

WASH Cluster Kachin & North Shan, Myanmar
Minutes of WASH Cluster meeting – Bhamo

Date: Tuesday, 12th September 2017;

Time: 09:30 h – 12:30h (3:00 hrs)

No. of participants– 16

Number of Agencies: 10 (Gov: 2, LNGO: 4, INGO: 2, UN: 2)

Venue: KBC Office, Bhamo

Participants list of cluster meeting (Bhamo)

Organisation	Name	Position	Based	Phone	Email address
DRD	U Nyi Nyi Win	Sub- Assistant Engineer		09789388040	nyinyiwindrd@gmail.com
TDA	U Bezan Ze Khowng	Sub- Assistant Engineer	Bhamo	09 400020517	zekhowng1989@gmail.com
NaTaLa	U Bo Bo Kyaw	Staff Officer	Bhamo	09 256596881	
SI	Myat Lin Hlaing	WASH Program Manager	Bhamo		bmo.prg.manager@solidarites-myanmar.org
SI	Kay Thi Khaing Myat Thu	WASH AM	Bhamo	09 265359740	bmo.was.am@sdidarites-myanmar.org
Trocaire	Saw Nay Oo Keh	WASH Advisor	Yangon	09 254951553	nay.ookeh@trocaire.org
Shalom	Lazum Khawn Nan	CCCM Coordinator	Bhamo	09 250957933	hkawnnan.shalom@gmail.com
KBC (Bhamo)	J. Tu Htoi	WASH Programme Coordinator	Bhamo	09 788038491	sinlumcherry21@gmail.com
KBC(Bhamo)	Roi Seng Ra	Program Officer	Bhamo	09 770308234	roisengnangzing@gmail.com
KBC (Bhamo)	Kareng Hla Dee	Program Officer (Operational)	Bhamo	09257699586	jamekd@gmail.com
Metta (Bhamo)	Khin Lat Hlaing	Area Coordinator	Bhamo	09 265359740	khinlatthlaing@gmail.com
UNICEF (Myitkyina)	Sanda Lwin	WASH Officer	Myitkyina	09970492182	slwin@unicef.org
UNICEF (Myitkyina)	Aye Win	WASH Specialist	Myitkyina	09	awin@unicef.org
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Agenda:

Sr.	Topic	Discussion time (Duration)	Who
1	Self-Introduction	5 minutes	All Participants
2	Agenda introduction	5 minutes	Kachin WCC
3	Kachin key cluster development (2017 Cluster review, Cluster –HP strategy development, Cluster snap-shot)	20 minutes	Kachin WCC
4	Kachin WASH Cluster Q1 & Q2 new caseload update & WASH gaps	15 minutes	Kachin WCC
5	Kachin WASH Cluster/Sector emergency response and contingency stock for next coming 6 months (for 10,000 IDPs), Quarterly update stock list	15 minutes	Kachin WCC
6	Context update and impact on WASH response plan following relocation/return IDPs	25 minutes	All Participants
7	Follow up last Bhamo-WASH Cluster meeting minutes (March 2017)	5 minutes	Kachin WCC

8	Re-activate TWGs among Kachin WASH Cluster & better coordination between sector and cluster in future	20 minutes	Kachin WCC/Government Departments
9	AOB (Any Other Business)	10 Minutes	All participant
10	Protection mainstreaming	1 hours	UNHCR/ All participant

Minutes:

