

## Meeting Minutes

First ICT4D Working Group Meeting, May 29, 2014

Chair Person: Jade Lamb, M&E Manager, Pact

Attending organizations: Pact, Proximity Designs, MIMU, PU-AMI/TSF, IOM, JTEC, UNDP, NPA, ICT4Peace

Activity	Follow up
<p>1. Introductions (Jade)</p> <p>This working group grew out of an observation that many organizations in Myanmar are just beginning to use ICT4D as opportunities in Myanmar increase, and the time is right for coming together collectively to support each other in this space. This is the inaugural meeting of the WG to define objectives, structure, and priorities.</p>	
<p>2. Linkages to MIMU (Shon)</p> <p>MIMU is engaged as:</p> <ol style="list-style-type: none"><li>(1) Chair of the IM Network providing support to clusters/sectors and other initiatives,</li><li>(2) at a policy level in facilitating use of ICT to better support humanitarian and development approaches as, for example, in documenting obstacles to effective use of mobile technologies to support crisis mapping,</li><li>(3) at a technical level – in strengthening use of ICT to improve key common datasets supporting humanitarian and development activities such as the countrywide village mapping – we can currently map only 75% of the 66,777 villages with Place codes and are looking at how ICT could be used to make this process more efficient,</li><li>(4) emergency preparedness – MIMU piloted an open mapping tool to gather information on affected populations following last year's flooding and we are looking at how better use of ICT can enhance its use,</li><li>(5) enhancing capacity building – looking at how better use of ICT as well as practical non ICT-dependent methods can make MIMU resources as well as other guidelines and capacity building materials more accessible,</li><li>3. (6) extending outreach beyond Yangon to the field – looking to the ICT WG to support us in finding ways to better reach and facilitate exchange with colleagues in the field.</li></ol>	
<p>4. Objectives</p> <p>Proposed objectives:</p> <ul style="list-style-type: none"><li>• Develop/share best practices, standards and approaches of ICT4D in Myanmar context</li><li>• Share tools and approaches for improving use of ICT in development projects</li></ul>	<p>Pact to draft TOR based on this and send out to group for review before next meeting</p>

<ul style="list-style-type: none"> <li>Collaborate on development of common platforms or projects in line with opportunities</li> </ul> <p>Revised objectives will incorporate:</p> <ul style="list-style-type: none"> <li>Being an interagency focal point, internationally as well as in Myanmar, for ICT4D coordination and communication</li> <li>Promote ICT4D for interagency openness and transparency, especially through the use of open sharing platforms</li> <li>Advocate for policies that enable the use of ICT4D</li> <li>Promote the availability of ICT4D at all levels, especially broader use outside the core</li> </ul>	
<p>5. Structure</p> <ul style="list-style-type: none"> <li>Membership to include not just NGOs but also national/international agencies, donors, private sector (AGD, WB, Ooredoo, Telenor)</li> <li>Once a month meetings the last Wednesday of each month, 10 AM</li> <li>Meetings will be based around thematic discussions or presentations</li> <li>Membership will be run through a google group, which will act as the mailing list</li> <li>Pact will chair</li> <li>Group will have space on MIMU site to share resources, minutes</li> </ul>	<p>Next meeting will be June 25, 10 am at MIMU</p> <p>Pact will set up google group and invite members</p>
<p>6. Projects/Priorities</p> <ul style="list-style-type: none"> <li>Members will use a google doc linked to the group to map their activities and share resources</li> <li>Mapping coverage: MIMU trying to map network coverage; even if we map network coverage it may not be an accurate representation of usability. Members can start mapping usability of networks in their fieldwork.</li> <li>Measuring censorship</li> <li>Using ICT to help fill in MIMU village coordinates gaps</li> </ul>	<p>Pact will set up google doc Members will start populating inventory of activities</p> <p>MIMU to give presentation on this process at next meeting</p>
<p>7. Agenda for next meeting:</p> <ul style="list-style-type: none"> <li>Presentation by Charles from PU-AMI</li> <li>Presentation by MIMU on gaps in current village coordinate coverage and how to fill them in</li> <li>Group SWOT analysis of the current state of ICT4D in Myanmar, with the intention of identifying obstacles to ICT4D and the best ways to overcome them</li> </ul>	

#### Attendance

No	Name	Designation	Organization	Email
1	Jade Lamb	M&E	Pact	<a href="mailto:jlamb@pactworld.org">jlamb@pactworld.org</a>

		Manager		
2	Dr. Cho Myat Nwe	Technical Lead, MCH	Pact	<a href="mailto:cmyatnwe@pactworld.org">cmyatnwe@pactworld.org</a>
3	Ye Lin Oo	Data Analyst	Proximity Designs	<a href="mailto:yelinoo@proximitydesigns.org">yelinoo@proximitydesigns.org</a>
4	Brian McDonald	IM Consultant, Proximity	Proximity Designs	<a href="mailto:bmcdonald@proximitydesigns.org">bmcdonald@proximitydesigns.org</a>
5	Khun San Aung	GIS Analyst	MIMU	<a href="mailto:Khun.san.aung@undp.org">Khun.san.aung@undp.org</a>
6	Theingi Tun	Sr M&E Officer	Pact	<a href="mailto:ttun@pactworld.org">ttun@pactworld.org</a>
7	Charles Flèche	MHealth Advisor	PU-AMI/TSF	<a href="mailto:Mhealth-myanmar@tsfi.org">Mhealth-myanmar@tsfi.org</a>
8	Bwet Hnin Tun	Sr IT Assistant	IOM	<a href="mailto:bhtun@iom.int">bhtun@iom.int</a>
9	Hein Htet Aung	M&E Manager	Pact	<a href="mailto:hhaung@pactworld.org">hhaung@pactworld.org</a>
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12	Hsu Mon Aung	Liason Associate	MIMU	<a href="mailto:Hsu.mon.aung@undp.org">Hsu.mon.aung@undp.org</a>
13	Nay Thura	IT Officer	Pact	<a href="mailto:nthura@pactworld.org">nthura@pactworld.org</a>
14	Philippe Wealer	M&R Officer	UNDP	<a href="mailto:Philippe.wealer@undp.org">Philippe.wealer@undp.org</a>
15	Thant Zaw Oo	ICT/IM	NPA	<a href="mailto:thantz@npaid.org">thantz@npaid.org</a>
16	Daniel Stouffacher	President ICT4Peace	<a href="http://www.ict4peace.org">www.ict4peace.org</a>	<a href="mailto:danielstouffacher@ict4peace.org">danielstouffacher@ict4peace.org</a>
17	Shon Campbell	Manager	MIMU	<a href="mailto:Manager.mimu@undp.org">Manager.mimu@undp.org</a>