

DRRWG Steering Committee Meeting Minutes

12nd September, 2014



Time: 15:00 – 17:00hrs

Venue: UNDP Office

Chair: Daw Lat Lat Aye, UNDP

September Steering Committee Meeting was held at UNDP office with 11 participants from 8 agencies.

Sr	Agenda	Discussion	Action Point
1	Review of the last meeting minutes	<ul style="list-style-type: none">▪ The meeting minutes is endorsed.	<ul style="list-style-type: none">▪ Meeting minutes will be uploaded on MIMU website.
2	Discussion on WCDRR (UN World Conference on DRR)	<ul style="list-style-type: none">▪ The Third UN World Conference on Disaster Risk Reduction will be hold in Sendai Japan in 2015.▪ WG will encourage RRD to participate in the WCDRR and register the event as Myanmar and DRR WG will also support like in 6AMCDRR.▪ The registration deadline is 16th Sept 2014.	<ul style="list-style-type: none">▪ WG will encourage RRD to participate in the WCDRR and register one booth as Myanmar and DRR WG will also support.
3	Preparation of nomination for Sasakawa Award	<ul style="list-style-type: none">▪ The United Nation Sasakawa Award for Disaster Risk Reduction, under the theme “Shaping the Future”, recognized excellence in reducing disaster risk for a safer, more sustainable world. DRR WG already agreed to seek the nomination and apply for the award.▪ The draft of writing the nomination for Sasakawa will be provided by Jaiganesh(UN-Habitat) by 16th September 2014 to SC members for the review.▪ SC members will review and provide comments by email.▪ List of Sasakawa Award Winner from Myanmar was asked by Director General U Soe Aung, Relief and Resettlement Department. After that he will request to Minister for nomination.	<ul style="list-style-type: none">▪ Jaiganesh(UN-Habitat) will prepare the draft writing for Sasakawa.▪ The publication documents will be combined and collect by DRR WG Chair and DRR WG Coordinator.

		<ul style="list-style-type: none"> ▪ The publication documents will be prepared by the chair of DRR WG, Daw Lat Lat Aye (UNDP) and DRR WG coordinator, Mai May Htar Phwy Bob. 	
4	Discussion on representing at TTF.	<ul style="list-style-type: none"> ▪ DRR WG chair shared the Generic ToR and Guidance Notes TTFs which was endorsed on last working group meeting (15th August 2014). ▪ When the DRR WG framework is developed, Technical Task Forces are formed with thematic areas. ▪ As per the work plan, TTFs are also working. In Working Group, individuals, consultants and agencies are included. The participants of TTFs are the representatives of agencies. The discussion is followed that whether to consider the participation of consultants in the TTF or not. ▪ There are some issues on participation of consultant in the TTFs. As consultants are focused with their assignment, there may have some issues on their representing as TTF members. ▪ SC members discussed and agreed that the representing at TTF will be only nominated by agency either they are fix term staff or consultant. 	<ul style="list-style-type: none"> ▪
5	IDDR day preparation	<ul style="list-style-type: none"> ▪ Update of IDDR day preparation is shared by Jaganesh and DRR WG suggested to commemorate the IDDR day preparation with DRR WG members. The estimate budget for national level is not yet out. ▪ For the National Level, Help Age shared the charter 14 which is going to conduct as side event workshop at IDDR day (national level). ▪ At side event, there will be presentation by Help Age about inclusion of older people in DRR and some discussion about Charter 14 which was developed by UNISDR and HelpAge. 	<ul style="list-style-type: none"> ▪ Chair of DRR WG, Daw Lat Lat Aye will share the translated Charter to DG.

		<ul style="list-style-type: none"> ▪ SC members suggested Help Age to contact with RRD and have meeting before the workshop. Also if they can give prepared presentation about Charter 14, in some state/region, they can propose to share and encourage other agencies to sign on this too. ▪ Help Age have one document to launch at IDDR day with 44 pages. For the budget contribution, SC suggested to put in budget list of DRR WG. ▪ Chair of DRR WG, Daw Lat Lat Aye will share the translated Charter to DG. ▪ SC members will request to RRD to put DRR WG logo on IDDR day main back drop as the acknowledgement from government for its collaboration. 	
6	Discussion on Media Strategy Workshop	<ul style="list-style-type: none"> ▪ Action Aid shared the draft TOR of Media Strategy workshop and ask for suggestions and comments. ▪ MRTV, Live Line media groups, Ministry of Information and BBC media are suggested to be invited. ▪ The workshop is intended to have key messages for DRR public awareness. It means workshop outcome will be messages what to deliver to the public and any specific channel means journal, broadcasting, radio. ▪ Workshop is postponed to a later date after IDDR day. ▪ The revised concept note will be shared to SC members again by Khual Tawna, ActionAid. ▪ SC members suggested planning the workshop with the media groups and identifying the needs and gaps of media in DRR sector. Then, the media strategy can be discussed. 	<ul style="list-style-type: none"> ▪ The workshop is postponed and the date will be confirmed again. ▪ The revised concept note will be shared to SC members again by Khual Tawna, ActionAid.
7	Preparing DRR WG meeting Agenda	<ul style="list-style-type: none"> ▪ SC members discussed and prepare the September DRR WG meeting Agenda 	

8	A.O.B	<ul style="list-style-type: none"> ▪ UN-Habitat updated that by collaboration of DRR-WG, the proposal of DMTC is received from USAID. ▪ ISDR is making cities campaign, the nomination of urban cities are requested to agencies who are working in urban areas. ▪ World Vision is the country lead for the ASEAN disaster management responses. The new ASEAN <i>AGREEMENT ON DISASTER MANAGEMENT AND EMERGENCY RESPONSE</i> (AADMER) advocate is U Zaw Lin Oo from Sopyay Myanmar and there will be consultation workshop in Manila and U Khan Aung from Lanthit Foundation will be representative of Myanmar. ▪ OCHA update information about the Government Simulation Exercise which will be conducted in Inlay from Sept 23 – 25th, 2014. 	▪
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Attendees:

	Name	Organization
1	Jaiganesh Murugesan	UN- Habitat
2	Khual Tawna	Action Aid
3	Khin Ma Ma Gyi	UNDP
4	Lat Lat Aye	UNDP
5	Dr Saw Min Htoo	World Vision
6	U Myint Ngwe	ASDA
7	Aung Kyaw Soe	Action Aid
8	Helena Mazarro	UN-OCHA
9	Philipp Danao	Malteser
10	Anne-Laure Hallaire	Help Age
11	Mai May Htar Phwy Bob	UNDP