

Kachin WASH Cluster, Myanmar
Minutes of WASH Cluster meeting – Bhamo

Date: Tuesday, 5th March 2019

Venue: SI Office, Bhamo

Time: 10:00 am – 12:30 pm (2:30 hrs)

No. of participants: 13(Gov: 1, LNKO: 9, INGO: 1, UNICEF: 2)

Number of Agencies: 8

Participants list of cluster meeting (Bhamo)

Organisation	Name	Position	Phone	Email address
SI (Bhamo)	Mr. Baillet	WASH Program Manager	09442163479	bmo.was.pm@solidarites-myanmar.org
WPN (Mai Ja Yang)	Brang San Aung	WASH Project Officer	18087892379	brangsanaung.wpn@gmail.com
DRD (Bhamo)	Daw Phyto Thandar	Sub- Assistant Engineer	09-252051830	phyothandarptd21@gmail.com
UNICEF (Myitkyina)	Han Min Htet	WASH Officer	09440224018	hhtet@unicef.org
UNICEF (Myitkyina)	Aye Win	WASH Specialist	09402319624	awin@unicef.org
Metta (Bhamo)	Maraw Mai Ra	M&E Coordinator	09253509637	
Metta (Bhamo)	Khin Lat Hlaing	Area Coordinator	09265359740	khinlatthlaing2017@gmail.com
KMSS (Bhamo)	Mr. Seng Naw	WASH Officer	09252234640	majinawlay25@gmail.com
KBA.BD.ZLK (KBC-Bhamo)	J. Tu Htoi	WASH PC	09788038591	langjihugawng@gmail.com
KMSS (Bhamo)	Mr. La Ring	DPM	0940046831	kokolarring@gmail.com
KBA.HD.ZLK (Bhamo)	Ring Gun	WASH Facilitator	09795011521	gahgun20178@gmail.com
KBC-HDD (Myitkyina)	Mrs. Ja Ra	Project Coordinator	09787440315	jara.nhkum@gmail.com
KBC-HDD (Myitkyina)	Ms. Lu Mai	WASH Facilitator	09259600714	lahpailumai91@gmail.com

Agenda

1. Introduction
2. Review last meeting minutes (Action Points)
3. Hygiene kit distribution strategy for Kachin
4. Brief emergency update among Kachin WASH Cluster from partners.
5. Resettlement, relocation, and reintegration update in Kachin IDPs
6. WASH Technical Working Groups update 2019; Desludging (OXFAM), Hygiene Promotion TWG (SI)
7. Sharing information of Camp board questionnaires' Round 9
8. AOB (e.g funding gaps, training for partners in 2019, World Water Day Event - 22nd March 2019, Q1 4Ws report, Next cluster meeting, etc..)

Minutes:

Topic 2: Review last meeting minutes (Action Points)	
Summary of discussions	<p>Discussion: WASH cluster partner followed on action points;</p> <ul style="list-style-type: none"> • Before starting any construction (Gravity Flow System, Waste water drainage channel, Communal latrine and, there have detail drawing, well plan and maintenance plan. • Government and UN, INGO meeting will have held on 7.3.2019 for return, relocation and resettlement process by central recommended. The result and decision will be announced on next week. • All participants agreed to implement targeting HK distribution based on assessment findings particularly NGCA and GCA camps. • WASH cluster partners will be invited by Technical working groups for learning in practical session that Desludging site construction at Myitkyina on coming February 2019. • Desludging Technical Working Group meeting was held on 31st Jan 2019 at TDA Office, Myitkyina, Township General Administration Department, MoPH, FDA, Towhship Development Affairs, Na Ta La, Oxfam and UNICEF conducted this meeting. • Desludging SoP Workshop held on 1st Feb 2019 at TDA Office, Myitkyina. MoPH, FDA, TDA, UNICEF, OXFAM, Metta, SI, KBC, KMSS and Shalom representative person conducted this workshop. • There are 14 participants from WASH cluster partners conducted 4Ws data entry and analysing training. organized by WASH Officer (Information Management) on 25th February 2019.
Action Points	<ul style="list-style-type: none"> ❖ Meeting participants agreed to follow up discussion on next meeting ❖ The desludging SoP report will be circulating on next month, March by OXFAM.

