

**Kachin WASH Cluster, Myanmar**  
**Minutes of WASH Cluster meeting – Myitkyina**

**Date:** Tuesday, 8<sup>th</sup> October 2019

**Venue:** UNICEF, Myitkyina

**Time:** 9:00 am – 11:00 am

**No. of participants:** 17 (Gov-7, UNICEF-2, INGO-2, ICRC-1, NGO-2, LNGO-3)

**Number of Agencies:** 15

**Participants list of cluster meeting (Myitkyina)**

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**Agenda**

1. Introduction
2. Follow-up action on previous meeting minutes (August 2019 - Action Points)
3. Introduction market-based programming for WASH in Emergency (WiE)
4. Camp running costs operation guideline (WASH running costs)
5. Activity Gaps/ Funding gaps in Kachin IDPs based on Q3.
6. WASH activities during Return and Relocation update in Kachin IDPs (Mapping)
7. Selecting for the Desludging Technical Working Group leading agency among partners
8. AOB (e.g, MHF SA2, Global Handwashing Day 15<sup>th</sup> Oct, Next cluster meeting 10 Dec 2019)

**Minutes:**

<b>Topic 2: Follow-up action on previous meeting minutes (August 2019 - Action Points)</b>	
Summary of discussions	<p>Discussion: WASH cluster partner followed on action points;</p> <ul style="list-style-type: none"> <li>• WASH cluster already shared update contingency stock lists of DRD and UNICEF.</li> <li>• SI organized WASH, Food and Cash Distribution in Emergency training at (KBC Office) Myitkyina from 3<sup>rd</sup> – 6<sup>th</sup> Sep 201. There are 15 participants from WASH cluster partners (Metta, CHAD, KBC-HDD, WCM, UNICEF and DDM) attended these 4 days training.</li> <li>• Short-term Emergency response to flood affected people at 15 sites from Myitkyina is ongoing process by KMSS. This activity will be completed end of this month.</li> <li>• DDM will lead emergency response plan for Kachin on this month and Cluster leading agencies will be conduct.</li> <li>• UNOCHA organized Inter Cluster Coordination (ICCG) Meeting in this quarter.</li> <li>• There are 15 participants from Shalom, HPA, PIN, KBC-HDD, SI, KMSS, LCD, ADRA, WPN and DRD attended Water Quality Analyzing training (two days), organized by WASH Cluster (UNICEF) on 27<sup>th</sup> – 28<sup>th</sup> Aug 2019 at UNICEF Myitkyina Office.</li> <li>• WASH cluster follow up on DoE and ICRC for response of Sein Lone school activity.</li> <li>• WASH cluster and KBC have to follow-up on Na Ta La for Shingjyai camp water supply.</li> <li>• Sodom (Camp like setting) completed individual latrine and water supply by MoBA and already handover to GAD in last quarter.</li> <li>• DDM prepared Camp closure strategy (0 Draft) and will be finalize on this year.</li> <li>• July 2019, HP TWG (ToR) will be finalize and circulate to WASH cluster member and it is now ongoing process, will be proceed on this month, August.</li> <li>• After WC meeting, TWG meeting will organize by SI every two months in Bhamo.</li> <li>• SI will invite to WASH cluster partners for member nomination in TWG core member who have willing to participate in activity.</li> <li>• Introduce to new WASH cluster members; People in Need and CHAD organization.</li> <li>• Communication channel (Viber group) will appear after DDM coordination meeting.</li> <li>• AAP Mechanism Workshop organized by UNICEF on 21<sup>st</sup> August (9:00 to 13:00). There have 16 seats available for cluster partners.</li> </ul>

	<ul style="list-style-type: none"> <li>• There are 35 participants (13 Government staff, 15 LNGO staff, 5 INGO staff and 2 UNICEF) conducted Excel Advance Training at Myitkyina on 23<sup>rd</sup> – 25<sup>th</sup> Sept, provided by IM Officer (UNICEF-Yangon)</li> </ul>
Action Points	<ul style="list-style-type: none"> <li>❖ Meeting participants agreed to follow up discussion on next meeting.</li> <li>❖ DDM will call for meeting of Emergency Response Plan for Kachin in last quarter.</li> <li>❖ ICRC follow up on Sein Lone school activity through protection team and shared after having result.</li> <li>❖ WASH cluster would be share Kachin Camp closure strategy (0 Draft) documents.</li> <li>❖ WASH cluster create HP TWG member mailing group to route good communication channel.</li> </ul>

<b>Topic 3: Introduction market-based programming for WASH in Emergency (WiE)</b>	
Summary of discussions	<p>Discussion &amp; suggestion: WASH Cluster Coordinator discussion on following points;</p> <ul style="list-style-type: none"> <li>• Emergency cash inject (Market-based) Programme is based on Market and cash &amp; voucher method.</li> <li>• There have 5 approach in Market based programme; restricted, non-restricted, conditional, unconditional, multipurpose cash transfer for different Market available and area concern.</li> <li>• WFP provide voucher (cash assistant) that have market available in GCA area-Kachin.</li> <li>• WASH have a plan to provide cash (conditional assistant) for Hygiene kit.</li> <li>• This programme is identifying to respect human dignity and but sometime will be faced misused by community.</li> </ul>
Action points	<ul style="list-style-type: none"> <li>❖ IFRC will provide Market-Based Programming for WiE Training on next year.</li> </ul>

