

**WASH Cluster North Shan, Myanmar**  
**Minutes of WASH Cluster meeting - Lashio**

|                            |                          |                           |                         |
|----------------------------|--------------------------|---------------------------|-------------------------|
| <b>Date</b>                | : 29 June, 2018 (Friday) | <b>Venue</b>              | : UNICEF office, Lashio |
| <b>Time</b>                | : 2:00 pm – 4:00 pm      | <b>Duration</b>           | : 2:00 hours            |
| <b>No. of participants</b> | : 9 person               | <b>Number of Agencies</b> | : 8                     |

**Participants;**

| No | Name                  | Position/Organization   | Email  | phone        |
|----|-----------------------|-------------------------|--|--------------|
| 1. | Ms. Natasha Nicholson | HPM/ Save The Children  | <a href="mailto:Natasha.Nicholson@savethechildren.org">Natasha.Nicholson@savethechildren.org</a>   | 09 255681978 |
| 2. | G Yaw Ying            | FCO/ UNOCHA             | <a href="mailto:yawying@un.org">yawying@un.org</a>   | 09 797007865 |
| 3. | Mr. Cyrill Buergi     | WatHab Delegate/ ICRC   | <a href="mailto:cbuergi@icrc.org">cbuergi@icrc.org</a>   | 09 448547114 |
| 4. | Saw Naung Latt        | WatHab technician/ ICRC | <a href="mailto:slatt@icrc.org">slatt@icrc.org</a>   | 09 41001286  |
| 5. | Aye Nyein San         | AFO/UNHCR               | <a href="mailto:san@unhcr.org">san@unhcr.org</a>   | 09 256402726 |
| 6. | Khin Htay Lwin        | NPPP/ UNFPA             | <a href="mailto:klwin@unfpa.org">klwin@unfpa.org</a>   | 09 254214040 |
| 7. | Hkawn Dau Seng        | Data Management/ METTA  | <a href="mailto:Metta.data.lashio@gmail.com">Metta.data.lashio@gmail.com</a><br><a href="mailto:Hkawngdauseng@gmail.com">Hkawngdauseng@gmail.com</a> | 09 451192983 |
| 8. | Noel Ying Saung       | HPC/ KMSS               | <a href="mailto:Noelyingsaung@gmail.com">Noelyingsaung@gmail.com</a>   | 09 423685248 |
| 9. | Toe Toe Aung          | WASH Cluster Co/UNICEF  | <a href="mailto:toaung@unicef.org">toaung@unicef.org</a>   | 09 254896432 |

**Agenda:**

- Introduction
- Review on action points from last meeting
- Agency Update (Sharing 4W Snapshot \_2018-Q1, Project activities of each agency)
- New indicator of 4W/Funding MatixWASH gaps/needs to be covered
- Agency Activity Mapping
- AOB

**Minutes:**

| <b>Topic 1: Review on action points from last meeting</b> |   |
|---|---|
| Summary of discussion                                     | <ul style="list-style-type: none"> <li>- Found out the water shortage problems as dry seasonal water shortage in Zup Aung as usual and in also camp like settings, is according initially displaced about in 2015, Kaung khar military provided the land for IDPs.</li> <li>- 2018 4W indicator is still under finalizing process and cluster explained on new additional indicator to Q2.</li> </ul> |
| Action points   | <ul style="list-style-type: none"> <li>- UNICEF is being look for implementing partners to fill the WASH Gaps and needs in camps in this year, UNICEF and METTA have been checked with CMC of Zup Aung spring Intake is not enough to fulfilled required quantity at dry season , before Zup Aung camp there are 4 villages took the same pipe line, UNICEF &amp;</li> </ul>                          |

