**Minutes from PSEA Network Meeting**

**Tuesday 29 June 2021 9am – 11am via Zoom link**

**Agenda**

1. Welcome to new Co-Chair
2. Presentation from Malteser International
3. Launch of Survivor Fund, UNFPA
4. ICVA/UNHCR Community Outreach Fund – Invitation to Apply
5. Finalisation of Action Plan
6. Proposal for CSO/LNGO Co-Chair (rotating role)
7. Updates from members
8. AOB
9. Next meeting date

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| **Summary** | **Action Points** |
| Welcome to UNWomen colleague, Rowena Dacsig, from Philippines. Rowena has a lot of experience in PSEA and we look forward to learning from her. |  |
| **Briefing from Malteser International**   * See slides * It was difficult to engage community members on SEA as it is a new concept and there is reluctance to talk about sexual issues. IEC materials helped as community members could focus on the pictures. * It took time for staff to build rapport with children. * FGD locations were chosen due to existing health project in these areas. * Before conducting FGDs, community knowledge was low but following FGDs all community members engaged and participated and therefore had increased knowledge after the sessions. Communities wanted more IEC materials to be left with them e.g. posters and cartoon booklets. * Preferred not to have billboards as they said these were not effective. * Community members had 2 options to complain: phone and complaints box. However, phone requires someone speaking the local language so communities preferred complaints box. The issue with the complaints box is that it is not designed to handle sensitive information so they set up a separate box for SEA and other sensitive issues. | * Lian to share guidance on how to use complaints boxes for SEA cases (information from IASC Best Practice Guide on inter-agency CBCMs). |
| **Launch of Survivor Fund**   * Pilot phase * Post-Distribution Monitoring/questionnaire tool provided to organisation to learn from experience and improve/target appropriately and reduce risk to survivor and organisation * Will translate request form into Myanmar (and also SOPs) * If organisation wants to provide the request in Myanmar that is fine. | * Survivor Fund SOPs and request form to be translated into Myanmar language |
| **ICVA/UNHCR Community Outreach Fund**   * This is global fund, deadline is 2 July 2021. |  |
| **Finalisation of Action Plan**   * Action Plan circulated to Network members and no objections/comments received, so now considered final. | * Action Plan to be uploaded to PSEA MIMU website and circulated with minutes |
| **Proposal for Rotating Co-Chair role**   * Looking for local CSO/NGO expressions of interest in Co-Chair role. If not sufficient interest from local NGO, we can open up to INGOs. | * Any interested NGO member to confirm with Country Director and then email [mmrpsea@unfpr.org](mailto:mmrpsea@unfpr.org) by 30 July to express interest. Following this a small meeting will be convened to discuss role and responsibilities and amendment of Network TOR. |
| **Updates from members**   * Braveheart: Joined regional consultation with UNHCR, planning community outreach. * ActionAid: The 4 PSEA videos developed by ActionAid and the PSEA network were now available in Kachin (jing phaw), Shan, Sakaw Karen and Poe Karen versions. These are available on the PSEA MIMU page. Also conducting mapping for SHEA and safeguarding, and after will develop roadmap which will be shared with PSEA Network. Doing spot checks with partners and regular checks with communities. Will share results of spot checks with PSEA Network. * WFP: Integrating PSEA into information banners. Next staff training in August. Community committees have Codes of Conduct and focal points for SEA. Translating tips for transporters and suppliers on PSEA. * UNOPS: in 2020 UNOPS rolled out minimum requirements on PSEA, and trained regional colleagues. So far trained 381 staff from 96 partner organisations and provided technical support to government and partners. Reviewed 27 policy documents in Access to Health fund. In 2021 training to all UNOPS Ips by end of July. Will deliver IEC materials to all partners and short video on SEA and GBV, integrating LGBTIQ into all SEA work. * Malteser: PSEA Focal Point leading PSEA coordination in Kayin and holding one meeting every three months. Conducting focal point training for 8 focal points, have requested Seng Aung to support. * UNICEF: Focusing on high risk activities, using community IEC materials and rolling out in CFS and TLC. Working with UNICEF Thailand supporting cross-border interventions and have provided PSEA materials. * OCHA: New guidelines on SEA including SH. Clarifies OCHA’s role in strengthening PSEA and also guidance on country-based pooled funds. Annual vetting campaign to remind OCHA staff; staff have to make online pledge (new initiative). * Plan International: Have implemented child-friendly reporting procedure. Set up vinyl billboards in communities. Re-certification required for all Plan International staff. * Path: Provides PSEA, gender and SH training to staff in July and August and also to partner organisations. Working with local