Topic 3: Hygiene kit distribution strategy for Kachin	
Summary of discussions	<p>Discussion was led by WASH cluster coordinator on following points:</p> <ul style="list-style-type: none"> • Regarding HARP one-page note and National WASH cluster recommended - NGCA: Working assumption that are 75% of households require monthly hygiene item support. Currently no workable ideas how to exclude the ‘wealthiest’ 25%. Food in-kind distributions are blanket to all households. Therefore, suggest blanket distribution of basic items to all household. GCA: Working assumption that around 25% of households require monthly hygiene item support. • Metta: shared HK distribution criteria that HH have 1 person received 3000 MMK, 2-3 persons for 7000 MMK, 4-7 persons for 9000 MMK, 8 and above for 10000 MMK received voucher card to buy hygiene items what would they like to get. • KBC: HH received hygiene incentive items who were contribute in WASH activities as mass campaign, cleaning campaign and hygiene sessions. Regarding the HH card record, there are three different step A 90%, B 70%, C 50%. Hygiene incentive providing once for three months: laundry soap 6 pieces and body soap 3 pieces for step A, laundry soap 5 and body soap 2 for B and laundry soap 4 and body soap 1 for C. • WPN: Hygiene incentive item distributed as similar KBC approach which is SI recommended. • KMSS: Provide incentive items; Body soap, Laundry soap and detergent powder to participants who are attending at PHAST training.
Action points	<ul style="list-style-type: none"> ❖ Hygiene kit strategy for Kachin Meeting will held on 18th March 2019, organized by WASH Cluster, at UNICEF Office Myitkyina. ❖ WASH partners have to send documents to cluster; how to define people living with difficulties, vulnerable group by each agency. ❖ WASH cluster develop own criteria and must study WFP’ beneficiary criteria. ❖ In fact, IDP received hygiene incentive items (Soap) through WASH related activities and training as regularly, but WASH partners should agree and follow with cluster guidance to be more effectiveness.

	❖ Boarder students should have register in the IDP list and they would have any assist from agencies. WASH Cluster lead will have deal with UNHCR on end of this month.
--	---

Topic 4: Brief emergency update among Kachin WASH Cluster from partners

Summary of discussions	<p>Discussion was led by WASH Cluster Coordinator on following points:</p> <ul style="list-style-type: none"> • A storm hit and caused damage and destruction to shelters in Nyaung Na Pin, Seng Ja, KBC, Htang Nya and Lisu extensions camps in Lwegel in GCA and Pa Kahtawng and Nhkawng Pa camps in NGCA, on 16-17 February 2019. • Two latrines were destructed in Seng Ja camp, one semi-permanent bathing place for female was partially damaged in Lisu camp extension 4 camp, In Htang Nya camp (extension camp of Lwegel RC), two permanent latrines are not functioning as the pits are blocked with litters and sticks.
Action points	<ul style="list-style-type: none"> ❖ SI will emergency response for destruction of WASH facilities in Lwegel camps. ❖ UNICEF already shared that WASH contingency stock in DRD warehouse in Myitkyina, for in case of emergency response, need to prepare requisition letter with detail expression (which item and how many). However, UNICEF cannot provide transportation charges including loading/unloading charges and implementation charges

