

Kachin WASH Cluster, Myanmar
Minutes of WASH Cluster meeting – Myitkyina
Date: Tuesday, 9th April 2019

Venue: UNICEF, Myitkyina

Time: 10:00 am – 12:00 noon

No. of participants: 12 (Gov-6, UNICEF-2, INGO-1, NGO-1, LNGO-2)

Number of Agencies: 11

Participants list of cluster meeting (Bhamo)

Organisation	Name	Position	Phone	Email address
GAD-District (Myitkyina)	U Chone Khaung	Assistant Officer	09791045404	-
DBE-State (Myitkyina)	U Ye Aung	Assistant Director	09256350894	yeaungdbe@gmail.com
DRD-State (Myitkyina)	Daw Yin Mar Cho	AJE-3	09263094312	yinmarcho18@gmail.com
DoPH (Myitkyina)	Dr. Aung Kyaw Moe	Assistant Director	09790683629	Aungkyawsoe1973@gmail.com
WVI (Waiingmaw)	Dr. Su Daung Hlaing	Area Programme Manager	095016093	Su_Daung_Hlaing@wvi.org
Water Resource (Myitkyina)	U Zaw Min Thein	AE	09259043088	ZMT.036740@gmail.com
MRCS (Myitkyina)	U Aung Li	Programme Officer	09693375917	aungli21.1@gmail.com
MoBA (Myitkyina)	Daw Ja Hpa	Staff Officer	09256129631	-
KMSS (Myitkyina)	Saw Henry	WASH Officer	09794742151	sawherny19@gmail.com
KBC-HDD (KBC-Bhamo)	Mr. Naw Laun	WatSan Technician	09458734971	nawlawnura@gmail.com
UNICEF (Myitkyina)	Han Min Htet	WASH Officer	09440224018	hhtet@unicef.org
UNICEF (Myitkyina)	Aye Win	WASH Specialist	09402319624	awin@unicef.org

Agenda

1. Introduction
2. Review last meeting minutes (Action Points)
3. Sharing Hygiene kit distribution strategy for Kachin (first agreement)
4. Brief emergency update among Kachin WASH Cluster from partners
5. Resettlement, relocation, and reintegration update in Kachin IDPs
6. Sharing information of Camp board questionnaires' Round 9, WASH Inputs
7. AOB (e.g Activity Gaps/ funding gaps, WinS update, training for partners in 2019, Q1 4Ws report, 22nd – 26th Apr MHF monitoring visit, Next cluster meeting (11th June 2019), etc..)

Minutes:

Topic 2: Review last meeting minutes (Action Points)	
Summary of discussions	<p>Discussion: WASH cluster partner followed on action points;</p> <ul style="list-style-type: none"> • WASH cluster could not have conducted the Health cluster meeting on 14th Feb 19. • WASH Cluster support technical guidance and design to Loi Yang Bum Organization, Mohnyin. • WASH cluster already circulated the training need assessment to all partners from Kachin and N-Shan. • Hygiene kit strategy workshop organize on 18th March 2019 at UNICEF Office-Myitkyina, and 12 participants from 8 agencies conducted. • OXFAM organized Desludging Technical working group meeting on 1st February 2019 and invite to all WASH cluster partner and government department which related with WASH. • 4Ws and Funding matrix data entry training provided by Information Management Officer (WASH cluster), 11 participants from WASH cluster partners attended this training at UNICEF office, Myitkyina on 25th Feb 2019 • World Water Day (22nd March 2019 - Friday) event organized at 8 camps by KMSS.
Action Points	<ul style="list-style-type: none"> ❖ Meeting participants agreed to follow up discussion on next meeting ❖ Training schedule will be circulating to all partners on April. ❖ Hygiene kit distribution strategy for Kachin guideline will circulate after combining from national WASH cluster.

Topic 3: Sharing Hygiene kit distribution strategy for Kachin (first agreement)	
Summary of discussions	<p>Discussion was led by WASH cluster coordinator - Hygiene kit strategy for Kachin Meeting was held on 18th March 2019, organized by WASH Cluster, at UNICEF Office Myitkyina and the following discussion points are:</p> <ul style="list-style-type: none"> • Regarding HARP one-page note and National WASH cluster recommended - NGCA: Working assumption that are 75% of households require monthly hygiene item support. Currently no workable ideas how to exclude the 'wealthiest' 25%. Food in-kind distributions are blanket to all households. Therefore, suggest blanket distribution of basic items to all household. GCA: Working assumption that around 25% of households require monthly hygiene item support. • WASH cluster partners agreed to 100% of IDP's in NGCA, regard that WASH agency distributes in-kind items directly to blanket distribution to all HH household every 3 months • Copy the WFP 'most vulnerable' criteria in GCA, which includes 23% of IDP's. and additionally, 2% to reach 25% WASH criteria looking for IDP who with living HIV/ AIDS, disabilities, chronic case, U-2 child' lactating mother, and family size (HH have 7 and above). WASH agency distributes in-kind items directly to 'most vulnerable' household every 3 months.
Action points	<ul style="list-style-type: none"> ❖ All participants agreed to implement targeting HK (in-kind) distribution based on cluster agreement particularly NGCA camps 100% and GCA camp 25%. ❖ WASH cluster will be circulating Key guidelines of Hygiene kit strategy for Kachin on May.

