

**DRR-WG Meeting
22nd January, 2016
Meeting Minutes**



Venue: U Thant Hall, UNDP

Chaired by: Daw Lat Lat Aye, UNDP

Time: 15:00 – 17:00 pm

Sr.	Agenda	Discussions	Action Points
1	Introduction of the participants	<ul style="list-style-type: none"> ▪ The meeting was started with a brief introduction of the participants. 31 participants from 17 organizations were participated in the meeting. ▪ UNDP introduced the agenda. 	
2	Review of the last Meeting minutes	<ul style="list-style-type: none"> ▪ There was no DRR WG meeting in December 2015. ▪ DRR WG members reviewed the meeting minutes of November 2015 and endorsed without any comments and amendments. 	
3	Update on the Standing Order Revision (Policy TTF)	<ul style="list-style-type: none"> • UNDP (Policy TTF) shared the update on SO revision. It was delayed to kick off last year due to flood emergency response. • As per Disaster Management Rules, Article 19: there are three kinds of SOs; National level SO, Ministry level SO and State/region level SO. We are currently working on National level SO. • Presented the timeline for the development of the SO. • The 1st draft of SO will be finished by end of February 2016 and final draft will be finalized by end of April 2016, before the monsoon season. • SO should be developed in Myanmar so that the Government feels it is their document. • The international consultant will be arriving Myanmar on 1st February 2016. • RRD will form three teams to work on SO revision and each team will compose of 5 persons. They will discuss with their respective sub-committees to support in development of SO. • OCHA mentioned that lessons learnt workshop will hold in Nay Pyi Taw on 9th February. The discussions in the workshop will be useful for the SO revision. • Action Aid suggested to invite some NLD focal points to the consultation workshop on SO. • UNDP mentioned that the Ministry level and State/region level SOs should be 	

		developed by the respective Ministries in States Regions after development of National level SO.	
4	Sharing the compiled recommendations of early warning related researched (Policy TTF)	<ul style="list-style-type: none"> ▪ Policy TTF shared the recommendations on the early warning related researches collected from different partner agencies. ▪ OCHA suggested collaborating with JICA since they are very professional and doing early warning activities. ▪ CDA mentioned that RRD is planning to organize one day workshop on Early Warning Disseminations on 2nd February. The workshop will be conducted in four areas namely; Nay Pyi Taw, Sittwe, and two in Kyauk Phyu Township, Rakhine. ▪ UNDP collected documents and researches on EWS from partner originations. Early Warning Dissemination is very weak in every level in last floods emergency. ▪ Action Aid suggested conducting more researches rather than just collecting information from partner agencies. ▪ UNDP also suggested conducting a specific research on EWS and Dissemination if collected information is insufficient. ▪ MARS suggested collecting information from JICA then to do analysis the gaps before conducting additional researches. 	<ul style="list-style-type: none"> ▪ Hind to collect more researches from partner organizations.
5	Sharing the proceedings of the consultation workshops on Strengthening Coordination and Collaboration between National NGOs/CSOs (LNGO TTF)	<ul style="list-style-type: none"> ▪ CDA organized consultation workshops on Strengthening Coordination and Collaboration between National NGOs/CSOs in Yangon, Nay Pyi Taw and Magway. The participants were from the GO departments, LNGOs/SCOs and International NGOs. The workshop report will share with partners soon. ▪ The idea of the workshop is to improve the involvement of national NGOs/CSOs in doing action plan. ▪ Capacity assessment has been done last year however; capacity building for CSOs is not conducting yet due to funds limitation. ▪ Also requested partners to provide funds to enable them to implement this project as well as capacity building for them. ▪ CDA wants to do township disaster management plan and township coordination and collaboration plan as a pilot project. ▪ UNDP mentioned that previous SO suggested engaging non-government factors such as LNGOs/CSOs this will be useful for input for SO process. ▪ CDA has a meeting tomorrow to identify and talk to volunteers to follow up on this. 	<ul style="list-style-type: none"> ▪ CDA will share recommendations of the workshop with WG member with a new version.

		<ul style="list-style-type: none"> Participants wanted to know the different between township disaster management plan and township coordination and collaboration plan. CDA replied that the idea of the plan is just to put them together whatever they are doing in the community level for instance; training on development, disaster management etc. and link to government's township disaster management plan. DRR WG members are welcome to provide inputs in development of township coordination and collaboration plan. 	
6	Brief introduction on the upcoming workshop on BRACED Fund and Knowledge manager monitoring visit – DRRWG consultation (Plan International, Myanmar	<ul style="list-style-type: none"> The discussion is to get participation from DRR WG and how to work together and understand how BRACED can support DRR WG priorities in strengthening resilience. Plan International, Myanmar made a brief introduction to BRACED Fund and Knowledge manager monitoring visit – DRRWG consultation. There is knowledge management consortium composed of seven agencies and they will be conducting joint monitoring visits to Myanmar next week. The team will also help in baseline data collection in eight townships in Myanmar. Consultation with DRR WG is a key platform to pushing to the agenda. BRACED Find Manager Monitoring workshop will organize on 25th January from 1:30 pm to 3:30 Pm. Brainstorming session will be on Monday workshop and expect the participation of the DRR WG. DRR WG will do a presentation on overall picture of DRR WG to the workshop. 	
7	Sharing the discussion in SC meeting	<ul style="list-style-type: none"> It is time to conduct the midterm evaluation of DRR WG strategic work plan. Usually had DRR WG election in January. However, we did not discuss this in last SC meeting since some members were not presented. SC will discuss whether or not we should extend the current term of SC in the next SC meeting. Consultant TOR for midterm evaluation is being developed. SC will continue working on donor concept note and proposal for resource mobilization. 	
8	AOB	<ul style="list-style-type: none"> UNDP: ADB will share the draft on national framework for community disaster resilience with DRR WG members. RRD will organize the Consultation Workshop on a national framework for community disaster resilience with the participation of UN agencies and development partners at Chatrium Hotel on 26th January. 	<ul style="list-style-type: none"> 25th Meeting on BRACED with Plan International, Myanmar. 26th Consultation

		<ul style="list-style-type: none"> ▪ In order to update DRR WG mailing list, DRR WG Coordinator will inform WG members to check current email addresses. Based on the replied emails from WG members and colleagues, DRR WG mailing list will be updated. ▪ DRR WG will keep only replied emails to us and remove the email addresses do not reply to us. ▪ WV: Provided the documents of Building Urban Resilience through DRR in Asia and Pacific and 2016 Year Planner to DRR WG members. ▪ AA: The Department of Rural Development will host the Asian Forum on CCA which will take place during 7th to 9th March and tentative agenda will share with DRR WG members. Asian Secretary has supported the funds for the workshop through DRD. ▪ Plan International, Myanmar: The BRACED Community Resilience Assessment is now finalized in Myanmar and English and they will share with members soon. Asian School Initiative is developing “school safety tool kits” but it is still under designing. It will be shared once finalized. ▪ School construction design has also developed particularly for Rakhine State. There will be school construction support group meeting on 26th next month. 	<p>Workshop on a national framework for community disaster resilience with RRD/ADB.</p> <ul style="list-style-type: none"> ▪ Daina Lawt Naw (Paul) will contact members to update DRR WG mailing list.
9	Next DRR WG meeting	▪	

Attendance list:

No.	Name	Designation	Organization	Email
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