Topic 5: Resettlement, relocation, and reintegration update in Kachin IDPs

Summary of discussions	<p>Discussion was led by WASH Cluster Coordinator on following points:</p> <ul style="list-style-type: none"> • KMSS: 86 HH from Man Bung Catholic Compound will voluntarily return to these areas before rainy season; Nar Hlaing New Ward – 8 HH, Kyae Nan Ward – 30 HH, Gwae Ka Htaung – 10 HH, Nam Seng (Mula) – 15 HH, Wa Wan Yang Sam – 4 HH, Mansi Maing Hkaung – 6 HH, Dagaw - 12 HH, Tanai – 1 HH. • 11 HH from Maing Khaung Catholic Church will relocate to Ward 1, there will be need land registration, latrine, solar lighting and water supply. • 26 HH from Yoe Kyi Monastery will move to their origin on coming 26th March. • SI will implement WASH activities; water supply and latrine construction at 58 HH from Yae Khu Man Hkam Village. Latrine 15 units pilot construction at Lwegel High School camp. • DRD already have the plan to provide village development project as Mya Sein Yaung Project; water supply, road access and other provision activities. • SI, Metta, UNHCR and DRC organizing to do joist assessment data collection at Man Bung and Maing Hhaung RC Camp on March 2019.
Action points	<ul style="list-style-type: none"> ❖ WASH cluster need to follow up which agencies will be cover to movement of Man Bung Catholic Compound, Yoe Kyi and Maing Khaung RC camp.

Topic 6: WASH Technical Working Groups update 2019; Desludging (OXFAM), Hygiene Promotion TWG (SI)

Summary of discussions	<p>Discussion was led by WASH Cluster Coordinator on following point:</p> <ul style="list-style-type: none"> • Recently, there have two technical working groups; Desludging TWG (Lead - OXFAM) and Hygiene Promotion TWG (Lead – SI) established in the past years at Kachin. • In 2019, establish WASH in School TWG by integration with Department of Basic Education (State - DBE), Water Quality TWG will be found by leading with Department of Rural Development (DRD) and AWD response TWG will organize with WASH and Health working groups.
Action points	<ul style="list-style-type: none"> ❖ WASH cluster lead would be follow up TWG' actions as bimonthly. ❖ Formally, TWG meeting in order to organize bimonthly by leading agencies to discuss about SoP and Sharing technical concern between WASH working agencies.

Topic 7: Sharing information of Camp board questionnaires' Round 9	
Summary of discussions	<p>Discussion was led by WASH Cluster Coordinator on following point:</p> <ul style="list-style-type: none"> • 20th Feb 2019, WASH cluster team has been met with CCCM cluster to discuss to add WASH related input data; latrine, bathing room, water points, drainage, WASH in School, WASH in handwashing and MHM facilities at camp profile round 9. • This data collection organises on biannually, CCCM cluster will provide orientation program to the partners for data collection for camp profile round 9 on March 2019.
Action Point	<ul style="list-style-type: none"> ❖ This data collection organises on biannually, CCCM cluster will provide orientation program to the partners for data collection for camp profile round 9 on March 2019. ❖ WASH partners would be assist to UNHCR enumerator when they collect the data at the camp to aware the contents and to know more clear instructions. ❖ WASH cluster have to share camp round 9 data to all partners when receiving data form UNHCR on coming June 2019.

Topic 8: AOB (e.g funding gaps, training for partners in 2019, World Water Day Event - 22nd March 2019, Q1 4Ws report, Next cluster meeting, etc..)	
Summary of discussions	<p>Discussion:</p> <ul style="list-style-type: none"> • Capacity Building Training • World Water Day Event (22nd March 2019) • Funding Gaps • Activity Gaps • 4Ws report data collection
Action points	<ul style="list-style-type: none"> ❖ WASH cluster will circulate Training Need Assessment Online Survey on 3rd week March. ❖ Gravity Flow Training will provide on April at Shin Kyaing. ❖ Quarter-1 4Ws and Funding matrix data collection on March. ❖ KMSS-MKN: organize World Water Day Event at Lawa Camp on 22nd March 2019. ❖ KMSS-BMO: organize at Mai Khaung RC camp. ❖ KBC-MKN: UNICEF proposal is pending since Jan 2019. ❖ Metta: The desludging activity will gap as per proposal that 20 latrines will agreed on 2019. ❖ Next cluster meeting: 7th May 2019 at Metta Office (Bhamo)

Han Min Htet (WASH Officer-Kachin WASH Cluster)