<b>Topic 4: Camp running costs operation guideline (WASH running costs)</b>	
Summary of discussions	<p>Discussion: WASH cluster lead on following discussion points;</p> <ul style="list-style-type: none"> <li>• WASH cluster prepared the details WASH running costs of Camp Running Cost (CRC) Guidelines for CCCM cluster partners and Camp Management Committees through discussion with UNHCR in last month.</li> <li>• Regarding the result, there have six purpose for WASH running costs; Desludging, Fuel/ electricity for pumping water, Repairs and maintenance of WASH facilities, Solid waste disposal charges, Rain/ Waste water drainage, Meter Box and wiring installation for WASH purposes.</li> </ul> <p><a href="#">..\Camp profile\Camp running cost Operational Guideline Feb 2019 Draft Kachin (1).doc</a> (please right click to Open Hyperlink) see for more details...</p>
Action points	<ul style="list-style-type: none"> <li>❖ WASH implementation agencies from Myitkyina (KMSS, KBC, Shalom) would like to contribute on Miscellaneous costs <b>5%</b> due to urgent activities by monthly.</li> </ul>

	<ul style="list-style-type: none"> <li>❖ Agencies are following up on WASH running costs for effective purpose of use by monthly.</li> <li>❖ WASH cluster have to deal with UNHCR for Camp running costs final version.</li> </ul>
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<b>Topic 5: Activity Gaps/ Funding gaps in Kachin IDPs based on Q3</b>	
Summary of discussions	Discussion: WASH cluster and partners discussion on following points; <ul style="list-style-type: none"> <li>• WASH infrastructure (latrine, water supply-Shallow Tube Well) is ongoing process at Tanai (3 camp) up to Dec 2019 by ICRC. After project period, there will be gap in Tanai camps.</li> <li>• Water supply for Lone Khin (RC camp) is pending due to funding gap.</li> <li>• Camp running costs is not enough and water supply (GFS) is pending in Pa La Na (2) camp.</li> <li>• Need to upgrade 2 bathing room and 2 new bathing room in Nam Ma Phyt, COC camp, requested by IDP through ICRC.</li> <li>• WASH in School facilities have gap in Maina (BEHS) school (sub - Nan Sam Yan school), there have 400 students from Kan Taw Yan IDP and Nan Sam Yan IDP.</li> </ul>
Action points	<ul style="list-style-type: none"> <li>❖ WASH cluster and ICRC will visit to Tanai Camp for activity gap analysis.</li> <li>❖ KMS would be apply MHF SA-2 funding for Pa La Na and Lone Khin (RC camp)</li> <li>❖ WASH cluster agencies follow cluster coordination procedure to be convenience and avoid overlapping activities in Kachin area.</li> <li>❖ WASH cluster and DBE will follow up on Maina (KBC) School for WASH in School activity gap and DBE discuss with State Education Director.</li> </ul>

<b>Topic 6: WASH activities during Return and Relocation update in Kachin IDPs (Mapping)</b>	
Summary of discussions	Discussion: WASH cluster and partners discussion on following points; <ul style="list-style-type: none"> <li>• There have no Return and Relocation update in Q3 – Kachin IDPs.</li> </ul>
Action points	<ul style="list-style-type: none"> <li>❖ WASH cluster agencies will share update information on time if there have return and relocation IDP in Kachin.</li> </ul>

<b>Topic 7: Selecting for the Desludging Technical Working Group leading agency among partners</b>	
Summary of discussions	Discussion: WASH Cluster lead on following discussion points; <ul style="list-style-type: none"> <li>• Desludging Technical Working Group leading agency (OXFAM) handed over to WASH cluster that WASH project phase was ended on last month. OXFAM already shared Desludging SoP to WASH cluster and also information circulate to WASH cluster agencies.</li> <li>• TDA (Kachin) selected Sludge Treatment Site (desludging) design which is from AIT (Thailand). Budget estimation, site selection and project proposal process are pending.</li> </ul>
Action points	<ul style="list-style-type: none"> <li>❖ KBC-HDD agreed on lead Desludging Technical Working Group.</li> <li>❖ WASH cluster, KBC-HDD and TDA (Kachin) sitting on meeting for STS process.</li> </ul>

Topic 8: AOB (e.g, MHF SA2, Global Handwashing Day 15 <sup>th</sup> Oct, Next cluster meeting 10 Dec 2019)	
Summary of discussions	<p>Discussion:</p> <ul style="list-style-type: none"> <li>• MHF SA2 priorities have submit on 9<sup>th</sup> October.</li> <li>• Global Handwashing Day event held on 15<sup>th</sup> October. WASH agencies need to share event plan to cluster.</li> <li>• KMSS organize GHWD event on 14<sup>th</sup> Oct at Pa La Na Camp. KBC organize the event on 15<sup>th</sup> Oct at Maina KBC and invite 30 participants of 16 camps from Myitkyina/ Wing Maw. Shalom - 15 camps of targeted area to perform GHWD event through Hygiene Activity on 17<sup>th</sup> to 28<sup>th</sup> Oct 2019.</li> </ul>
Action points	<ul style="list-style-type: none"> <li>❖ WASH agencies will share event plan to cluster.</li> <li>❖ GHWD poster (Softcopy) will share on 2<sup>nd</sup> week of October.</li> <li>❖ Next cluster meeting will organize on 10<sup>th</sup> Dec 2019.</li> </ul>

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