

Minutes of IM Network Meeting: 08 May 2013

Participants: UNHCR (IM Foc point – Shelter, CCCM, Protection), UNOCHA, UNOPS (3MDG), SCI (Sector Lead Education in Emergencies), MIMU (GIS WG lead, MIMU Chair - Shon Campbell, MIMU Manager)

	Issues discussed	Action	Follow-up
1.	Review April Meeting Minutes: The April meeting minutes were reviewed and endorsed with an update on IM focal points.	Send out corrected minutes. Open IM sector on MIMU website	MIMU
2.	Update from GIS Working Group (U Nway Aung – GIS Manager, MIMU) <ul style="list-style-type: none"> During the last GIS meeting in April, the updated GIS dataset was shared with members and the Spatial Dataset was made available through the MIMU website Revised P.Code version VI was released in April, 2013. 3W - 148 from both local and border based agencies provided inputs. 3W data and Interactive Map will be available on the MIMU website in May. Currently only 73% of the number of the villages can be mapped because of the lack of coordinates, inconsistency of village names, etc. The gaps are especially across the Eastern side of Myanmar, and greatest in Shan and Kachin. MIMU has been working with a number of agencies to gather updated GPS coordinates and village information to complete this mapping. 	None	
3.	IM Network ToR : The draft IM Network TOR was reviewed with no suggested changes, and endorsed by the group to move forward. It can be reviewed and refined as needed after a year.	Disseminate final ToR	MIMU
4.	IM Network Membership: A few sector/cluster WGs have a clearly designated IM focal point while others are using the lead agency IM capacity. A number still have no IM focal point or this information is not known. Seeking to engage the IM focal points from all clusters/sectors in the IM Network – where no IM focal point is designated, there still needs to be someone from the cluster/sector involved.		
	Known IM focal points in sector/cluster WGs:	IM Focal points not known:	Follow up with sectors/clusters to

	<ul style="list-style-type: none"> • WHO/Merlin (Health cluster), • UNICEF (WASH sector+cluster), • UNHCR (Shelter cluster, CCCM, Protection sector), • UNDP (DRR sector), • GEN secretariat (GEN), • FSWG (Food security), • SCI/UNICEF (Education in Emergencies) 	<ul style="list-style-type: none"> • Health <u>sector</u> – lead WHO • Nutrition sector – lead UNICEF • Education sector – lead UNICEF/SCI • Food security/Agriculture – lead WFP/FAO for FSATG: • Environment sector – lead UNDP • Mine Action - lead??? • Food sector, Logistics sector - lead WFP 	get details of the IM focal points.	
5.	<p>Initial priorities of the IM Network:</p> <ul style="list-style-type: none"> • Inventory of Datasets and Data Assets – a draft prepared by the MIMU was distributed and it was agreed that a smaller group would review before launching the initiative with the IM Network members. OCHA comments were already included in the draft. Interested members were UNHCR, TBC who were to provide comments to the MIMU. The draft tool will also be shared with the larger group in case of interest to comment. It can then be disseminated for completion by members. • Baseline data / development of quality standards – following the last meeting the research papers shared by Jonny/merlin had been shared with the group. These are quite details and complicated in terms of the approach use (weighting etc) but provided an example that was useful to see how such data quality standards can be applied. It was confirmed that this refers more to development-related data than humanitarian data, however it remains important to be clear on how information is collected also in humanitarian situations so as to have a better understanding of data reliability and usefulness. 		Send soft copies for comment and compile inputs.	MIMU, UNHCR
6.	<p>Updates</p> <ul style="list-style-type: none"> • Assessment and Publications tracking: The MIMU will soon launch a new Assessments and Publications tracking inventory allowing users to contribute and track who/what/where of surveys/assessments and research/publications, and to find any data/docs available to share. MIMU is piloting with 2 NGOs (SCI and Trocaire) and UNHCR will also test to fill the form. • New 3W round: Data collection for the next round of 3W has just been completed. 148 organizations provided inputs and 3W products (maps, tables) as well as an interactive online access to 3W data will be available in May. This round includes new sectors – Governance, Peace building/Conflict Prevention and Mine Action, and efforts to capture more information on agencies' 		Pilot of the tool	UNHCR, MIMU

	<p>activities in the South-East.</p> <ul style="list-style-type: none"> • CAMP level 3W: Basic 3W info at IDP camp/site level was also collected through the overall 3W and, as per agreement with OCHA and UNHCR, will be transferred to them for processing and dissemination. OCHA noted that a request had been sent out to gather additional 3W information. It was agreed that with the additional IM capacity put in place by UNHCR, future initiatives to gather 3W data on gaps and needs will be coordinated through the CCCM mechanism. 		
7.	<p>Current Issues</p> <ul style="list-style-type: none"> • Humanitarian situations: <ul style="list-style-type: none"> - <u>Initial Rapid Assessment (IRA)</u> – there was a suggestion in the 1st IM Network that this could also be a forum to discussed assessment tools (ie a task group). OCHA clarified that they will bring someone to facilitate the process of review of the IRA tool with sectors/clusters so a task group may not be needed. - <u>JIPS</u> – UNHCR described the outcomes of the JIPS mission (UNHCR. DRC) which focused on approaches to village and camp-level assessment/profiling. MIMU noted the important of ensuring the IRA and JIPS tools for use with IDPs in camps/sites are linked by Pcodes/ camp codes and seeking to use the same questions for basic data (eg population) so as to have comparable approaches that allow information gathered to be used for monitoring changes/trends. - <u>Camp/site P-codes</u> developed by the Shelter cluster have been used in the 3W and other data gathering in the field and allow information from different sources on one location to be brought together and tracked over time provided the data collection methods are also made clear. MIMU noted that a more detailed listing had been received from UNHCR field IM and requested clarification on which list is agreed so as to prepare the 3W products. (NOTE – products were subsequently provided against both lists) • Data disaggregation: Differences in agency as well as govt approaches to data disaggregation were noted, specifically the use of differing age groups by different sectors and agencies for their own purposes. It was suggested that the JIPS mission had provided a good suggestion of age cohorts that could be used more generally. 	Broaden invite list	MIMU

	<ul style="list-style-type: none"> • Key Challenges of IM Network: <ul style="list-style-type: none"> • Invitation or information should be shared to middle management level instead of higher management level because sometimes higher management are too busy with other priorities tasks and the messages miss their target • Many agencies don't have specific IM focal persons and IM capacities however it was agreed that the IM Network would invite persons with relevant expertise/experience where this is useful to the Network / sub or task group. 		
8.	Next Meeting The next meeting will be held at <u>3 pm, 05 June, 2014.</u>	To send invite and agenda	MIMU

Participants:

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