Topic 3: Kachin key cluster development (2017 Cluster review, Cluster –HP strategy development, Cluster snap-shot) and Kachin WASH Cluster Q1&Q2 new caseload update & WASH gaps	
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Summary of discussions	<p>Discussion was led by WASH Cluster Coordinator. Discussion was held on following points:</p> <p>Shared and updated</p> <ul style="list-style-type: none"> ➤ Kachin WASH Cluster. ➤ WASH Gap in third quarter. ➤ WASH situation in Kachin. ➤ Security concern in Kachin state. ➤ Vulnerable locations. ➤ Discussed about handwashing gaps in Non-Government Control area.
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Topic 5: Kachin WASH Cluster/Sector emergency response and contingency stock for next coming 6 months (for 10,000 IDPs), Quarterly update stock list	
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Summary of discussions	<ul style="list-style-type: none"> ➤ Shared the update of WASH Cluster emergency stock and WASH cluster capacity. ➤ Kachin WASH Cluster members agreed that one camp one focal agency (have to cover all of WASH needs in focal camp) since 2013. ➤ WASH cluster members are discussing about the latrine pit design for Kachin IDP camp suitable for Kachin Local content. ➤ DRD staffs have been trained for water quality testing and they are ready to support for water testing. DRD has already requested the water quality testing tool kit for Bhamo District.
Action points	<ul style="list-style-type: none"> ➤ To be organized the township level forum for sludge management. ➤ CSO\CBO\LNGO more focused on humanitarian standard to have responsibility and accountability on behalf of donors and targeted beneficiary when implementing WASH in emergency response in Kachin State. ➤ WASH cluster members are trying to reactivate the technical working groups and agreed that Metta will lead hygiene promotion working groups and SI will lead the desludging working groups.

Topic 6: Context update and impact on WASH response plan following relocation/return IDPs	
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Summary of discussions	<ul style="list-style-type: none"> ➤ Camp running cost cannot cover for pumping water in Shwe Kyi Nar IDP camp (Ta gon tine). ➤ Metta will not be cover hygiene kit coverage in all Metta targeted camps in coming year. ➤ IDP from La Na Zup Jar prepare to move to (Kaine Htaung) village ➤ Kachin WASH cluster planning to conduct emergency market survey
Action points	<ul style="list-style-type: none"> ➤ There is a plan to conduct KAP survey on November and December in Kachin ➤ WASH cluster members have to be highlighted Water Safety Plan in 2017-2018 project duration.

Topic 7: Follow up last Bhamo-WASH Cluster meeting minutes (March 2017)	
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Summary of discussions	<ul style="list-style-type: none"> ➤ To organize 2017 Global Hand washing Day of Kachin WASH Cluster ➤ SI have finished the KAP survey in targeted camps. ➤ Cluster have KAP survey format in WASH Cluster website
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	<ul style="list-style-type: none"> ➤ DRD will organized State Level Rural WASH Investment Plan on 15th October 2017. ➤ State Level WASH in School ToT Training will organize 25th - 28th September 2017 in Myitkyina.
Action points	<ul style="list-style-type: none"> ➤ HPA and DBE staffs will participate in State Level WinS ToT training. ➤ SI and Trocaire will participate in Rural WASH Investment Plan workshop.

Topic 8: Re-activate TWGs among Kachin WASH Cluster & better coordination between sector and cluster in future	
Summary of discussions	<ul style="list-style-type: none"> ➤ Hygiene Promotion (Metta) and Desludging (SI)
Action Points	<ul style="list-style-type: none"> ➤ Metta will lead Hygiene Promotion working group and SI will lead desludging working group for Kachin WASH Cluster members.

Topic 9: AOB (Any Other Business)	
Summary of discussions	<p>Mai Khaung camp</p> <ul style="list-style-type: none"> ➤ Myitkyina KBC cover Mai Khaung Camp1+2 WinE project. ➤ There is no water in camp 2. ➤ ICRC is drilling the new water point in camp 2. ➤ Desludging activities in 1 and 2 camps.
Action Point	<ul style="list-style-type: none"> ➤ WASH cluster updated draft acute watery diarrhoea response plan in NGCA ➤ Skype group for WASH agencies.

Topic 10: Protection mainstreaming	
Summary of discussions	<p>Protection mainstreaming has been finished with Education Sector in last month at UNICEF office. Discussions have been finished together with Bhamo WASH Cluster members:</p> <ul style="list-style-type: none"> ➤ Main elements. ➤ WASH Sector Checklist ➤ Explained the meaning of Protection ➤ Accept for all people (disability) ➤ Safety and Dignity <p>Highlighted and to be focused protection before we implement WASH in Emergency project of all steps.</p>
Action Point	<ul style="list-style-type: none"> ➤ Review and update protection check list based on difference crisis. ➤ Protection mainstreaming will be shared among Kachin WASH Cluster Members by UNHCR protection team on 7th November. ➤ To be reviewed and updated the WASH Checklist