women’s organisations with peer network of garment workers in Hlaingthayar. Disseminating policy on gender & PSEA. * CFSI: Safeguarding policy translated into Myanmar language and sent to all partners. Conducted awareness-raising session to community including parents’ groups, WASH committees. Conducting staff induction and require all staff to do UNICEF PSEA training, * WHO: new PSEA policy introduced 1 March 2021. * Myanmar Medical Assoc: Conducted PSEA training to 5 project staff including TB consortium, TB Reach & SRH projects in Yangon. Updated PSEA policy and translated into Myanmar. * ACTED will conduct PSEA awareness training on 2 July in Sittwe. For Yangon and Loikaw staff, it is plan to conduct in July but date is not set yet. * Braveheart is now strengthening PSEA within the organization. Secondly we are also exploring our project areas to assess their awareness about PSEA and would have the IEC translated into local dialects if needed. * WV Myanmar has developed child friendly behavior protocol materials for Safeguarding. * Islamic Relief: will be finished the first round of safeguarding awareness sessions to all Myanmar field staffs including our contractors, suppliers and community based volunteers. Islamic relief have draft the Yearly safeguarding routine tasks schedule of the organization to promote prevention and response among the workplace and in the community. Reinforcing the CRM system through community consultation and promoting awareness of the issues * Oxfam launched mandatory E Learning course for Safeguarding (upgraded from previous version) for all staff which needs to be done annually and system can follow up who didn't finish the course. Now we are trying to develop similar course for staff who could not assess this course (like Guard, cleaner) in Myanmar language. Oxfam launched a new series of E Learning course for safeguarding focal points. Every focal points need to finish this course too. Oxfam will check if e-learning can be shared/accessed by non-Oxfam staff. * UNWomen will have internal PSEA trainings/awareness raising activities and with implementing partners for this year * VSO will be conducting Safeguarding refresher training for the staff and focus on understanding and how to completed safeguarding risk assessment templates (also have new programme team member in the org) * LWF ensured its staffs to attend PSEA mandatory online course in 2020. LWF-Sittwe office conducts CoC as well as safeguarding orientation to staffs on monthly basis and safeguarding training to camp-based staffs also in 8 IDP camps on yearly basis. In the session, all staffs are ensured in participating. With support from UNHCR – distributed PSEA vinyls and billboards to project areas. * PIN conducted PSEA intensive training to all PIN staff and partners in April 2020. Also now planning to conduct PSEA refresher training in coming month * For IRC under Access to Health Fund projects, PSEA training which is part of Cross-Cutting Themes training is planned to conduct in semester 2 for all project staff and contracted staff through online. Initially, it was planned to include the PSEA awareness raising session in every volunteer training in Kayah 7 townships but due to the situation in Kayah State currently, this activity is not able to be conducted right now. * SWISSAID Myanmar developed organizational SEA complaint mechanism and will conduct workshops with staff and beneficiaries. * MSI Myanmar conducted Safeguarding training including PSEA to every team member during induction training. Now, MSI have Global Learning and Management System, which named as KAYA. All team members are access to Mandatory courses of Safeguarding and CoC starting from April 2021. We will roll out our Safeguarding and PSEA policy in Myanmar version to all team members in coming month. * Mercy Corps conducted Safeguarding Session as a mandatory for all existing and new hires. Mercy Corps has trained Safeguarding focal point and champions for each respective program and projects. * FAO conducted PSEA training to all colleagues, Mandatory on line PSEA training to be completed by all FAO staff. PSEA awareness raising is conducted to every new Service Provider that we are going to engage. * ChildFund MM provided PSEAH training to all staffs in early this year and then, collect PSEAH COC commitments from all staffs. | * Oxfam to check if non-Oxfam staff can access E-learning * Other organisations with E-learning to share with PSEA Coordinators so that others can try and access * Any Network members can invite partner organisations to become members of PSEA Network. We can convene Myanmar-speaking meeting if there is enough interest. |
| **AOB**   * UNFPA now has IEC materials printed and ready. * MIMU PSEA page usage dropped dramatically in February 2021 but is slowly increasing. Please remember to update PSEA Focal Point information via the link and also PSEA mailing list information if a colleague has left your organisation. | * Those Network members who have expressed interest in IEC materials to contact Thaw Nay ([phaw@unfpa.org](mailto:phaw@unfpa.org)) to collect |

Next meeting: August 2021, date to be confirmed