preparedness cost also needs to be included in the budget. • WASH cluster discussed last year HRP objective and indicators, and suggestions sought for inclusion of key points like protection mainstreaming in WASH, WASH in Schools (WinS), accountability/transparency etc in the new HRP. • After WASH cluster meeting, WASH cluster will share that template and partners need to review and update their targeted population. • HRP Committee • ACF, Oxfam, SCI, CDN, Unicef, MHDO... Plus RI, DRC, SI.... • Timeline - State level consultation with gov't and partners – week of Nov 6, State cluster to national by Nov 10, National Cluster to submit to OCHA by Nov 14, Final HRP 2018 by Nov 30. <p>Cluster Updates:</p> <ul style="list-style-type: none"> • WASH Cluster partners have started distribution of hygiene kits in different locations of Pauktaw township camps and in Sittwe camps. So far distribution have taken place in ANY, Sin Tet Maw and NC 2. Hygiene kits have also been distributed in some of the camps in Sittwe by Oxfam. There are some issues of population verification in NC 1 and UNICEF is in coordination with Camp management agency (LWF) to resolve the issues. • Protection mainstreaming in WASH was discussed and partners requested for further orientation/training of field based staff. • WASH Cluster is working in collaboration with UNOCHA Information Management Unit for mapping out activities disruption in different areas. First round of information collected analysis is going on and will be shared accordingly with partners once done. • WASH Cluster compiled data for quarter 3 and newsletter will be shared with partners in coming days once finalized.
Action Plan	<ul style="list-style-type: none"> • WASH Cluster will share template for partners data for HRP and partners needs to share their inputs in due time.

	<ul style="list-style-type: none"> • WASH Cluster will share the cumulative inputs with Nat'l cluster by Friday 10th Nov, 2017. • WASH Cluster will follow up with UNICEF for resolving issues of NC 1 hygiene kits distribution. • WASH Cluster to discuss with Protection cluster for further support of cluster partners on orientation of protection mainstreaming in WASH.
Topic 3: Update from WASH Cluster Partners	
Summary of discussion	<ul style="list-style-type: none"> • CDN- New latrine construction is going on through contractor in both OTC and KDK 2 camps, Sittwe Township. • Oxfam- Total 5574 hygiene kits distributed for STMG camp and Sat Yoe Kya 2, Set Yone Su 1 and Min Gan which are relocated in Sittwe Township. And Oxfam is planning to conduct one day workshop on Tiger worm and will share details of with WASH cluster. This workshop will take place in Sittwe on 21st Nov, 2017. • SI- SI will distribute Hygiene kits for month of September and October in Sittwe Camps area and also planning to distribute spare parts of CWF in November.. • PLAN- Reopening field office again in Mruak U Township in October. Project area is Minbya Township and have no HK distribution planning but conducting hygiene promotion session only in the villages. • RI- During this week, staff members are visiting the camp in Mayebon Township and planning hygiene kits distribution next week. RI is regularly conducting hygiene promotion sessions in Schools and communities.
Action Plan	<ul style="list-style-type: none"> • SI to inform WASH Cluster in case of delayed kits in KNP 1 due to on-going issues. • WASH Cluster will try to resolve issues of population figures with CCCM cluster.
Topic 5: AoB	
Summary Discussion	<ul style="list-style-type: none"> • WASH Cluster will explore in-house capacity building of cluster partners. WASH Cluster will work with partners for identification of major topics in coming days and will devise a plan for 2018.
<i>Action Points</i>	