

## Rapid Needs Analysis (RNA) – Paper Form

### CAMP/ WARD / VILLAGE LEVEL – AFFECTED POPULATION

**NOTE:** This form is designed to be completed based on information from a variety of sources

☐ **Before you start: Has the aim of the RNA been explained AND consent been given by KIs?**

<b>Event and Date of Impact</b>	
<b>Type of Event</b>	<input type="checkbox"/> Flood <input type="checkbox"/> Cyclone <input type="checkbox"/> Earthquake <input type="checkbox"/> Conflict-related <input type="checkbox"/> Other (Specify)_____
<b>Affected Location (Rural/Urban)</b>	
Type of location	<input type="checkbox"/> Village <input type="checkbox"/> Ward <input type="checkbox"/> IDP camp/site <input type="checkbox"/> Other_____
(i) State/Region	
(ii) Township	
(iii) Village Tract/Town	
(iv) Village/Ward/Camp/New displacement site	
(v) <b>Total</b> Population of affected site/camp/village	
<b>1. Assessment Details and community contact</b>	
1.1 Assessment Date (DD/MM/YYYY)	
<b>Key Informant Information</b>	
1.2 Type of informants interviewed (select all that apply)	<input type="checkbox"/> Village/Ward administrator <input type="checkbox"/> Camp/Site leader <input type="checkbox"/> Member of Camp/Site committee <input type="checkbox"/> Teacher <input type="checkbox"/> Health worker <input type="checkbox"/> Religious leader <input type="checkbox"/> Community leader <input type="checkbox"/> Community member <input type="checkbox"/> Women and sectoral groups representative <input type="checkbox"/> Youth and children (with parental consent/support) <input type="checkbox"/> Staff members or volunteers of local organizations <input type="checkbox"/> Any other relevant KI _____

1.3 Total number of Male interviewed			
1.4 Total number of Female interviewed			
<b>Name and title of primary contact (Optional); with consent</b>			
1.5 Primary contact - Name and title			
1.5 Male or Female			
1.5 Phone Number			
<b>2. Summary of Affected people</b>			
2.1 Total Affected Households			
2.1.1 Total Affected People			
2.2 Do you have disaggregated data on affected people by age and/or sex?	<b>Yes / No</b>		
Affected People <i>(If Q 2.2 is No, only provide total):</i>	<b>Total</b>	<b>Male</b>	<b>Female</b>
2.2.1 Children (0-6 months)			
2.2.2 Children (7 months -23 months)			
2.2.3 Children (2-17 years)			
2.2.4 Adults (18-59 years)			
2.2.5 Elderly (over 60+ years)			
<b>3. Affected Vulnerable Populations</b> <i>(Skip M/F breakdowns if limited time/information)</i>			
3.1 Do you have disaggregated data on affected people by age and/or sex?	<b>Yes / No</b>		

<i>(If Q 3.1 is No, only provide total):</i>	<b>Total</b>	<b>Male</b>	<b>Female</b>	
3.1.1 Persons with disabilities				
3.1.2 Pregnant and lactating women				
3.1.3 Separated children <i>(separated from both parents, or from legal/customary primary caregiver, but not necessarily from other relatives.)</i>				
3.1.4 Unaccompanied children <i>(without parents, grandparents, aunt/uncle or adult brothers/sisters.)</i>				
3.1.5 Others (explain) _____				
<b>4. Impacts</b>				
4.1 Do you have disaggregated data on affected people by age and/or sex?	<b>Yes / No</b>			
<b>People – by sex breakdown</b> <i>(skip M/F breakdowns if limited time/information)</i>	<b>4.1.1 Dead</b>	<b>4.1.2 Injured</b>	<b>4.1.3 Missing</b>	<b>4.1.4 Evacuated or Displaced from assessment site/village/town</b>
	<b>Total</b> <b>M</b> <b>F</b>	<b>Total</b> <b>M</b> <b>F</b>	<b>Total</b> <b>M</b> <b>F</b>	<b>Total</b> <b>M</b> <b>F</b>
<b>5. Losses/Damage</b>	<b>Baseline before event (#)</b>	<b>Damaged (%)</b>	<b>Destroyed (%)</b>	
5.1 Houses				
5.2 Schools (unit)				
5.3 Health facilities (unit)				
5.4 Latrines (unit)				