|   |   |
|---|---|
|   | <p>CCCM have to negotiate, no solution during rainy season. it should consider the alternative water source.</p> <ul style="list-style-type: none"> <li>- In coming 2019, RC camp in Kutkai plan to move to Garling village , KMSS will response for the shelter and WASH needs.</li> </ul>   |
| <b>Topic 2: Sharing 4W Snapshot (2017-Q1)</b>       |   |
| Summary of discussion                               | <p>- WASH Cluster shared 2018-Q1 newsletter and Snapshot of Northern Shan resulted from 4W data analysis.</p> <p>- It was found that Most of Hygiene Gap in Hseni was 100% , Kutkai was 87% of gap and Muse 80% of gap. Among the 6 townships Muse was highest sanitation gap in 21% and highest water gap 40% - WASH situation and needs could not be confirmed as no proper WASH assessment conducted in those area in NSS .</p>  |
| Action points                                       | <ul style="list-style-type: none"> <li>• <u>SCI will conduct</u> WASH assessment /survey in their project area</li> <li>• <u>WASH Cluster</u> to check if KMSS or KBC-HDD-NSS could conduct WASH assessment in their respective area.</li> <li>• <u>WASH Cluster</u> to share Q2 4W , Funding Matrix.</li> </ul>  |
| <b>Topic 3: Sharing of new projects' activities</b> |   |
| Summary of discussion                               | <ul style="list-style-type: none"> <li>- UNHCR shared the Diarrhoea case that happened in <u>Namtu</u> lisu Camp has been reported but no follow up taken yet at the time being.</li> <li>- UNICEF conducted the Emergency Training Hsipaw, Lashio and Muse, total participant 45 CSOs. UNICEF developed WASH activities service mapping in NSS and confirmed with partner. targeting the Hygiene Kit in terms of Rakine experience 87% in targeted, plan to share the targeting in NSS and Kachin.</li> <li>- UNICEF has plan to do activities mapping exercise and format has been sent to all WASH agency.</li> <li>- National Cluster suggested partners to align with the population while assigning of hygiene promoters in camps, according to the Sphere Standard and require to negotiate among partners for the duplication of activities while implementing in same area.</li> <li>- KMSS is implementing the PHAST Method, if the needs of technical requirement, UNICEF can be provided.</li> <li>- Metta is constructing the water spring source at Pan Lot camp and it will be finished, they have been constructed only one tank but need to make sure with engineer, Metta assign one hygiene promoter in each camp of their project area camps.</li> <li>- ICRC shared the NPK Aung Thapyae camp water provision supported the solar system for pumping, 2000 litres tank, electricity. Water issues in Nant kone village, planned to find one consultant for issues, Phing kaung village had solved the water issues and assessment, distributed Hygiene kit at Nam lam flash flooded area.</li> <li>- According to RI reported, UNICEF is planning to check the water quality test at Nam Lum water sources.</li> <li>- Thanlwin camp in Nampound near Tanyan road, there 49 HH and resettlement last 4 months arranged by Kokant and need to support, moved from Laukkaing but no leader in camp.</li> </ul> |
| Action points                                       | <ul style="list-style-type: none"> <li>- <b>Each Agency to provide Detail Activity of each donor for Activity Mapping . ( SCI, Metta, KMSS, KBC) -Unicef has to followup</b></li> </ul>   |

|   |  |
|---|--|
|   | <ul style="list-style-type: none"> <li>- Unicef have been shared the Activity Mapping Format to ( SCI , Metta, KBC, KMSS) WASH Cluster to share updated activity mapping after consolidating from all partners.</li> <li>- Relevant Cluster partners to discuss with each other regarding with different rate of stipend for Hygiene Promoters/ No of Volunteers / duplication of Hygiene promoter and activities.</li> <li>- Regarding with the diarrhoea cases in Namtu Lisu camp , SCI has to follow up the response activities and to share to cluster. SCI will follow up this issues.</li> </ul> |
| <b>Topic 4: New indicator of 4W / Funding Matrix/Needs and Gaps</b> |  |
| Summary of discussion   | <ul style="list-style-type: none"> <li>- It has been changed the indicator in format with household level for partners. It has shown the detail format with partners. For Funding the Matrix was produced for 1Q and will produce for Q2 in Kachin and NSS together. SCI will be shared the updated of Q1</li> </ul>   |
| Action points   | <ul style="list-style-type: none"> <li>- Unicef have been shared and explained the new indicators to the partners . Need to be shared updated Q2 4W and Funding Matrix.</li> </ul>   |
| <b>Topic 5: Others</b>  |  |
| Summary of discussion   | <ul style="list-style-type: none"> <li>- The result of assessment in Mineyin, UNICEF should provide the preposition of latrines in any emergences and already kept the extra of Hygiene Kits items in DDM warehouse in Kyaukme. All organization should be discussed with DDM for the preposition of distribution items in their warehouse</li> </ul>  |
| Action points   | <ul style="list-style-type: none"> <li>• Relevant Cluster partners to update funding matrix and WASH contingency stock, and back to WASH Cluster .</li> </ul>  |