Minutes of Myanmar Language Information Management Network Meeting
28th March 2024, 2PM MMT, online via Zoom

The meeting was conducted in Myanmar language and this is a translation of the original minutes.

Agenda

1. Organisational Data Protection Policy (*MIMU/UNDP*)
2. Updates on Sector/Cluster/Agency Initiatives
3. AOB and other discussions

Attendance

Chair: Ei Ei Thein (MIMU)
Participants: BS, ADRA, AMDA, AMM, BIMM, CESVI, COAR, CP AOR, DRC, HALO, JOICFP, MALSE, Malteser, MDM, MEDG, MIMU, MRCS, MSU, NRC, Nyein, Plan, SARA, WHMF, WHO, WVM (32 participants from 25 organisations)

1. Organisational Data Protection Policy (*MIMU/UNDP*)

As an overview and introduction to the concept of data protection, its importance in the humanitarian context, particularly on the personal data of beneficiaries. The personal data protection includes organisational, technological, and physical measures throughout the data life cycle, spanning from collection, maintaining, and usage to communication and dissemination.

We must be aware that while data can help many people, it can do more harm than good if its protection is not properly ensured.

A brief overview of the General Data Protection Regulation (GDPR) was presented, highlighting topics on access, editing, deleting, and denying. Other important considerations include the need for proper restrictions, and to integrate data protection at every stage of the processing cycle. Stolen devices, non-encrypted files, mishandling of important data, and email-related incidents often contribute to data breaches.

Some important data management measures include general cybersecurity preparedness, anonymizing personal data, using disaggregated data and considerations for data disseminations such as agreements, protocols and responsibilities.

Since photos are also important personal data, elements such as photo subjects, informed consent, who can share and how they can use should be considered with regards to privacy and protection. More details can be found on the [MIMU Photo Archive](#) platform.

Breakdown of two Data sensitivity classification schemes across OCHA and MIMU is then presented in details along with their usage scenarios. MIMU's protocols are explored in further detail.

In conclusion, it was discussed that for a respectful and dignified approach to data management and analysis, data and privacy protection is essential. According to "Do No Harm" principle, these measures must be consistently followed. In addition, it is important for organisations and their individual staff members to keep these in mind when it comes to their work, behaviors, attitudes and even organisational policies. Examples and anecdotes regarding dos and don'ts of data protections were also presented and discussed.

2. Updates on Sector/Cluster/Agency Initiatives

JOICFP: Working on various monitoring and coordination activities.

WVM: Some development activities are ongoing despite access and security restrictions. Working on regaining access to those areas. Meanwhile, reports are now being prepared.

MIMU: Over 190 organisations provided inputs in this round of MIMU HDP Nexus 5W. Some of the challenges included changes in name and types of organisations, discontinued activities and organisations themselves, and communication issues. Products are being prepared and will be released consecutively. Before the next 5W round in August, plans are in place to harmonize data collection with clusters. IM Workshop training is tentatively planned for either May or June and will be announced to IM Network members. The trainee selection will give preference to those who applied but were not selected in the previous rounds. As for the GIS activities, base maps are being updated in accordance with the recently updated Pcodes v9.5.

3. AOB and other discussions

The next meeting will be in the last week of May tentatively on 29th May 2024.
Please contact ei.ei.thein@undp.org if you have anything to present or discuss.