5.5 Drinking wells/ponds (unit)				
5.6 Farmland/Crops (Acres)				
5.7 Livestock (# of animals)				
5.8 Markets				
5.9 Food Storage Facilities/ warehouses				
5.10 Other (e.g. vehicles, machinery)				
<b>6. Assistance and Needs</b>				
6.1.1 Do you have disaggregated data on <b>evacuated/displaced</b> people by age and/or sex?			<b>Yes / No</b>	
6.1.2 Where are evacuated/displaced people staying? <i>(Provide estimate totals; skip M/F breakdowns if limited time/information)</i>	Estimated people (#)	Adult male (#)	Adult female (#)	Children (#)
Religious buildings				
Schools				
Community center				
Makeshift shelter				
With relatives and friends (hosted)				
Others, please specify _____				

<b>6.2 Has any assistance already reached the affected area? If yes, provide details of what assistance and who provided it</b>	<input type="checkbox"/> Food <input type="checkbox"/> Water, sanitation and hygiene <input type="checkbox"/> Health <input type="checkbox"/> Nutrition <input type="checkbox"/> Protection <input type="checkbox"/> Shelter <input type="checkbox"/> Education <input type="checkbox"/> Non-food items (NFI) <input type="checkbox"/> Cash <input type="checkbox"/> Others _____		
<b>6.3 Responders</b>	<input type="checkbox"/> Authority _____ (please specify) <input type="checkbox"/> CSO <input type="checkbox"/> Host communities <input type="checkbox"/> UN <input type="checkbox"/> INGO <input type="checkbox"/> Others _____		
Emergency Needs; Ask a variety of sources including men, women, girls and boys (with consent)			
<b>6.4 What are the priority needs?</b>  <b>(Rank the top 5 needs)</b>	<b>Yes/No</b>	<b>Priority (List 1-5)</b>	<b>Details</b>
A. Food			
B. Support for breastfeeding (e.g., baby formula)			
C. Water infrastructure/drinking water sources			
D. Latrines/sanitation			
E. WASH items (soap, buckets, etc.)			
F. Hygiene/sanitary items			
G. Emergency shelter (tents/tarpaulins)			
H. Blankets			

I. Sleeping Mats			
J. Kitchen sets			
K. Mosquito nets			
L. Medical care/medicines			
M. Education/supplies			
N. Agricultural inputs			
O. Cash			
P. Other concerns/needs expressed			
Q. Psychosocial support			
<b>7. Safe Environment</b>	<b>Yes/No</b>	<b>Details</b>	
7.1 Do people feel safe at the displacement site? <b>(ask women and girls separately)</b>			
7.2 Are there any safety risks facing women and girls? Please describe <b>(ask women and girls separately)</b>			
7.3 Are there any particular safety risks facing children? Please describe <b>(ask women and girls separately)</b>			
7.4 Are there any safety risks facing the following groups: persons with disabilities, elderly persons, or other particular groups?			

(specify who and what in details)		
<u>Questions to be answered by the Assessment Team</u>		
<b>8. Direct Observation</b>	<b>Yes/No</b>	<b>Details</b>
8.1 Are there any impassable or inaccessible roads?		
8.2 Are there enough functioning latrines?		
8.3 Are the latrines gender segregated?		
8.4 Are there signs of open defecation?		
8.5 Is there stagnant water/large puddles?		
8.6 Is there sufficient safe drinking water sources?		
8.7 Is there lighting/electricity?		
8.8 Are livestock roaming freely in the affected area?		
<b>8.9 General observations - what was seen in the affected area</b>		
<b>8.10 Any additional remarks:</b>		

**9. Assessment Team Information**

9.1 Team Leader:

i. Name			
ii. Organization			
iii. Mobile			
9.2 Other team members	Name	Organization	M/F
i.			
ii.			
iii.			
iv.			
v.			
vi.			

**10. Additional remarks**

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