Topic 4: Brief emergency update among Kachin WASH Cluster from partners	
Summary of discussions	<p>Sharing information by WASH Cluster Coordinator on following points:</p> <ul style="list-style-type: none"> • A storm hit and caused damage and destruction to shelters in Nyaung Na Pin, Seng Ja, KBC, Htang Nya and Lisu extensions camps in Lwegel in GCA and Pa Kahtawng and Nhkawng Pa camps in NGCA, on 16-17 February 2019.

	<ul style="list-style-type: none"> Two latrines were destructed in Seng Ja camp, one semi-permanent bathing place for female was partially damaged in Lisu camp extension 4 camp, In Htang Nya camp (extension camp of Lwegel RC), two permanent latrines are not functioning as the pits are blocked with litters and sticks.
Action points	<ul style="list-style-type: none"> ❖ SI will emergency response for destruction of WASH facilities in Lwegel camps. ❖ UNICEF already shared that WASH contingency stock in DRD warehouse in Myitkyina, for in case of emergency response, need to prepare requisition letter with detail expression (which item and how many). However, UNICEF cannot provide transportation charges including loading/unloading charges and implementation charges.

Topic 5: Resettlement, relocation, and reintegration update in Kachin IDPs	
Summary of discussions	Discussion was led by WASH Cluster Coordinator on following points: <ul style="list-style-type: none"> Hka Kra Yang village, 10 HH (IDP' families), displaced on 15.11.2018 are stay in 2 new temporary shelters what was constructed by KMSS (Missionary). The other 18 HH are stay with their relative family in host village. KMSS (Missionary) provided 2 bathing rooms, Latrine 2 units and urinal room 2 units. NFI Kit 10 pcs distributed by ICRC. IDPs received drinking and domestic water from spring pipe line what was joint from the main water pipe line of the village. The finding gaps are New Latrine, drinking water points, hygiene awareness, waste water drainage system, solid waste management system and solar lighting for communal space. Maina, Jan Mai Kaung, Na San Yang and Pan War camp will be resettled to new area, KMSS inform to UNHCR. San Pya camp (HH-32) will relocate to Ra Ta Kaung village on coming month, May. KBC already inform to UNHCR and Township Administration (GAD).
Action points	<ul style="list-style-type: none"> ❖ WASH cluster inform to UNHCR for Hka Kra Yang camp to add a new camp list. ❖ WASH cluster have to submit Hka Kra Yang IDP situation report to DoPH (Myanmar version).

Topic 6: Sharing information of Camp board questionnaires' Round 9	
Summary of discussions	Discussion was led by WASH Cluster Coordinator on following point: <ul style="list-style-type: none"> 20th Feb 2019, WASH cluster team has been met with CCCM cluster to discuss to add WASH related input data; latrine, bathing room, water points, drainage, WASH in School, WASH in handwashing and MHM facilities at camp profile round 9. This data collection organises on biannually, CCCM cluster will provide orientation program to the partners for data collection for camp profile round 9 on March 2019. WASH partners assist to UNHCR enumerator when they collected the data at the camp to aware the contents and to know more clear instructions. Update profile round 9 combine data will be circulating on May 2019.
Action Point	<ul style="list-style-type: none"> ❖ This data collection organises on biannually, CCCM cluster will provide orientation program to the partners for data collection for camp profile round 9 on March 2019. ❖ WASH cluster have to share camp round 9 data to all partners when receiving data form UNHCR on coming June 2019.

Topic 7: AOB (e.g Activity Gaps/ funding gaps, WinS update, training for partners in 2019, Q1 4Ws report, 22nd – 26th Apr MHF monitoring visit, Next cluster meeting (11th June 2019), etc..)

<p>Summary of discussions</p>	<p>Discussion:</p> <ul style="list-style-type: none"> • Activity Gap: Tanai 3 camps was gap since Dec 2018 and until now. ICRC verbally agreed on to cover these camps but they are waiting the decision from UNHCR. • Funding Gap: Shin Kyaing spring water supply has gap. • WASH in School update: WinS Training will provide on coming June - 2nd week 2019. • Capacity Building Training: Training need assessment on line survey has been done. • 4Ws report data: have to submit before water festival. • MHF monitoring visit to Bhamo and Lwegel.
<p>Action points</p>	<ul style="list-style-type: none"> ❖ WASH cluster will circulate Capacity Building Training Schedule to the partners on May. ❖ WASH cluster coordinator will conduct the MHF monitoring visit to Bhamo and Lwegel on 22nd to 25th April. ❖ Next cluster meeting: 11th June 2019 at UNICEF (MKN).

Han Min Htet (WASH Officer-Kachin WASH Cluster)