WASH Cluster North Shan, Myanmar

Minutes of WASH Cluster meeting - Muse

**Date :** 28th June 16 (Tuesday) **Venue :** SCI office, Muse

**Time :** 01:15 pm – 05:15 pm **Duration :** 3:00 hours

**No. of participants :** 10 **Number of Agencies :** 6

**Participants;**

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| **No** | **Name** | **Position/Organization** | **email** | **phone** |
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**Agenda:**

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| **Topic** | **Who** |
| Review on Action Points from last meeting minutes | WASH Officer (NSS WASH Cluster)/Relevant WASH agencies |
| WASH response update and plan | All WASH agencies |
| WASH concerns/gaps | All WASH agencies |
| O & M of WASH facilities  *(current practices/gaps & challenges/way forward)* | All WASH agencies |
| AOB  *(TWG/training needs/etc.)* | All WASH agencies |

**Minutes:**

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| **Topic 1: Actions done (Action Points from last meeting miuntes)** | |
| Summary of discussion | WASH cluster:  -Information shared in inter-agency meeting for new WASH actors to inform designated WASH focal agency first prior to intervention and WASH focal agency list of NSS also shared to OCHA.  - WASH situation/information shared to RI who is going to start emergency response in NSS.  - Key findings from joint monitoring shared in the meeting:   1. Desludging manually is not safe at some camps and needs to be improved for effectiveness. 2. No specific fund established for maintenance cost of WASH facilities in majority of IDP camps.   - Process included in TWG establishment explained in the meeting:   1. Identify objectives and deliverables 2. TOR and work plan development 3. Modify design 4. Cluster validation   WASH focal agencies:  - Focal agencies are trying to complete 4W data update with new format; deadline to submit to WASH Cluster is 28 June (today). |
| Action points | * WASH focal agencies to complete 4W update and submit to WASH Cluster ASAP. |
| **Topic 2:** WASH response update and plan | |
| Summary of discussion | **KMSS**  Response done (May and June):  - KMSS is implementing WASH activities in 6 IDP camps---Namkhan (St.Thomas), Kutkai (RC Church), Mungji (RC Church), Mungji (Baptist Church), Mandaung (RC Church) and Muse (RC Church).  - Distribution of hygiene kit (refill items only) for May/June/July and O & M cost provided to 5 IDP camps---Namkhan (St.Thomas), Kutkai (RC Church), Mungji (RC Church), Mungji (Baptist Church) and Mandaung (RC).  - Hygiene awareness session conducted once per month in all 6 IDP camps.  Plan:  - Construction of 8 semi-permanent latrines (2 units x 4 cubicles) in Muse (RC Church) IDP camp.  - Desludging of latrine in Mungji (RC Church) and Kutkai (RC Church) IDP camps.  - Decommission of 10 latrines each in Mandaung (RC Church) and Mungji (RC Church) IDP camps.  - Distribution of hygiene kit (refill items only) for August/September/October/ November/December and water quality testing in all 6 IDP camps.  **ICRC**  Response done (May and June):  - Water need assessment in Mong Wee and key findings are:   1. A new water storage tank provided and access to water is good for IDPs at Palaung camp 2. There are 2 water points, shared together with host community, at Shan camp   - Extension pipeline including 4 tap stands installed to provide water supply for IDPs (53 HHs) at new camp in Namphaka.  - Distribution of latrine cleansing materials to both new IDP camps in Namphaka and Mine Yu Lay.  - ICRC also shared WASH contingency stocks (hygiene kit/ceramic filter/emergency latrine) available for 300 HHs in Lashio-ICRC’s warehouse for emergency response.  Plan:  - Assessment for water supply in Mungji which will benefit to community from 6 villages.  - Assessment of water supply in Lon Kan village.  - Construction of bathing space for IDPs at new camp in Mine Yu Lay.  - Support of water supply and sanitation (latrine/waste disposal facility) for RHC in Mungji.  - Distribution of HH ceramic filters for IDPs at new camps in Namphaka and Mine Yu Lay.  **METTA**  Response done (May and June):  - Construction of 5 emergency latrines (HH type) for IDPs at new camp in Namphaka  - 15 emergency latrines (HH type) are under construction for IDPs at new camp in Mine Yu Lay  - Hygiene kit (refill items only) distribution for IDPs in 6 IDP camps.  - Hygiene awareness session also conducted regularly at IDP camps including new camps in Namphaka.  - Construction work done are-   1. HH type emergency latrine in Zup Aung 2. Semi-permanent latrine in Kutkai (host schools), Man Wing Gyi, Pan Su (host school), Namphaka (Man Mau host school) and Muse (KBC Church) 3. Overhead tank in Kutkai (KBC Church), Kutkai (host school) and Man Wing Gyi 4. GFS water supply in Kutkai (host schools), Kutkai (KBC Church) and Namphaka (Man Mau host school) 5. Hand-dug well in Mandaung (Jinghpaw)   **KBC-HDD-NSS**  Response done (May and June):  - KBC is implementing in 10 IDP camps---Mandaung (Jinghpaw), Namtu (Baptist), Nam Sa Larp, Mungji (KBC), Mine Yu Lay, Muse (KBC church), Namhkan (Nay Win Ni), Namhkan (Jaw Wang), Jaw 2 and Bang Lung.  - Assessment of WASH needs done in those 10 IDP camps.  Plan:  - Activities planned from May to December 2016 are construction of latrine and bathing space, desludging of latrine, maintenance of latrine and water supply system, water testing, hygiene promotion and training for WASH volunteer.  (2 WASH activities prioritized by each camp will be selected and implemented)  - Distribution of hygiene kit for IDPs (31 HHs) in Mon Hon in July; 150 hygiene kits will be received as contingency stock within a few days.  - KBC is also looking to request of latrines for 2 IDP families from Mine Yu Lay.  **SCI**  Response done (May and June):  - SCI is implementing in 2 IDP camps (Namhkan-St. Thomas, Jaw 2) in Namhkan Township and 4 IDP camps (Man Wing Baptist Church, Man Wing Catholic Church, MWG-RC2, Cultural compound) in Manse Township.  - Water testing training, construction of latrine/water supply system/bathing space, distribution of maintenance tools for WASH facility and waste bin.  Plan:  - Hygiene awareness session and water quality testing are ongoing process until August 2016.  - 1 GFS is under construction in Man Wing Catholic Church IDP camp. It will cover to 4 IDP camps. |
| Action points | * To avoid internal conflict between hygiene volunteers assigned by different agencies in the same IDP camp, implementing agencies have to consult each other first prior to support of stipend for hygiene volunteers. |
| **Topic 3:** WASH concerns/gaps | |
| Summary of discussion | - There is no durable solution for desludging of latrine when/if there is no support from agencies.  - O & M fund not established for maintenance of WASH facilities in majority of IDP camps. |
| Action points | * WASH Cluster to arrange desludging training for WASH Cluster members. * WASH agencies to include O & M fund for maintenance of WASH facilities in the program. |
| **Topic 4:** O & M of WASH facilities | |
| Summary of discussion | Current practices:  - KMSS provided O & M fund for maintenance of WASH facility in 6 IDP camps.  - SCI supported for maintenance service only but not in cash.  - CCCM fund is mainly relied for maintenance/repair of WASH facilities in majority of IDP camps.  Challenges:  - It will be difficult to manage for maintenance of WASH facilities when/if CCCM could not cover it any longer. |
| Action points |  |
| **Topic 5:** AOB | |
| Summary of discussion | - IDPs from new camp in Namphaka requested food assistance.  - KBC shared that name of its agency changed from KBC-Emergency Relief Committee (ERC) to KBC-Humanitarian and Development Department (HDD).  - WASH Cluster members decided to form a TWG to improve technical design of WASH facilities for NSS and SCI/ICRC/KMSS/KBC/UNICEF interested to participate in TWG.  - SCI update contingency stock available under ERF for NSS; bathing space 2-units and water bladder 2-sets.  - SCI also shared training plan of ERF; it is intended for Cluster members and it would be happened in mid-July.  - WASH Cluster shared RI’s contingency stocks (including hygiene kit) available in Lashio-KMSS’s warehouse. It can be requested for emergency response.  - Next meeting of NSS WASH Cluster meeting will be on 23 August (tentatively) in Lashio-METTA office. |
| Action points | * WASH Cluster to pass message to WFP for food assistance request from Namphaka IDPs. * 1st meeting of TWG will be organized on 20 July in Lashio-UNICEF office. Objectives/Deliverables/TOR will be identified and work plan will be developed in that meeting. * All WASH agencies to send their existing design of WASH facilities to WASH Cluster ASAP and WASH Cluster to share them to all Cluster members for review/learning before 1st meeting of TWG. * WASH Cluster to share WASH contingency stocks from the members after collecting from each member. * METTA to do follow up needs of hygiene kit (refill items) for IDPs at new camp in Namphaka and request it to RI if necessary. |